

GREEN RIVER COLLEGE

CONTINUING EDUCATION

SCHEDULE

FALL 2026

LEARNING LASTS A LIFETIME

Classes for skill
enrichment
and personal
interests.



Visit greenriver.edu/ce

FEATURED CLASSES



HR Classes

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Project Management Classes

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Paralegal Classes

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Prime Time Classes

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EXPAND YOUR BUSINESS

GREEN RIVER COLLEGE SMALL BUSINESS CENTER



Darrell Sundell
APEX Advisor



Taryn Hornby
SBDC Advisor



Kevin Grossman
SBDC Advisor



Melinda Martirosian
APEX Advisor

The Green River College Small Business Center (SBC) helps any business, at any stage, in any industry, reach the next level of success.

We provide one-on-one business advising at no cost for business owners as well as low-cost small business classes to the community. We also provide no-cost government contracting assistance to business owners.

Schedule a no-cost appointment with one of our business or government contracting advisors today!

greenriver.edu/sbc



Funded in part through a cooperative agreement with the U.S. Small Business Administration.



Funded in part through a cooperative agreement with the Dept. of War.



Green River College SBC is also partially funded by local cities.

greenriver.edu/SBC • 253-520-6260

Stay Relevant with Continuing Education!

Continuing Education non-credit courses are for professional Continuing Education, job training and personal enrichment. These are self-supporting courses, not supported by tax funds. Classes are held at a variety of locations. Continuing Education Units (CEUs) are available for most classes. Every effort was made to print an accurate schedule. We encourage you to visit our website for the most current information. Greenriver.edu/ce.

EASY WAYS TO REGISTER



REGISTER AND PAY ONLINE
greenriver.edu/ce



PHONE

Auburn Campus 253-333-6030
Auburn Center 253-288-3455
Kent Campus 253-520-6290
Enumclaw Campus 253-288-3400



LOCATIONS

Email ce@greenriver.edu, or call to register and pay in person at:

Main Auburn Campus

Continuing Education | WT Building
12401 SE 320th Street
Auburn, WA 98092

Auburn Center

1221 D Street NE
Auburn, WA 98002

Kent Campus

417 Ramsay Way, Suite 112
Kent, WA 98032

Enumclaw Campus

1414 Griffith Avenue
Enumclaw, WA 98022

Use your Visa, MasterCard, AmEx or Discover card for phone, online, and in-person registration.

Payment is due upon registration. If you withdraw less than three business days before your first class, do not attend, or stop attending, you will not receive a refund. A full refund is given if the college cancels a class. Questions? Contact us at 253-333-6030.

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CLASS TYPE DEFINITION

As you view the class schedule, you'll see classes are designated in one of three ways: virtual, hybrid/virtual, or online. The following definitions explain the how each type of course will be delivered:

- **VIRTUAL:** Class will meet online at the time listed in the class schedule. For example, if your class begins at 9 a.m. in the class schedule, then it will begin at 9 a.m. on Zoom. You will be attending the class at the same time as your classmates, just as you would on campus.
- **HYBRID/VIRTUAL:** Part of the class will be held online without a set time to attend. The other part will occur at the time listed in a virtual format (e.g. Zoom).
- **ONLINE:** The entire class will be held online without a set time to attend. The class will still have assignment deadlines and due dates.

Professional Development

CAREER AND TRADE SKILLS

Forklift-Truck Operator Certification (Saturday)

This course is designed to train operators for certification in sit-down, counter-balanced forklift trucks-light, medium and heavy duty. You will complete written and hands-on testing to meet OSHA, WISHA and L&I requirements. Course meets Department of Labor certification standards. Additional classes can be held on demand or at business locations. Please call 253-333 6030. Fee: \$199

Item: 38277 **Maggie Crutcher** **Trades & Tech** **TT-B206**
Sessions: 1 Sa Oct 3 9AM – 5PM

HEALTH CARE



Adult Family Home Administrator-Training

This mandatory 54-hour training course is required for those wishing to become licensed as a Washington State Adult Family Home owner. Additional AFH Administrator training requirements include the ability to pass an English and reading exam. All training material is provided in class.

This is a non-credit class, which means that you do not need to be a Green River College student in order to enroll. You will receive a certificate after successful completion of the course. This certificate for the Adult Family Home Administrator Training currently does not expire. Please see our website for more details and to register. Fee: \$779

Item: 36968 **Evelyn Galasso, Violet Mwangi** **Zoom**
Sessions: 11 Tu,F,Sa Sep 8 – Oct 2 6 – 7:30PM

Item: 36969 **Evelyn Galasso, Violet Mwangi** **Zoom**
Sessions: 11 Tu,F,Sa Oct 6 – Oct 30 6 – 7:30PM

Item: 36973 **Evelyn Galasso, Violet Mwangi** **Zoom**
Sessions: 11 Tu,F,Sa Nov 3 – Dec 4 6 – 7:30PM

Canvas and Zoom training are mandatory. Please refer to class descriptions on our website for training times.

HUMAN RESOURCES



HR Generalist Certificate



Program Overview

Human Resource Leaders transform the workplace. As an HR Generalist you will be in a position to affect the organization you work for.

Benefits:

- Increased career opportunities. Earn valuable industry-recognized certifications that open doors to new jobs and promotions.
- Enhanced knowledge and skills. Gain in-depth understanding of critical HR concepts, preparing you for real-world challenges.
- Confidence and competitiveness. Stand out from the crowd with demonstrable expertise and qualifications.
- Professional development, good for stacking industry credentials.
- Demonstrate your commitment to excellence by getting a certification.

Visit greenriver.edu/ce for course details.

HR Certificate Program Information Session

Join us for a free information session, where our Human Resource Instructing team will discuss the HR industry, the HR profession and Green River's revised Human Resource Certificate Program. Registration required. Fee: \$0

Item: 38833 **Claudia Malone** **Zoom**
Sessions: 1 Tu Sep 29 6 – 7PM

8 class series **HR Generalist Certificate**

Take the HR Generalist Certificate (8 Class Series) at a discounted rate. Series includes Introduction to HR, Federal and State Employment Laws, Recruitment and Selection, Compensation and Benefits, Employee and Labor Relations, Training and Development, HR Administration and Health, Safety and Security. Visit greenriver.edu/ceCertificates for recommended textbook. Fee: \$749

Item: 38843 **C Malone/M Henning/E Pugel** **Zoom**
Sessions: 12 Tu,Th Oct 8 – Nov 17 6 – 9PM

Introduction to HR

In this introductory course discover how HR functions within an organization, and learn about the specific role of the HR Generalist. Identify the typical duties HR Generalists are responsible for and how they can have a positive influence on an organization. Fee: \$79

Item: 38834 **Claudia Malone** **Zoom**
Sessions: 1 Th Oct 8 6 – 9PM

Recruitment and Selection

Recruiting and selecting the best employees for your organization is one of the most important things you will do as an HR Generalist. Topics for this course include creating a job description; strategies for finding candidates; interviewing and selection techniques for determining the best candidate for the job; and keeping the hiring process fair and legal. Fee: \$149

Item: 38836 **Elizabeth Pugel** **Zoom**
Sessions: 2 Tu,Th Oct 13 – Oct 15 6 – 9PM

Federal and State Employment Laws

Legal compliance is a critical task for Human Resources. Learn the basics of the federal and state employment laws that HR Generalists most often deal with, including Title VII, ADA, ADEA, FLSA, FMLA, OSHA and more. You will also identify the steps HR Generalists can take to keep themselves and their organizations out of trouble. Fee: \$149

Item: 38835 **Claudia Malone** **Zoom**
Sessions: 2 Tu,Th Oct 20 – Oct 22 6 – 9PM

Compensation and Benefits

Compensation and benefit programs are key factors in attracting and retaining the right talent for your organization. They are also one of the highest costs of doing business and offer an opportunity for HR to make a valuable contribution to the organization's bottom line. Learn about the different types of compensation systems, compliance with the FLSA and other employment laws, how to determine exempt versus non-exempt status and various benefits as part of a total compensation package. Fee: \$149

Item: 38838 **Margaret Henning** **Zoom**
Sessions: 2 Tu,Th Oct 27 – Oct 29 6 – 9PM

Employee and Labor Relations

Employee and labor relations is a broad topic that includes performance management, disciplinary action, employee rights and dealing with various employee issues and complaints. If an organization is unionized, it also includes labor contract negotiation and administration and resolving grievances.

Fee: \$149

Item: 38837 **Claudia Malone** **Zoom**
Sessions: 2 Tu,Th Nov 3 – Nov 5 6 – 9PM

Training and Development

Training and developing staff is an important function in the HR Generalist's role. In this course you will identify how and why adults learn and discover tips for keeping employees engaged and interested in the learning process. Other topics include performing a needs assessment, selecting the appropriate intervention to meet the identified need and talent development strategies including succession planning. Fee: \$79

Item: 38839 **Margaret Henning** **Zoom**
Sessions: 1 Tu Nov 10 6 – 9AM

Health, Safety and Security

OSHA and other laws require an employer to provide a safe and healthy working environment for their employees. In this course you will review both general and specific requirements and best practices for ensuring a safe and healthy workplace. Fee: \$79

Item: 38841 **Claudia Malone** **Zoom**
Sessions: 1 Th Nov 12 6 – 9PM

HR Administration

The evolution of technology has changed the way that HR manages many of its functions, including payroll. In this course you will learn the basics of the payroll process, how using HR technology can save time and money for your organization and the growing demand and importance of HR metrics. You will also discover state and federal recordkeeping requirements, what to keep in a personnel file and important HR technology terminology. Fee: \$79

Item: 38842 **Claudia Malone** **Zoom**
Sessions: 1 Tu Nov 17 6 – 9PM

Instructor Bio**Margaret Henning**

Margaret is a human resources professional with more than 20 years of experience in the HR field. She has directed HR in organizations ranging from 3–650 employees in size in both for-profit and nonprofit organizations, with a focus in biotech and healthcare. Throughout her career Margaret has had the opportunity and honor to guide teams through tremendous tasks and changes. She also trains managers and team members with an energetic and engaging facilitation style.

LEADERSHIP AND SUPERVISION

Nonprofit Leadership

Participants will gain insight into how nonprofits operate, how leaders inspire change, and how organizations build sustainable programs and relationships within their communities.

Leading with Purpose

This engaging online program provides participants with a practical introduction to nonprofit leadership, governance, strategy, and community impact. Designed for emerging nonprofit professionals, board members, volunteers, career changers, and community leaders, the course explores the essential foundations needed to effectively lead and support mission-driven organizations. Participants will gain insight into how nonprofits operate, how leaders inspire change, and how organizations build sustainable programs and relationships within their communities. Fee: \$549

Item: 38572 **Gina Finley** **Zoom**
Sessions: 11 M,W Sep 14 – Oct 21 6 – 8PM

Fundraising in Action

Lean into the principles and practices that drive meaningful philanthropic impact. You will explore donor cultivation, stewardship, and fundraising strategy to equip you with the tools to build lasting relationships and sustainable funding. Whether you're new to the nonprofit sector, considering board service, launching a community initiative, or advancing your career, you'll gain practical frameworks and leadership insights you can apply immediately.

Through real-world strategies and hands-on learning, you'll develop the confidence to engage donors, inspire generosity, and lead with purpose. No prior experience required, come simply with a commitment to making a difference. Fee: \$299

Item: 38576 **Gina Finley** **Zoom**
Sessions: 6 M,W Oct 26 – Nov 16 6 – 8PM

****Participants completing Nonprofit Leadership: Leading with Purpose AND Fundraising in Action will earn a Certificate in Nonprofit Leadership & Fundraising Fundamentals.*

Instructor Bio

Gina Finley

Seattle University graduate Gina Finley holds a Master of Nonprofit Leadership (MNPL) and brings more than two decades of experience in nonprofit leadership, advocacy, community engagement, board and volunteer service. She currently serves as Executive Director of Domestic Abuse Women's Network (DAWN), where she leads efforts focused on survivor advocacy, community partnerships and awareness, organizational growth, and systems change.

Collaborative Leadership for the Family

Transform family dynamics and build problem-solving skills that last a lifetime. This course equips parents with proven tools for shifting from reactive management to collaborative leadership. Show your kids how to solve problems collaboratively and revitalize your home, build a new parent relationship, and give them essential skills for the Information Age. Through discussion, guided problem-solving groups, peer observation, and hands-on workshop practice, you'll discover how to create an environment where every family member feels heard and invested in solutions. You'll practice a new approach to family challenges, develop confidence in collaborative problem-solving, and leave with practical tools to implement immediately at home. Fee: \$159

Item: See Online **Don Broadwell** **Kent Campus**
Sessions: 1 Tu Oct 5 8:30am – 5pm

Leadership and Supervision Certificate



Program Overview

Our Leadership and Supervision Certificate prepares you to take on management tasks within an organization. It will help you improve your communication and interpersonal skills.

Benefits:

- Increased career opportunities. Earn valuable industry-recognized certifications that open doors to new jobs and promotions.
- Enhanced knowledge and skills. Gain communication skills and learn how to supervision and lead.
- Confidence and competitiveness. Stand out from the crowd with demonstrable expertise and qualifications.
- Professional development, good for stacking industry credentials
- Demonstrate your commitment to excellence by getting a certification.

Leadership and Supervision Certificate Information Session

Join us for a free information session. During this session GRC's Leadership and Supervision Instructor will discuss how this certificate will help you acquire the interpersonal skills needed to interact successfully in a supervisory role. Registration required. Fee: \$0

Item: 38278 **Sara Johnson** **Zoom**
Sessions: 1 W Sep 16 6 – 7PM

6 Class Series

Leadership and Supervision Certificate

Develop your leadership, communication, motivation and problem-solving skills with the Supervision Certificate. Through a series of six courses, you will acquire the interpersonal skills needed to interact successfully in a supervisory role. Topics include turning negative situations into positive outcomes; identifying your leadership traits through personal assessment; leading effective meetings; providing feedback; establishing priorities; problem-solving techniques, and more! Earn the certificate by taking the courses individually or register for the series and save. Series includes (36 total hours): Working With Difficult People, Developing Your Leadership Style, Getting The Most From Your Meetings, Motivating For Success, Working Smarter, Problem Solving And Decision-Making Strategies. Fee: \$749

Item: 38279 **Sara Johnson** **Zoom**
Sessions: 12 M,W Sep 28 – Nov 4 6 – 9PM

Working with Difficult People

Topics include understanding why we label people as difficult; types of difficult people; tools and techniques for resolving issues; coping strategies for the effects of difficult people; conflict management strategies; and practical application. For more information, please refer to our website. This is the first course in the Supervision Certificate (6 Class Series). Fee: \$149

Item: 38280 **Sara Johnson** **Zoom**
Sessions: 2 M,W Sep 28 – Sep 30 6 – 9PM

Developing Your Leadership Style

Learn how to capitalize on your personal leadership style to achieve workplace goals. In this course you will identify your leadership through personal assessment; learn the difference between leadership and management; recognize the “being” and “doing” of leadership; and develop the innate motivating techniques that transform employee attitudes and enhance cooperation and teamwork. Fee: \$149

Item: 38281 **Sara Johnson** **Zoom**
Sessions: 2 M,W Oct 5 – Oct 7 6 – 9PM

Getting the Most From Your Meetings

Discover why some meetings fail and learn proven techniques for making meetings more productive. Gain tips related to the four essentials of productive meetings: planning, participating, presenting and producing. Other topics include meeting formats and when to vary them, responding to conflict in a meeting and meeting follow-through. A key component of this course is utilizing effective communication strategies before, during and after your meetings. Fee: \$149

Item: 38282 **Sara Johnson** **Zoom**
Sessions: 2 M,W Oct 12 – Oct 14 6 – 9PM

Motivating for Success

Want more creative, motivated employees who are eager to work hard and satisfy both internal and external customers? Good leaders empower their employees to feel confident, valued and motivated. In this course discover what motivates people, how to resuscitate motivation and how personality affects motivation. Fee: \$149

Item: 38283 **Sara Johnson** **Zoom**
Sessions: 2 M,W Oct 19 – Oct 21 6 – 9PM

Working Smarter

Time is a valuable resource that can be costly to a company when wasted. In this course you will develop communication strategies to minimize time loss, evaluate personal and organizational time-wasters, learn to establish meaningful priorities and determine ways to deal with disruptions and unanticipated drains on time. Fee: \$149

Item: 38284 **Sara Johnson** **Zoom**
Sessions: 2 M,W Oct 26 – Oct 28 6 – 9PM

Problem-Solving and Decision-Making Strategies

Creative problem-solving and effective decision-making skills are essential in today's workplace. Through the use of real-life case studies, discover four primary problem-solving tools, learn a format for group problem-solving, methods for effective decision-making and techniques to minimize conflict and dissension. Fee: \$149

Item: 38285 **Sara Johnson** **Zoom**
Sessions: 2 M,W Nov 2 – Nov 4 6 – 9PM

Instructor Bio

Sara Johnson

Sara Johnson conducts business communication and leadership workshops for numerous companies in the Puget Sound area. In association with Green River Community College, she teaches two certificate programs, the Supervision Certificate and the Leadership Development Certificate, for potential, new, and existing levels of management in an organization. With a background in Psychology and Sociology from Oberlin College, and an MBA in Managerial Leadership and Small Group Dynamics from City University.

LEGAL

Paralegal Information Session

Your paralegal career starts here with building the knowledge and skills needed to succeed in the field. You will learn to conduct legal research, prepare legal documents, interview witnesses, investigate facts and assist in trial preparation. This comprehensive introduction to the legal system includes real-world examples, practical applications, ethical dilemmas and hands-on assignments - all relevant to Washington State. Registration Required. Fee: \$0

Item: 21468 **Brenda Cothary** **Zoom**
Sessions: 1 T Aug 18 6 – 7PM

Paralegal Certificate Part 1: Paralegal Essentials

Criminal and civil trials don't just happen - they require careful planning, case management and analytical thinking on the part of the entire legal team. Gain a broad overview of the Paralegal profession, so you can assist your team to a positive outcome in civil or criminal litigation. Fee: \$699

Item: 38569 **Brenda Cothary** **Zoom**
Sessions: 9 Tu,Th,Sa Sep 1 – Sep 29 6 – 9PM

**One Saturday session on Sept 19, 9AM – 4PM.*

Paralegal Certificate Part 2: Research, Investigation and Discovery

Researching, investigating and writing are critical skills utilized by Paralegals. In this hands-on course you will conduct legal research, investigate evidence, and learn more about the discovery process. Fee: \$699

Item: 38570 **Brenda Cothary** **Zoom**
Sessions: 9 Tu,Th,Sa Oct 1 – Oct 27 6 – 9PM

**One Saturday Session on Oct 24, 9AM – 4PM.*

Paralegal Certificate Part 3: Advanced Research, Writing and Trial Preparation

Take your paralegal skills to the next level as you perform more advanced tasks. You will analyze a criminal case for appealable errors, conduct research utilizing LexisNexis and apply your findings as you write a (faux) appeal brief to the WA State Supreme Court. Fee: \$699

Item: 38571 **Brenda Cothary** **Zoom**
Sessions: 9 Tu,Th,Sa Nov 3 – Dec 3 6 – 9PM

**One Saturday Session on Nov 14, 9AM – 4PM.*

***No class on Nov 24 & Nov 26 (Thanksgiving Holiday)*

PROJECT MANAGEMENT

Program Spotlight

Agile & Scrum Essentials for Project Management

Build the skills that today's teams use to deliver projects faster, adapt to change, and create greater value and prepare to prove yourself with certification exam preparation. Gain a clear understanding of Scrum roles, events, and artifacts while exploring how Agile approaches can improve productivity, communication, and customer satisfaction across industries.

Perfect for professionals seeking to strengthen collaboration, increase project success, and prepare for more advanced Agile and Scrum training.

Agile & Scrum Essentials for Project Management

Kickstart building the essential knowledge for practical Agile and Scrum skills while preparing for the leading professional certifications. Through instructor-led sessions, hands-on activities, and real-world simulations, learners explore Agile principles, Scrum roles and events, backlog development, estimation, sprint execution, reviews, retrospectives, and release planning. Participants practice writing user stories, calculating velocity, and applying Agile metrics, while gaining insight into how AI is transforming Agile work. The program emphasizes skill building and certification readiness with daily quizzes, certification-style practice tests, and full mock exams. By the end of the course, students will have strong working knowledge of Agile and Scrum, improved career skills, and a clear roadmap for successful certification. Fee: \$549

Item: 38341 **D Yeomans/P Gupta** **Zoom**
Sessions: 4 Sa Oct 3 – Oct 24 9AM – 3PM

Instructor Bio

Daniel Yeomans

Dan Yeomans, PMP® brings more than thirty-five years of consulting and leadership experience to his client work. He is a highly proficient and an acknowledged expert as a senior project manager, process manager, business analyst and trainer. Dan has designed and implemented the majority of project management certification and application courses currently offered at Microsoft and has also developed their PM Certification Learning Module series.

Dan's expertise has taken him through the doors of such companies as Microsoft, American Express, Nordstrom, AT&T Wireless, Western Wireless, US Air Force, and Lucent Technologies. An avid learner, Dan holds an MBA; a BA in Management; a Project Management Professional (PMP®), Risk Management Professional (RMP®), and Agile Certified Practitioner (ACP®) certification from Project Management Institute. Most recently, Dan obtained Risk Management Certification from the Project Management Institute and authored two books.

Project Management Certificate

Program Overview

Project Managers lead projects, manage team members, and drive projects toward results. Project managers work across teams to motivate people throughout all stages of a project. They manage key milestones and outcomes of projects.

Benefits:

- Increased career opportunities. Earn valuable industry-recognized certifications that open doors to new jobs and promotions.
- Enhanced knowledge and skills. Gain in-depth understanding of critical Project Management concepts, preparing you for real-world challenges.
- Confidence and competitiveness. Stand out from the crowd with demonstrable expertise and qualifications.
- Professional development, good for stacking industry credentials
- Demonstrate your commitment to excellence by getting a certification.

Who Should Attend:

- Project Management professionals seeking to expand their skillset and advance their careers.
- Job seekers looking for a career path into an organization.
- Tech professionals who need to develop project management skills.
- People in organizations who need additional skills to manage projects.
- College graduates looking for a tangible skill for their resume.

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PM Certificate Part B (4 Class Series)	Winter 2026
Project Stakeholder and Communications Management	Winter 2026
Agile Project Management	Winter 2026
Microsoft Project 2019	Winter 2026
Project Management Certificate Capstone	Winter 2026

Project Management Certificate Information Session

Join us for a free information session, where our project management instructor will discuss the project management industry, the project management profession and Green River's Project Management Certificate program. Registration required. Fee: \$0

Item: 36307 **Daniel Yeomans** **Zoom**
Sessions: 1 M Sep 21 6 – 7PM

3 Class Series

Project Management Certificate Part A

Register for the first 3 courses (of the 6 total in the certificate) at a bundled rate with Project Management Certificate - Part A. The three courses included are Project Management Basics: Initiating the Project; Project Planning and Scheduling Essentials; and Project Execution to Closing. Fee: \$1099

Item: 38844 **Daniel Yeomans** **Zoom**
Sessions: 17 M,Tu Sep30 – Dec 2 6 – 9PM

Project Management Basics: Initiating the Project

Discover the science and art of effective project management. Summarize the five Process Groups, 10 Knowledge Areas and 49 processes recommended for application in the PMBOK Guide (Project Management Body of Knowledge). Learn about the Initiating Process Group, and discover how to develop a business case, create a Project Charter, identify and document stakeholders and effectively present a project to decision-makers. Fee: \$369

Item: 38845 **Daniel Yeomans** **Zoom**
Sessions: 5 M,Tu Sep 30 – Oct 14 6 – 9PM

Project Planning and Scheduling Essentials

If you fail to plan, you plan to fail. Discover the 24 key planning processes needed to plan and implement a successful project, and learn the order in which they should occur. Identify the key tools and techniques to plan for scope, schedule, cost, quality, human resources, communications, risk, procurements and stakeholder management. This course keys on both predictive (Waterfall) and adaptive (Agile) planning techniques. Prerequisite: Project Management Basics. Fee: \$499

Item: 38846 **Daniel Yeomans** **Zoom**
Sessions: 7 M,W Oct 19 – Nov 9 6 – 9PM

Project Execution to Closing

Your Project Management Plan is approved and accepted. What's next? This course shares best practices for implementing and controlling the project to success. Learn how to manage quality, develop and manage a project team, effectively communicate, manage risk and engage stakeholders. Key tools and techniques and valuable tips will be introduced, shared and applied all to ensure that your project is successful. Prerequisite: Project Management Basics: Initiating the Project. Fee: \$369

Item: 38847 **Daniel Yeomans** **Zoom**
Sessions: 5 M,Tu Nov 16 – Dec 2 6 – 9PM

REAL ESTATE

Real Estate Licensing Series

In this online, self-paced, non-credit class, you will be able to meet the Real Estate requirements as outline by the Washington State Department of Licensing. This 90-hour package combines Washington Fundamentals, Real Estate Practices, and the Broker's Cram to provide you with the best pre-license education available. You must complete both Fundamentals and Practices before taking the Washington real estate license exam. Please see our website for more details and to register. Fee: \$899

Item: 32032 Sep 21 – Dec 10 Online

Technology

Introducing... **AI // NOW**

Learn. Apply. Lead—with AI tools that matter.

We are excited to bring you a NEW quarterly seminar series of rotating topics-- such as AI Foundations, Language Models, Ethics, Microsoft Office and AI, and MORE!-- to enable you to better navigate the artificial intelligence (AI) landscape within the workplace. Through expert-led sessions, practical applications, and networking opportunities, you will gain the knowledge and tools to integrate AI into your work now.

Who Should Attend:

Business owners, managers, and key contributors seeking to understand and use artificial intelligence effectively within the workplace. Whether you are just beginning your AI journey or looking to deepen your expertise, join us in building capabilities and connections.

Why It Matters:

AI is reshaping every industry, and understanding its tools and implications is critical to staying relevant. AI//NOW is here to help you confidently integrate AI solutions into your role and organization.

COMING UP...

See our website for more information!

Computer Basics

Ready to feel more confident using your Windows 11 computer? This hands-on course is designed for beginners to everyday users who want to get the most out of their PC. You'll learn the basics of how to: navigate your computer, install and use apps, manage files and folders, and connect devices like printers, cameras and flash drives. Online, you'll explore email, internet navigation, search options and security. Learn settings to personalize your computer to match your style and needs.

Textbook included Fee: \$289.

Item: 38579	Gayle Larson	Enumclaw	ENM-13
Sessions: 2 Tu	Sep 22 – Sep 29	8AM – 4PM	

MICROSOFT

Microsoft Word 2021/ Office 365 Fundamentals

Word's rich features and powerful tools can make creating professional documents easy and even fun. Topics include creating, formatting and proofreading documents; formatting characters and paragraphs; using Quick Styles; making lists; printing; using headers and footers; creating templates; inserting and formatting pictures; and creating and formatting tables. Fee: \$149

Item: 38824	Gayle Larson	Enumclaw	ENM-13
Sessions: 1 Tu	Oct 6	8AM – 4PM	

Microsoft Outlook Made Easy

Email is one of the most widely used methods of personal and business communication. Microsoft Outlook 2021/365 is a mail management system that is utilized to accomplish basic workplace and personal tasks. Topics in this course include creating and sending email; adding signatures to email messages; managing contacts and using contact groups; scheduling appointments and meetings; using the calendar; and customizing Outlook. Textbook included. Fee: \$149

Item: 38825	Gayle Larson	Enumclaw	ENM-13
Sessions: 1 Tu	Oct 13	8AM – 4PM	

Microsoft PowerPoint Essentials

Today's audiences are tech savvy and accustomed to high-impact presentations with multimedia content. Learn how to use the vast array of features in PowerPoint 2021/365 so you can create slide decks to visually communicate effectively. Topics include creating presentations; creating and modifying slide content; working with slide masters and layouts; formatting slides and text; inserting images & videos; working with charts and tables; and printing your presentation. Fee: \$149

Item: 38877	Gayle Larson	Enumclaw	ENM-13
Sessions: 1 Tu	Oct 20	8AM – 4PM	

Microsoft Excel 2021/ Office 365 Level 1

Excel can help you organize, calculate, analyze, revise, update and present your data. Learn the basic concepts and skills needed to start being productive with Excel 2021. Topics include creating and saving worksheets; entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; data entry shortcuts; and managing, printing and sharing workbooks. Fee: \$159

Item: 38880 **Gayle Larson** **Enumclaw** **ENM-13**
 Sessions: 1 Tu Oct 27 8AM – 4PM

Microsoft Excel 2021/ Office 365 Certificate Series

Capture the power of Excel 2021 by taking the Excel Series. Series includes Levels 1, 2 and 3 at a discounted price. Topics include entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact with powerful chart and presentation features; lookup and decision-making functions; auditing and error-handling; array functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Textbooks included. Fee: \$379

Item: 38814 **Gayle Larson** **Kent Campus** **KC-255**
 Sessions: 9 M,W Oct 28 – Dec 2 6 – 8:30PM

Microsoft Excel 2021/ Office 365 Level 1

Excel can help you organize, calculate, analyze, revise, update and present your data. Learn the basic concepts and skills needed to start being productive with Excel 2021. Topics include creating and saving worksheets; entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; data entry shortcuts; and managing, printing and sharing workbooks. Fee: \$159

Item: 38815 **Gayle Larson** **Kent Campus** **KC-255**
 Sessions: 3 M,W Oct 28 – Nov 4 6 – 8:30PM

Microsoft Excel 2021/ Office 365 Level 2

You already know how to use Excel to perform simple calculations and tasks, but Excel is capable of doing so much more. Build upon your foundational knowledge of Excel by learning more advanced tools for analysis and presentation of data. Topics include managing complex workbooks; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact. Textbook included. Fee: \$159

Item: 38816 **Gayle Larson** **Kent Campus** **KC-255**
 Sessions: 3 M,W Nov 9 – Nov 18 6 – 8:30PM
**No class on Nov 11 (Veterans Day).*

Microsoft Excel 2021/ Office 365 Level 3

Put the full power of Excel right at your fingertips, and get the answers you need from the vast amounts of data your organization generates. Topics include lookup and decision-making functions; auditing and error-handling; array functions; special functions such as date, time and text functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Textbook included. Fee: \$159

Item: 38819 **Gayle Larson** **Kent Campus** **KC-255**
 Sessions: 3 M,W Nov 23 – Dec 2 6 – 8:30PM
**No class Nov 25 (Thanksgiving Holiday).*

WEB AND GRAPHIC DESIGN**Graphic Design Essential Skills Certificate**

Graphic Designers combine creativity and problem-solving to communicate ideas through visual elements such as text, images, color, and layout. Development of technology skills and business acumen are integral to building profitable opportunities in the landscape today. Learn how to create engaging designs that inform, inspire, and persuade audiences across print and digital media while supporting branding, marketing, and user experience goals.

Jump in at any time to begin earning stackable certificates.

Courses kicking off in Fall for the Photo Editing and PDF Production Certificate:

Photoshop Essentials - Interface, layers, selections, masking, retouching, and saving files for web and print.

Photoshop Creative Effects - Lighting effects, textures, blending modes, and special finishes.

Laser & Engraving Files - Grayscale/bitmap conversion, contrast preparation, and exporting files for laser cutters and Cricut machines.

Acrobat & PDF Essentials - Creating, combining, and exporting professional PDFs. Fillable forms and print-ready file prep.

Schedule and additional details available online.

Free Information Session (Registration Required):

Item: 40292 **Morgan Olson** **Zoom**
 Sessions: 1, W Sep 23 6 - 7pm

Instructor Bio**Morgan Olson**

Morgan Olson has been teaching and tutoring graphics and animation courses for over a decade. She prides herself on customizing course materials in a dynamic theme that optimizes the needs of the students. Before teaching, she worked as an in-house graphic artist and a freelance animator and now owns her own graphic design business, MeMoDesigns.

Editing 101: CapCut Crash Course

CapCut is powerful, and surprisingly easy once you know what buttons to press. In this hands-on workshop, you'll learn how to edit a short-form video from start to finish, cut clips, add music, captions, transitions, effects, and export for any platform.

Fee: \$79

Item: 38335 **Michele Sweeney** **Zoom**
Sessions: 2 W Oct 28 – Nov 4 7 – 8:30PM

YouTube Jumpstart: Set Up & Upload Like a Pro

Want to start YouTube but don't know where to begin? This one is for you. Learn how to create a channel, write killer titles, upload your first video, and design eye-catching thumbnails in Canva. We'll also peek into YouTube Studio and cover basic analytics. Fee: \$79

Item: 38336 **Michele Sweeney** **Zoom**
Sessions: 2 W Nov 11 – Nov 18 7 – 8:30PM

Canva for Beginners

Learn the ins and outs of this design platform for creating graphics for social media, blogs, websites, and other visual content such as presentations and even book publishing. We will also cover built-in video creation and AI tools. Utilize this platform effectively for both personal and professional content needs. Fee: \$189

Item: 38334 **Michele Sweeney** **Zoom**
Sessions: 4 W Sep 30 – Oct 21 7 – 9PM

Canva: What's New & Advanced Features

Ready to go beyond the basics? This hands-on online class is designed for students who already use Canva and want to explore its more advanced features and latest updates.

This class will help you get more out of the platform without overcomplicating your process. You'll leave with practical skills, updated techniques, and a better understanding of what Canva can really do. Fee: \$79

Item: 38577 **Michele Sweeney** **Zoom**
Sessions: 2 W Dec 2 – Dec 9 7 – 8:30PM

How to Launch Your Business Successfully

Instructor: Taryn Hornby **Online Webinar: Zoom**
Thursday, 9 – 24 noon – 1:30PM

Click the QR code to get more information or register.

This no-cost webinar is hosted by the Washington SBDC at Green River College.

Funded in part through a cooperative agreement with the U.S. Small Business Administration



PROFESSIONAL COMMUNICATION CENTER At Green River College Kent Campus

We are excited to offer **FREE** assistance serving the business community at the Kent Campus: Presentations, public speaking, business communications, public relations writing, and more!

Would you like to:

- Give presentations with confidence?
- Receive one-on-one coaching?
- Get tips on improving your style?
- Receive PR writing help?

Meet with a communication expert!

Meet with instructors from GRC who have years of experience presenting, training, and consulting in corporate, entrepreneurial, and small business environments.

Call for appointments: **253-520-6290**

Tuesdays and Thursdays, 4 or 5PM



Green River College Kent Campus
417 Ramsay Way, Suite 112, Kent, WA 98038

To view the most current information about classes, please scan the QR code.



ed2go

Gain skills for professional and personal development or

Prepare for a new career, certification or advancement

Fundamentals

Courses are fun, convenient and highly interactive. They include lessons, quizzes, hands-on assignments and more.

Courses may be completed 24/7 from any location with internet access.

Program Features:

- Expert instruction
- Online discussions
- 6-week format
- Start monthly
- Non-credit

Advanced Career Training

Prepare for employment in some of today's hottest careers with a comprehensive, affordable Career Training Program.

Courses may be completed 24/7 from any location with internet access.

Program Features:

- Instructor mentor access
- Materials and books included
- 6-12 months to complete
- Start anytime
- Non-credit

Accounting Fundamentals

Administrative Assistant Fundamentals

Certificate in Nutrition, Chronic Disease and Health Promotion

Administrative Assistant Applications

Get Assertive!

Personal Finance

Become a Veterinary Assistant

Introduction to Interior Design

Introduction to Artificial Intelligence

Business Operations Specialist

Career Counselor and Life Coach

Certificate in Family Mediation

Front-End Web Developer

Full Stack Software Developer

Information Security Training

Salesforce: Power User

Medical Billing and Coding (Voucher Included)

Procurement and Purchasing Management

Personal Interest

CREATIVE ARTS AND CRAFTS

Ceramics 1

In this Beginner's Ceramics course, you will learn about hand building and wheel throwing. During hand building, you will learn how to create functional and decorative work using a variety of techniques. You will also learn about centering and tool use for shaping thrown items such as simple forms, cylinders, bowls and plates. Projects will develop from your personal skill level and ideas. Price includes materials fee. Fee: \$389

Item: 36948 **Colette Reed** **Kentwood HS** **Rm 117**
Sessions: 10 Tu Sep 15 – Nov 17 6 – 8:30PM

Ceramics Lab

Want some time in a ceramics studio? Sign up for the Ceramics Lab and you will get to use the space to do your own hand building projects, wheel throwing and have your projects fired. This time is on your own, instructor will be there to answer questions, but no instruction will occur. Clay is provided. Fee: \$359

Item: 36952 **Colette Reed** **Kentwood HS** **Rm 117**
Sessions: 10 F Sep 18 – Nov 20 6 – 8:30PM

Digital Photography 1

Move beyond the auto mode of your digital camera and take great photos in any situation! Through this basic hands-on course, you will explore modern photography in simple, real-world terms. You will learn about exposure, shutter speed, focus, flash, aperture, depth of field, ISO, and much more. Fee: \$179

Item: 38554 **Roger Young** **Enumclaw** **ENM-15**
Sessions: 6 M Aug 24 – Oct 5 6:30 – 9PM

Digital Photography 2

Get beyond the basics with this class. You will gain control and learn how to express yourself through your photography. You will also gain skills that will take you beyond basic skills to better capture the photo opportunities in front of your lens. Three outdoor shooting labs included. Please visit our website for more details. Fee: \$179

Item: 38556 **Roger Young** **Enumclaw** **ENM-15**
Sessions: 6 W Oct 14 – Dec 2 6:30 – 9PM

Aperture to ISO: Manual Mode Digital Photography

In this hands-on class you will learn about real-world photography and the artistic choices you can make with your camera. Learn about the manual settings and principles that make auto settings easier to understand. Fee: \$159

Item: 38551 **Gary McCutcheon** **Cedar Hall** **CH-102**
Sessions: 6 Tu, Th Sep 29 – Oct 15 6:30 – 8:30PM

iPhone Photography

Learn the secrets of capturing stellar images with your cell phone. This class is for anybody with little or no photography experience. Gary McCutcheon, professional and fine art photographer, will help you to learn and handle cell phone as an image making tool. You will learn how to make your photos better and more creative. This class is great for anybody who is traveling, attending an event, or just documenting life. This class is for both iPhone and Android users. Fee: \$119

Item: 38553 Gary McCutcheon Cedar Hall CH-102
Sessions: 4 Tu, Th Nov 3 – 12 6:30 – 8:30pm

Photography: Lightroom Classic

Lightroom is Adobe's image management and enhancement program designed specifically for photographers. Lightroom makes managing, enhancing and sharing your photographs easy and efficient. Learn how to organize, back up, manage, and enhance your images. Free 30-day Lightroom trial available. Fee: \$159

Item: 38557 Roger Young Enumclaw ENM-15
Sessions: 5 Tu,Th Oct 8 – Oct 22 6:30 – 9PM

Pet Portraits in Glass

Learn how to masterfully paint and fire a pop color and/or realistic pet portrait on glass. Detailed results are easy to achieve with preparation, patience, attention to detail, and the enthusiasm to be creative and have fun! You will use Color Line Glass Enamels to paint then fire your pet portrait masterpiece onto a glass base tile. Fee: \$85

Item: 39366 Diana Wendt Blue Dog Glass Studio
Sessions: 1 Sa Oct 10 9AM – 1PM

Item: 39367 Diana Wendt Blue Dog Glass Studio
Sessions: 1 Sa Dec 5 9AM – 1PM

Fused Glass 1

This lively, hands-on class is a fun way for students of all skill levels to learn or improve their glass fusing skills while creating unique projects. Students will select 2-3 small projects as they work to cut, design, and create fused glass ranging from tiles to hanging decorations or glass elements to use in mixed media or jewelry. All materials, tools, supplies provided in class. \$135 material/firing fee per section paid to instructor on the day of class. Classes held off-campus at Blue Dog Glass Art Studio. Fee: \$79

Item: 38559 Diana Wendt Blue Dog Glass Studio
Sessions: 1 Sa Sep 12 9AM – 1PM

Item: 38560 Diana Wendt Blue Dog Glass Studio
Sessions: 1 Sa Oct 24 9AM – 1PM

Fused Glass Ornaments and Tiles

Celebrate the holidays by creating your own fused glass ornaments or tiles! This fun, 4-hour workshop is a great way for beginners to learn the basics of glass fusing. Students will learn to cut, design, and fire up to 4 colorful glass ornaments to decorate the tree or tiles to give as gifts. A \$135.00 material/firing fee per section paid to instructor in class. Project pick-up on Sunday. Class held off-campus at Blue Dog Glass Art Studio. Fee: \$89

Item: 38561 Diana Wendt Blue Dog Glass Studio
Sessions: 1 Sa Sep 26 9AM – 1PM

Item: 38562 Diana Wendt Blue Dog Glass Studio
Sessions: 1 Sa Nov 7 9AM – 1PM

GRC RESOURCES

Community Computer Access Card to Holman Library

Gain access and check-out privileges to the Holman Library's Information Commons for one quarter. Access includes use of library computers, including Internet privileges. An introductory information session can be provided by the library staff upon request. Fee: \$60

Item: 32042 Open Enrollment

HOME, GARDEN AND OUTDOORS

We will be offering Fishing courses this Fall, please go to our website for the most updated information.

Introduction to Backyard Permaculture

Explore the principles of permaculture and discover how to apply sustainable, regenerative design to a garden or other outdoor space. In this two-hour introductory class, participants will learn how to facilitate healthy, low-maintenance ecosystems that work in harmony with nature. Whether you have a small garden, a large yard, or a community space, this class will provide you with a solid starting point for making any green space more productive, resilient, and environmentally friendly. No prior experience is required, anyone with an interest in gardening is welcome. Fee: \$59

Item: 39370 Cheryl Wheeler Zoom
Session: M Oct 12 6 – 8PM

Gnocchi from Scratch

Learn how to make soft, pillowy gnocchi from scratch in this hands-on, online cooking class. You'll mix, shape, and cook gnocchi using a simple, approachable method that gives you consistent results every time. We'll pair it with a rich brown butter sage sauce and caramelized butternut squash. Fee: \$80

Item: 39228 Michele Sweeney Zoom
Sessions: 1 Su Oct 11 2 – 5PM

French Macarons



Bake along with Chef Michele as you learn how to make classic French macarons from scratch. You'll master the techniques behind these delicate cookies, from smooth batter to perfect shells with crisp edges and soft, chewy centers. In class, you'll make vanilla macarons filled with a strawberry chocolate ganache. Please see our website for more details. Fee: \$80

Item: 39365 **Michele Sweeney** **Zoom**
Sessions: 1 Su Oct 25 2–5PM

Holiday Pie Baking



Flaky or cardboard, what's going on with pie crust? It's not luck, there's a method! Bake along with Chef Michele in this live online class and learn the science and technique behind creating tender, foolproof pie crusts you can rely on every time. You'll make and bake a salted caramel apple pie with a classic lattice top right from your own kitchen. Please see our website for more details. Fee: \$80

Item: 39226 **Michele Sweeney** **Zoom**
Sessions: 1 Su Nov 8 2–5PM

Royal Icing and Sugar Cookie Decorating for the Holidays



Whether you're a beginner or looking to refine your skills, this class offers a fun and interactive introduction to the world of royal icing and sugar cookies. Whether you're a beginner or looking to refine your skills, this class offers a fun and interactive introduction to the world of royal icing and sugar cookies. Fee: \$99

Item: 39380 **Marcy Van Winkle** **Science Center** **SC-111**
Sessions: 2 Th, F Dec 3 – 4 4:30 – 7:30PM

Holiday Bread Baking: Yeast and Quick Breads



Bake along with Chef Michele in this live online class and learn how to make three versatile breads perfect for the holiday season while building confidence with both yeast and quick bread techniques. Please visit our website for more details. Fee: \$80

Item: 39227 **Michele Sweeney** **Zoom**
Sessions: 1 Su Nov 14 2 – 5PM

Self Defense Essentials

Description: If you have only one evening to spare, spend it here. You'll learn the most important safety lesson: that you have choices. In a single session you'll learn about real risks, assailant tricks, crucial targets and how to create an impact. You will learn about recognizing and dealing with manipulations and ploys used by people you may know (including in domestic violence) as well as complete strangers. EmPOWERment has never been more fun. Fee: \$105

Item: 40308 **JoAnn Factor** **Highline** **Bldg 4, Rm 109**
Session: 1 M Sep 28 5:30 – 8:30PM

LANGUAGE AND CULTURE

French I

This language course emphasizes conversation but also includes reading, writing, speaking and understanding the language. Course is geared toward the adult student seeking control of a language for practical application such as travel. Fee: \$169

Item: 33121 **Arthur Morris** **West Building** **WB-109**
Sessions: 8 Tu Oct 6 – Dec 1 6:30 – 8:30PM

French II

You will get beyond the basics of and gain confidence speaking French in this course. You will build on the basic skills learned in French 1 and become more comfortable with conversation. This course enables students to use French in day-to-day situations while providing a deeper understanding of culture and history. Fee: \$169

Item: 33125 **Arthur Morris** **West Building** **WB-109**
Sessions: 8 Th Oct 8 – Dec 3 6:30 – 8:30PM

Spanish 1

This course covers the basics of Spanish for fun and travel. The primary emphasis is on conversation but reading and writing are also covered. It is geared towards beginners and for those who want to have a better grasp of the language for practical application like travel. Fee: \$169

Item: 33115 **Arthur Morris** **West Building** **WB-109**
Sessions: 8 M Oct 5 – Nov 30 6:30 – 8:30PM

Spanish 2

This course builds upon basic Spanish skills learned in Spanish 1. You will gain more confidence in your ability to read, write, comprehend, and speak Spanish. The Instructor weaves in cultural information that makes Spanish more understandable. Fee: \$169

Item: 33118 **Arthur Morris** **West Building** **WB-109**
Sessions: 8 W Oct 7 – Dec 9 6:30 – 8:30PM

Beginner Italian I

Develop Italian conversational skills, gradually learn vocabulary, and learn about Italy and its culture in 6 weeks. Pronunciation and grammar will be covered. Various resources are integrated to create an immersive learning experience. Fee: \$165

Item: 39372 **Barbara Pau** **Zoom**
Sessions: 8 M Sep 21 – Nov 9 2 – 3:30PM

Beginner Mandarin Chinese

Description: "Explore the beauty of Mandarin through language and culture in this fun, beginner-friendly course. Learn to speak, read, write, and listen using songs, crafts, and hands-on activities—plus enjoy a field trip to Seattle's Chinatown! You'll build practical skills and learn essential characters and phrases for everyday use. Please see our website for more information. Fee: \$169

Item: 40307 **Robin Mann** **Zoom**
Sessions: 8 Mo Sep 28 – Nov 16 5 – 7PM

MONEY MATTERS

Retirement Strategies 101

Retirement Strategies 101 is a multiple day, all-inclusive, retirement course that is useful for workers at all stages of their career. Regardless of age, you can learn how to create a financial plan that helps you prepare for retirement and make the most of your retirement dollars. Will you be able to retire early? How long must your money last? What strategies can you use to save money on your taxes? Two CFA® Charterholders, will answer these and other essential planning questions. Topics include retirement needs and expenses, social security maximizations, tax strategies, IRA distributions, investments, estate planning, and more! Virtual delivery textbook included. Fee: \$65

Item: 38911 **Enumclaw** **ENM-14**
Sessions: 3, Tu,Wed,Thu Oct 13 – 15 6 – 8:30PM

Medicare Made Clear

Learn about the different Medicare options in this seminar. We will discuss Medicare Part A & B as well as Medicare advantage health plans, prescription drug health plans, supplemental insurance and more! Fee: \$0

Item: 38543 **Joyce Joneschiet** **Zoom**
Sessions: 1 W Oct 7 6:30 – 8PM

Item: 38544 **Joyce Joneschiet** **Zoom**
Sessions: 1 W Nov 4 6:30 – 8PM

Item: 38545 **Joyce Joneschiet** **Zoom**
Sessions: 1 W Dec 2 6:30 – 8PM

Social Security Made Clear

Planning for retirement is not easy. Individuals have to make a ton of decisions with major implications that often leaves them wondering when they should actually claim their Social Security. While it is true that there is not one right answer, and it depends on many personal factors, this class will help you demystify social security and provide the necessary tools to make the decision that is right for you. You will also learn about Survivor's benefits and how divorce may impact you. Sign up and start planning today! Fee: \$40

Item: 39013 **Joyce Joneschiet** **Zoom**
Sessions: 1 W Oct 14 6:30 – 9PM

Item: 39014 **Joyce Joneschiet** **Zoom**
Sessions: 1 W Nov 18 6:30 – 9PM

Item: 39014 **Joyce Joneschiet** **Zoom**
Sessions: 1 W Dec 9 6:30 – 9PM



MUSIC AND VOICE

An Introduction to Voiceovers (Getting Started in Voice Acting) One-on-One Video Conference Class

Do you have a passion for voiceovers? Do you want to earn income using your talents from the comfort of your home? If so, explore the fun, rewarding possibilities of the growing remote voiceover industry! During this one-time, 90-minute course, you will discover the current trends in the industry and how easy and affordable it can be to learn, set up and work from home. You'll also learn about different types of voiceovers and tools you'll need to find success. Please see our website for more details and to register. Fee: \$59

Item: 32024 **Sep 21 – Dec 10** **Open Enrollment**

WRITING

Creative Writing

This class focuses on the basic writing skills used in both fiction and nonfiction such as family stories, blog posts, personal essays, memoirs, and short stories. Join Tiffany Doerr Guerzon, published book author and freelance writer as she teaches you how to effectively communicate your story. This class welcomes all writing levels. Beginners will find inspiration and community, and experienced writers receive one professional edit of a finished piece from Tiffany at no additional cost. Fee \$129

Item: 36975 **Tiffany Doerr Guerzon** **Zoom**
Sessions: 4 Oct 6 – 27 6:30 – 8:30PM

Item: 36976 **Tiffany Doerr Guerzon** **Zoom**
Sessions: 4 Nov 3 – Dec 1* 6:30 – 8:30PM

*No class on Nov 24. **

Ai for Personal Budgeting: Simple Safe Tools for Everyday Finances

Learn how to use free Ai tools to make every day finances simpler. This is a hands-on workshop with no prior experience in Ai tools required. Fee: \$59.

Item: 39368 **Cheryl Wheeler** **Zoom**
Sessions: 1 Oct 26 6 – 8PM



To view the most current information about classes, please scan the QR code.



Enumclaw Classes

PERSONAL INTEREST

Digital Photography 1

Mondays, Aug 24 - Oct 5, 6:30 - 9PM

Lightroom Classic

Tuesdays and Thursdays, Oct 8 - 22, 6:30 - 9PM

Digital Photography 2

Wednesdays, Oct 14 - Dec 2, 6:30 - 9PM

Retirement Strategies 101

Tuesday, Wednesday, Thursday, Oct 13 - 15, 6 - 8:30PM

Fly Fishing Lakes and Still Waters (class and outing)

Oct 6, 6 - 8:30PM and Oct 10, 8AM - Noon

Fly Fishing Lakes and Still Waters (class only)

Oct 6, 6 - 8:30PM

Fish Smoking

Thursday, Nov 12, 6 - 8:30PM

BUSINESS AND TECHNOLOGY

Microsoft Word 2021/Office 365 Fundamentals

Oct 6, 8AM - 4PM

Microsoft Outlook Made Easy

Oct 13, 8AM - 4PM

Microsoft PowerPoint Essentials

Oct 20, 8AM - 4PM

Microsoft Excel 2021/Office 365 Level 1

Oct 27, 8AM - 4PM

Please note that course cancellation decisions are made one week prior to the intended start date.

For complete descriptions please refer to the class listings in the main part of the schedule.

Fishing classes will be offered in Enumclaw. Please check our website for the most updated information.



PRIME TIME

Prime Time is a program for active adult learners ages 55 and older. The yearly membership fee of \$55 entitles members to a discount on Prime Time and CE classes and invitations to campus events. Join us and enjoy stimulating, short-term classes and tours! Non-members are welcome too.

Please visit our website for detailed class descriptions.

The Not So Secret Struggle to Rig the 2026 Midterms

Tuesday, October 6 (10AM - 12PM)

Auburn Center (AC-150), Richard Elfers

Member Fee: \$29 (Item: 36953)

General Public Fee: \$39 (Item: 36954)

An Analysis of the 2026 Mid Term Elections

Tuesday, November 10 (10AM - 12PM)

Auburn Center (AC-160), Richard Elfers

Member Fee: \$29 (Item: 36955)

General Public Fee: \$39 (Item: 36956)

What's Happening in the World as a Result of Trump and Netanyahu's Decision to Attack Iran?

Tuesday, December 1 (10AM - 12PM)

Auburn Center (AC-160), Richard Elfers

Member Fee: \$29 (Item: 36957)

General Public Fee: \$39 (Item: 36958)

Before You Go

Two Saturdays, October 17 - 24 (11am - 12:30PM)

Zoom, Wakil Mathews

Fee \$55 (Item: 56953)

AI for Personal Budgeting: Simple Safe Tools for Everyday Finances

Date: Oct 26 (Time: 6 - 8PM)

Zoom, Cheryl Wheeler

Fee: \$59 (Item: 39368)

Now

Electronic Vehicle Training

at Green River College

As electric vehicles (EVs) reshape the future of transportation, understanding their unique safety challenges is essential for technicians and industry professionals. This course provides a comprehensive introduction to the safety principles, standards, and technologies specific to EV systems.

Students will explore:

- **Design** and **operation** of HV battery systems
- High voltage **Interlock systems**
- Isolation **testing** and **inspection**
- **AC** and **DC** motor systems
- High voltage **inverters** and **converters**
- **EV specific** Tools
- High voltage **shutdown procedures**

Emphasis is placed on Personal Protective Equipment, and hands-on safety procedures for working with Electric Vehicles and components.

Students will have the opportunity to:

- Take ASE xEV **Level 1 & 2 Certificates**
- Prepare to take **ASE L3 Hybrid EV Specialist**



DUE#2400619

Contact us for more information at **253-326-6245** or email **dlewis@greenriver.edu**.

Visit our website at **greenriver.edu/automotive**



GREEN RIVER COLLEGE CUSTOMIZED TRAINING PROGRAMS

A skilled workforce is a key factor to business success.

Upgrade the skills of your current team or train new employees with our Corporate Training program. No business is too large or too small. We will customize training to your needs.

Training can be delivered at your business location or at one of the following locations: Auburn Campus, Kent Campus, Auburn Center or Enumclaw Campus.

- » Business Skills
- » Information Technology
- » Cybersecurity
- » Workplace Skills
- » Organization Performance

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CLASSES INSIDE FOR NEW INTERESTS AND HOBBIES



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information about classes,
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Register at ce@greenriver.edu