

GREEN RIVER COLLEGE

CONTINUING EDUCATION SCHEDULE

SPRING 2025

YOU BENEFIT FROM LOW COSTS AS PART OF THE STATE EDUCATIONAL SYSTEM AND GRANTS. GRC CONTINUING EDUCATION PROVIDES:

- » Professional Certificates
- » Job Certifications
- » Classes for Personal Interest and Hobbyist
- » Classes for Retirees
- » Summer Camps

LOOK INSIDE FOR INFORMATION ON SUMMER CAMPS.



Visit greenriver.edu/ce

FEATURED CLASSES



Project Management Classes

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Cybersecurity and Technology Classes

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Graphic Design Classes

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Personal Interest Classes

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Classes for over 55

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CYBERSECURITY CLASS

Opportunity for Veterans!

Exciting news for veterans! Green River Continuing Education is now offering our industry-leading CompTIA A+ and IT Fundamentals online courses completely free of charge - a fantastic opportunity to enhance your skillset and advance your career. And that's not all - additional courses are available at an incredible 75% discount. *



Don't wait, enroll today and take the first step towards a brighter future with Green River Continuing Education and our partnership with Spokane Community College.

**For one course only.*

Contact: cybersecurityce@greenriver.edu


greenriver.edu/CE


Stay Relevant with Continuing Education!

Continuing Education non-credit courses are for professional Continuing Education, job training and personal enrichment. These are self-supporting courses, not supported by tax funds. Classes are held at a variety of locations. Continuing Education Units (CEUs) are available for most classes. Every effort was made to print an accurate schedule. We encourage you to visit our website for the most current information. Greenriver.edu/ce.

EASY WAYS TO REGISTER

 **REGISTER AND PAY ONLINE**
greenriver.edu/ce

 **PHONE**
Auburn Campus 253-333-6030
Auburn Center 253-288-3455
Kent Campus 253-520-6290
Enumclaw Campus 253-288-3400

 **LOCATIONS**
Email ce@greenriver.edu, or call to register and pay in person at:

Main Auburn Campus
Continuing Education | WT Building
12401 SE 320th Street
Auburn, WA 98092

Auburn Center
1221 D Street NE
Auburn, WA 98002


Kent Campus
417 Ramsay Way, Suite 112
Kent, WA 98032

Enumclaw Campus
1414 Griffith Avenue
Enumclaw, WA 98022

Use your Visa, MasterCard, AmEx or Discover card for phone, online, and in-person registration.

HOURS

Main Auburn Campus:	Monday–Thursday	9:00AM–5:00PM
	Friday and Breaks	9:00AM–5:00PM
Auburn Center:	Monday–Thursday	7:30AM–8:00PM
	Friday and Breaks	7:30AM–5:00PM
Kent Campus:	Monday–Thursday	7:30AM–8:00PM
	Friday and Breaks	7:30AM–5:00PM
Enumclaw Campus:	Monday–Thursday	8:00AM–8:00PM
	Friday	Closed

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CLASS TYPE DEFINITION

As you view the class schedule, you'll see classes are designated in one of three ways: virtual, hybrid/virtual, or online. The following definitions explain the how each type of course will be delivered:

- **VIRTUAL:** Class will meet online at the time listed in the class schedule. For example, if your class begins at 9 a.m. in the class schedule, then it will begin at 9 a.m. on Zoom. You will be attending the class at the same time as your classmates, just as you would on campus.
- **HYBRID/VIRTUAL:** Part of the class will be held online without a set time to attend. The other part will occur at the time listed in a virtual format (e.g. Zoom).
- **ONLINE:** The entire class will be held online without a set time to attend. The class will still have assignment deadlines and due dates.

Payment is due upon registration. If you withdraw less than three business days before your first class, do not attend, or stop attending, you will not receive a refund. A full refund is given if the college cancels a class. Questions? Contact us at 253-333-6030.

Green River College is an equal opportunity institution and is committed to providing access to all who visit, work, and study on campus. Learn more about our Title IX policies and reporting at greenriver.edu/nondiscrimination, or by contacting the college at 253-833-9111, 12401 SE 320th Street, Auburn, WA 98092. If you need disability related accommodations to make this document or event accessible, please contact Disability Support Services at 253-931-6460; TTY 253-288-3359; or dss@greenriver.edu.

Green River College has made reasonable efforts to provide information that is accurate at the time of publication. However, the college reserves the right to make appropriate changes in procedures, policies, calendars, requirements, program, courses and fees. When feasible, changes will be announced prior to their effective dates, but the college assumes no responsibility for giving any particular notice of such changes. Nothing herein shall be construed to create any offer to contract or contractual rights.

ENROLLING SOON



Discovery Academy is a youth development program providing quality educational opportunities that highlight the strengths of Green River College and their partner in community education, Highline College.

The Discovery Academy has the potential to engage future students at an early and pivotal time in educational development, and build a relationship with both individuals, and their communities on the cusp of post-secondary education. Work is done through an integrated and collaborative approach with other community educators, community partners, faculty and administrative departments. At the core of what we do, and hope to grow, is future access and education as its core focus.



Scan the QR code for more information.



Or visit discoveryacademypnw.org

Professional Development

CAREER AND TRADE SKILLS



Forklift

This course is designed to train operators for certification in sit-down, counter-balanced forklift trucks--light, medium and heavy duty. You will complete written and hands-on testing to meet OSHA, WISHA and L&I requirements. Class meets Department of Labor certification standards. Fee: \$199

Item: 35803	Maggie Crutcher	Trades & Tech.	TTA109
Sessions: 1 Sa	Apr 19	9AM – 5PM	
Item: 35804	Maggie Crutcher	Trades & Tech.	TTA109
Sessions: 1 Sa	May 17	9AM – 5PM	
Item: 35810	Maggie Crutcher	Trades & Tech.	TTA109
Sessions: 1 Sa	Jun 14	9AM – 5PM	

HEALTH CARE

This mandatory 54-hour training course is required for those wishing to become licensed as a Washington State Adult Family Home owner. Additional AFH Administrator training requirements include the ability to pass an English and reading exam. All training material is provided in class.

This is a non-credit class, which means that you do not need to be a Green River College student to enroll. You will receive a certificate after successful completion of the course. This certificate for the Adult Family Home Administrator Training currently does not expire. Please see our website for more details and to register. Fee: \$779

Item: 35930	E. Galasso, V. Mwangi	Virtual
Sessions 11 Tu, F, Sa	Apr 29 – May 23	8AM – 4:15PM

Mandatory Zoom & Canvas Training, Tuesday April 29, 6 – 7PM
Remaining Tuesdays are homework help 6 – 7PM | 7 Mandatory class sessions, Fridays & Saturdays 8AM – 4:15PM starting Friday, May 2, 2025.

Item: 29243	E. Galasso, V. Mwangi	Virtual
Sessions: 11 Tu, F, Sa	Jun 3 – Jun 27	6 – 7PM

Mandatory Zoom & Canvas training Tuesday June 3, 6 – 7PM | Remaining Tuesdays are homework help 6 – 7PM | 7 Mandatory class sessions, Fridays & Saturdays 8AM – 4:15PM starting Friday, June 6, 2025.

HUMAN RESOURCES



HR Generalist Certificate



Program Overview

Human Resource Leaders transform the workplace. As an HR Generalist you will be in a position to affect the organization you work for.

Benefits:

- Increased career opportunities. Earn valuable industry-recognized certifications that open doors to new jobs and promotions.
- Enhanced knowledge and skills. Gain in-depth understanding of critical HR concepts, preparing you for real-world challenges.
- Confidence and competitiveness. Stand out from the crowd with demonstrable expertise and qualifications.
- Professional development, good for stacking industry credentials
- Demonstrate your commitment to excellence by getting a certification.

Who Should Attend:

- HR professionals seeking to expand skillset and advance their careers.
- Job seekers looking for a career path into an organization.
- Individuals who perform basic HR tasks within an organization.

Employment Outlook:

To view the current outlook at the U.S. Bureau of Labor Statistics go to: <https://www.bls.gov>

Visit greenriver.edu/ceOnline for course details.

HR Certificate Program Information Session

Join us for a free information session, where our Human Resource Instructing team will discuss the HR industry, the HR profession and Green River's revised Human Resource Certificate Program. Registration required. Fee: \$0

Item: 33056	C. Malone, M. Henning	Virtual
Sessions: 1 Th	Apr 3	6 – 7PM

8 Class Series

HR Generalist Certificate

Take the HR Generalist Certificate (8 Class Series) at a discounted rate. Series includes Introduction to HR, Federal and State Employment Laws, Recruitment and Selection, Compensation and Benefits, Employee and Labor Relations, Training and Development, HR Administration and Health, Safety and Security. Visit greenriver.edu/ceCertificates for recommended textbook. Fee: \$599

Item: 33090 **C. Malone, M. Henning** **Virtual**
 Sessions: 12 Tu, Th Apr 10 – May 20 6 – 9PM

Introduction to HR

In this introductory course discover how HR functions within an organization, and learn about the specific role of the HR Generalist. Identify the typical duties HR Generalists are responsible for and how they can have a positive influence on an organization. You will also evaluate common scenarios HR professionals deal with and define the characteristics of successful HR Generalists. Fee: \$69

Item: 33057 **Virtual**
 Sessions: 1 Th Apr 10 6 – 9PM

Federal and State Employment Laws

Legal compliance is a critical task for Human Resources. Learn the basics of the federal and state employment laws that HR Generalists most often deal with, including Title VII, ADA, ADEA, FLSA, FMLA, OSHA and more. You will also identify the steps HR Generalists can take to keep themselves and their organizations out of trouble. Other topics include identifying and preventing sexual harassment and the difference between compliance and risk management approaches to employment laws. Fee: \$139

Item: 33058 **Virtual**
 Sessions: 2 Tu, Th Apr 15 – Apr 17 6 – 9PM

Recruitment and Selection

Recruiting and selecting the best employees for your organization is one of the most important things you will do as an HR Generalist. Topics for this course include creating a job description; strategies for finding candidates; interviewing and selection techniques for determining the best candidate for the job; and keeping the hiring process fair and legal. Fee: \$139

Item: 33059 **Virtual**
 Sessions: 2 Tu, Th Apr 22 – Apr 24 6 – 9PM

Instructor Bio

Claudia Malone

Claudia Malone, SPHR, has a BA in Psychology from the University of Rhode Island and over 25 years broad generalist experience in human resources, with such diverse organizations as PACCAR Inc, Davol (a division of C. R. Bard), and Triad Associates (a land-development consulting business). She is currently an HR Consultant with a non-profit in Seattle, as well as an independent HR consultant and trainer.

Compensation and Benefits

Compensation and benefit programs are key factors in attracting and retaining the right talent for your organization. They are also one of the highest costs of doing business and offer an opportunity for HR to make a valuable contribution to the organization's bottom line. Learn about the different types of compensation systems, compliance with the FLSA and other employment laws, how to determine exempt versus non-exempt status and various benefits as part of a total compensation package. Fee: \$139

Item: 33060 **Virtual**
 Sessions: 2 Tu, Th Apr 29 – May 1 6 – 9PM

Employee and Labor Relations

Employee and labor relations is a broad topic that includes performance management, disciplinary action, employee rights and dealing with various employee issues and complaints. If an organization is unionized, it also includes labor contract negotiation and administration and resolving grievances. In this course discover strategies for driving high performance while maintaining a respectful working environment. You will also learn how to manage the termination process to reduce the likelihood of a legal claim. Fee: \$139

Item: 33063 **Virtual**
 Sessions: 2 Tu, W May 6 – May 7 6 – 9PM

Training and Development

Training and developing staff is an important function in the HR Generalist's role. In this course you will identify how and why adults learn and discover tips for keeping employees engaged and interested in the learning process. Other topics include performing a needs assessment, selecting the appropriate intervention to meet the identified need and talent development strategies including succession planning. Fee: \$69

Item: 33064 **Virtual**
 Sessions: 1 Tu May 13 6 – 9PM

HR Administration

The evolution of technology has changed the way that HR manages many of its functions, including payroll. In this course you will learn the basics of the payroll process, how using HR technology can save time and money for your organization and the growing demand and importance of HR metrics. You will also discover state and federal recordkeeping requirements, what to keep in a personnel file and important HR technology terminology. Fee: \$69

Item: 33320 **Virtual**
 Sessions: 1 Th May 15 6 – 9PM

Health, Safety, and Security

OSHA and other laws require an employer to provide a safe and healthy working environment for their employees. In this course you will review both general and specific requirements and best practices for ensuring a safe and healthy workplace. You will also learn about the roles of OSHA and WISHA, how to manage L&I claims and gain tips on preparing for and dealing with violence in the workplace. Fee: \$69

Item: 33321 **Virtual**
 Sessions: 1 Tu May 20 6 – 9PM

LEADERSHIP AND SUPERVISION

Leadership and Supervision Certificate



Program Overview

Our Leadership and Supervision Certificate prepares you to take on management tasks within an organization. It will help you improve your communication and interpersonal skills.

Benefits:

- Increased career opportunities. Earn valuable industry-recognized certifications that open doors to new jobs and promotions.
- Enhanced knowledge and skills. Gain communication skills and learn how to supervision and lead.
- Confidence and competitiveness. Stand out from the crowd with demonstrable expertise and qualifications.
- Professional development, good for stacking industry credentials
- Demonstrate your commitment to excellence by getting a certification.

Who Should Attend:

- Professionals seeking to develop their leadership skills. .
- Job seekers looking for a career path into an organization.
- Individual contributors who seek to move into a management or supervisory job.
- People in organizations who need additional skills to work across teams.

Employment Outlook:

To view the current outlook at the U.S. Bureau of Labor Statistics go to: <https://www.bls.gov>

Visit greenriver.edu/ce online for course details.

Leadership and Supervision Certificate Information Session

Join us for a free information session. During this session GRC’s Leadership and Supervision Instructor will discuss how this certificate will help you acquire the interpersonal skills needed to interact successfully in a supervisory role. Registration required. Fee: \$0

Item: 32666 **Sara Johnson** **Virtual**
 Sessions: 1 W Apr 2 6 – 7PM

6 Class Series

Leadership and Supervision Certificate

Develop your leadership, communication, motivation and problem-solving skills with the Supervision Certificate. Through a series of six courses, you will acquire the interpersonal skills needed to interact successfully in a supervisory role. Topics include turning negative situations into positive outcomes; identifying your leadership traits through personal assessment; leading effective meetings; providing feedback; establishing priorities; problem-solving techniques, and more! Earn the certificate by taking the courses individually or register for the series and save. Fee: \$599

Item: 32712 **Sara Johnson** **Virtual**
 Sessions: 12 M, W Apr 14 – May 21 6 – 9PM

Working with Difficult People

We all encounter difficult people. Whether you are a supervisor, a customer service professional, or you have a challenging coworker, it’s important to know how to rise above your initial emotional reaction and turn negative situations into positive outcomes. Topics include understanding why we label people as difficult; types of difficult people; tools and techniques for resolving issues; coping strategies for the effects of difficult people; conflict management strategies; and practical application. For more information, please refer to our website. This is the first course in the Supervision Certificate (6 Class Series). Fee: \$139

Item: 32692 **Sara Johnson** **Virtual**
 Sessions: 2 M, W Apr 14 – Apr 16 6 – 9PM

Developing Your Leadership Style

Learn how to capitalize on your personal leadership style to achieve workplace goals. In this course you will identify your leadership through personal assessment; learn the difference between leadership and management; recognize the “being” and “doing” of leadership; and develop the innate motivating techniques that transform employee attitudes and enhance cooperation and teamwork. Other topics include understanding the leadership management balance and SMART goal development. For more information, please refer to our course outline. This is the second course in the Supervision Certificate (6 Class Series). Fee: \$139

Item: 32724 **Sara Johnson** **Virtual**
 Sessions: 2 M, W Apr 21 – Apr 23 6 – 9PM

Getting the Most From Your Meetings

Discover why some meetings fail and learn proven techniques for making meetings more productive. Gain tips related to the four essentials of productive meetings: planning, participating, presenting, and producing. Other topics include meeting formats and when to vary them, responding to conflict in a meeting and meeting follow-through. A key component of this course is utilizing effective communication strategies before, during and after your meetings. For more information, please refer to our website. This is the third course in the Supervision Certificate (6 Class Series). Fee: \$139

Item: 32713 **Sara Johnson** **Virtual**
 Sessions: 2 M, W Apr 28 – Apr 30 6 – 9PM

Motivating for Success

Want more creative, motivated employees who are eager to work hard and satisfy both internal and external customers? Good leaders empower their employees to feel confident, valued, and motivated. In this course discover what motivates people, how to resuscitate motivation and how personality affects motivation. You will also learn how to give clear and motivating directions, set realistic and achievable standards, and provide effective feedback, praising good results and correcting unsatisfactory performance. For more information, please refer to our website. This is the fourth course in the Supervision Certificate (6 Class Series). Fee: \$139

Item: 32714 **Sara Johnson** **Virtual**
 Sessions: 2 M, W May 5 – May 7 6 – 9PM

Working Smarter

Time is a valuable resource that can be costly to a company when wasted. In this course you will develop communication strategies to minimize time loss, evaluate personal and organizational timewasters, learn to establish meaningful priorities, and determine ways to deal with disruptions and unanticipated drains on time. Additional topics include schedule planning, prioritizing, delegation, and large project completion. For more information, please refer to our website. This is the fifth course in the Supervision Certificate (6 Class Series). Fee: \$139

Item: 32722 **Sara Johnson** **Virtual**
 Sessions: 2 M, W May 12 – May 14 6 – 9PM

Problem-Solving and Decision-Making Strategies

Creative problem-solving and effective decision-making skills are essential in today's workplace. With real-life case studies, discover four primary problem-solving tools, learn a format for group problem-solving, methods for effective decision-making and techniques to minimize conflict and dissension. This course concludes with an interactive problem-solving group exercise. Concepts taught in this course can be applied to all facets of life. For more information, please refer to our website. This is the sixth and final course in the Supervision Certificate (6 Class Series) Fee: \$139

Item: 32723 **Sara Johnson** **Virtual**
 Sessions: 2 M, W May 19 – May 21 6 – 9PM

Instructor Bio

Sara Johnson

Sara Johnson conducts business communication and leadership workshops for numerous companies in the Puget Sound area. In association with Green River Community College, she teaches two certificate programs, the Supervision Certificate and the Leadership Development Certificate, for potential, new, and existing levels of management in an organization. With a background in Psychology and Sociology from Oberlin College, and an MBA in Managerial Leadership and Small Group Dynamics from City University, Sara provides a wealth of knowledge to the participants of her interactive learning workshops.

LEGAL

Paralegal Certificate Part 2: Research, Investigation and Discovery

Researching, investigating and writing are critical skills utilized by Paralegals. In this hands-on course you will conduct legal research utilizing LexisNexis, investigate evidence, and learn more about the discovery process. You will also hone your skills as you evaluate complex fact patterns, write settlement demands and legal memoranda, and acquire methods for citing legal materials. Crafting resumes and cover letters will also be covered. This is the second of three required courses in the Paralegal Certificate. See website for prerequisite. Fee: \$499

Item: 32869 **Anthony Piedra** **Virtual**
 Sessions: 9 Tu, Th Apr 1 – Apr 24 6 – 9PM

Note: One class session is on Saturday, Apr 19 9AM – 4PM

Instructor Bio

Anthony Piedra

Mr. Piedra has worked as a Paralegal for over 16 years where he primarily focuses on civil litigation in both state and federal courts, creditor/debtor/collection law, personal injury, family law and corporate law. He has worked on cases involving bad-faith insurance, fraud, debt collection, agribusiness, healthcare litigation and bankruptcies. Mr. Piedra has extensive corporate experience including transactional, corporate governance, insurance risk (policy) management, medical facility accreditation, and general corporate functions including the formation and dissolution of entities and preparation and management of corporate minute books and filings of hundreds of entities in various domiciles. Mr. Piedra has extensive experience in training new legal assistants in being able to become versed in law office and legal procedures.

Paralegal Certificate Part 3: Advanced Research, Writing and Trial Preparation

Take your paralegal skills to the next level as you perform more advanced tasks. You will analyze a criminal case for appealable errors, conduct research utilizing LexisNexis and apply your findings as you write a (faux) appeal brief to the WA State Supreme Court. Other topics: learn how to Shepard cases, move through motion practice, track pleading indexes, witnesses, depositions, etc., locate and decipher court rules and prepare for trial. This is the final course in the Paralegal Certificate. See website for prerequisite. Fee: \$499

Item: 32870 **Anthony Piedra** **Virtual**
 Sessions: 9 Tu, Th May 6 – May 29 6 – 9PM
 Note: One class session is on Saturday, May 17, 9AM – 4PM

PROJECT MANAGEMENT

Project Management Certificate

Program Overview

Project Managers lead projects, manage team members, and drive projects toward results. Project managers work across teams to motivate people throughout all stages of a projects. They manage key milestones and outcomes of projects.

Benefits:

- Increased career opportunities. Earn valuable industry-recognized certifications that open doors to new jobs and promotions.
- Enhanced knowledge and skills. Gain in-depth understanding of critical Project Management concepts, preparing you for real-world challenges.
- Confidence and competitiveness. Stand out from the crowd with demonstrable expertise and qualifications.
- Professional development, good for stacking industry credentials
- Demonstrate your commitment to excellence by getting a certification.

Who Should Attend:

- Project Management professionals seeking to expand their skillset and advance their careers.
- Job seekers looking for a career path into an organization.
- Tech professionals who need to develop project management skills.
- People in organizations who need additional skills to manage projects.
- College graduates looking for a tangible skill for their resume.

Employment Outlook:

To view the current outlook at the U.S. Bureau of Labor Statistics go to: <https://www.bls.gov>



*Green River College has been reviewed and approved as a provider of project management training by the Project Management Institute (PMI®).
 The PMI® Registered Education Provider logo is a registered mark of the Project Management Institute, Inc.*

Visit greenriver.edu/ceCertificates for course details.

Project Management Certificate Information Session

Join us for a free information session, where our project management instructor will discuss the project management industry, the project management profession and Green River's Project Management Certificate program. Registration required. Fee: \$0

Item: 32606 **Daniel Yeomans** **Virtual**
 Sessions: 1 W Apr 9 6 – 7PM

3 Class Series

Project Management Certificate Part A



Register for the first 3 courses (of the 6 total in the certificate) at a bundled rate with Project Management Certificate – Part A. The three courses included are Project Management Basics: Initiating the Project; Project Planning and Scheduling Essentials; and Project Execution to Closing. Visit greenriver.edu/ceCertificates for required and recommended textbooks. PDUs: 51. Fee: \$969

Item: 32624 **Daniel Yeomans** **Virtual**
 Sessions: 17 M, W Apr 16 – Jun 16 6 – 9PM

Project Management Basics: Initiating the Project

Discover the science and art of effective project management. Summarize the five Process Groups, 10 Knowledge Areas and 49 processes recommended for application in the pmBOK®E Guide (Project Management Body of Knowledge). Learn about the Initiating Process Group, and discover how to develop a business case, create a Project Charter, identify, and document stakeholders and effectively present a project to decision-makers. See website for required and recommended textbooks. PDUs: 15. Fee: \$339

Item: 32627 **Daniel Yeomans** **Virtual**
 Sessions: 5 M, W Apr 16 – Apr 30 6 – 9PM

Instructor Bio

Dan Yeomans

Dan Yeomans, PMP® brings more than thirty-five years of consulting and leadership experience to his client work. He is a highly proficient and an acknowledged expert as a senior project manager, process manager, business analyst and trainer. Dan has designed and implemented the majority of project management certification and application courses currently offered at Microsoft and has also developed their PM Certification Learning Module series.

Project Planning and Scheduling Essentials

If you fail to plan, you plan to fail. Discover the 24 key planning processes needed to plan and implement a successful project and learn the order in which they should occur. Identify the key tools and techniques to plan for scope, schedule, cost, quality, human resources, communications, risk, procurements, and stakeholder management. This course keys on both predictive (Waterfall) and adaptive (Agile) planning techniques. Prerequisite: Project Management Basics. See website for required and recommended textbooks. PDUs: 21 Fee: \$479

Item: 32630 **Daniel Yeomans** **Virtual**
 Sessions: 7 M, W May 5 – May 28 6 – 9PM

Project Execution to Closing

Your Project Management Plan is approved and accepted. What's next? This course shares best practices for implementing and controlling the project to success. Learn how to manage quality, develop, and manage a project team, effectively communicate, manage risk, and engage stakeholders. Key tools and techniques and valuable tips will be introduced, shared, and applied-- all to ensure that your project is successful. Prerequisite: Project Management Basics: Initiating the Project. See website for required and recommended textbooks. PDUs: 15. Fee: \$339

Item: 32648 **Daniel Yeomans** **Virtual**
 Sessions: 5 M, W Jun 2 – Jun 16 6 – 9PM

REAL ESTATE

Real Estate

In this online, self-paced, non-credit class, you will be able to meet the Real Estate requirements as outline by the Washington State Department of Licensing. This 90-hour package combines Washington Fundamentals, Real Estate Practices, and the Broker's Cram to provide you with the best pre-license education available. You must complete both Fundamentals and Practices before taking the Washington real estate license exam. Please see our website for more details and to register. Fee: \$499

Item: 28651 **Arranged** **Open Enrollment**
 Sessions: Apr 1 – Jun 18

Technology

COMPUTER BASICS

Computer Fundamentals with Windows 10

Develop the skills you need to effectively use a computer. Start by exploring Windows 10, and discover the tools that aid your productivity, such as program controls, the Start menu, the taskbar, apps, basic word processing and email. Then, learn about file management, including how to create and save files and folders. Finally, get best practices for conducting Internet searches effectively while protecting yourself against threats. Some elements requiring a Microsoft account may be demonstrated but not practiced. Textbook included. Fee: \$269

Item: 32824 **Gayle Larson** **Enumclaw** **ENM 13**
 Sessions: 2 Th, F Apr 3 – Apr 4 8am – 4PM

Instructor Bio

Gayle Larson

Please see page 25 to learn about Gayle Larson.

PC Building

Ready to dive into the world of desktop computers? This hands-on course is the perfect starting point for building and dismantling PCs from scratch! Learn the basics of installing RAM, CPUs, and more, while gaining the skills to use the essential tools for desktop building. Discover how to research, select, and purchase the right parts to create your very own custom computer. Whether you're a complete beginner or looking to sharpen your skills, this course is designed for all levels. Unleash your inner techie and start building your dream machine today! Fee: \$100

Item: 32864 **Fu Chang** **WETRC** **WT 16**
 Sessions: 2 Sa May 10 – May 17 10am – 2PM

Instructor Bio

Fu Chang

Fu Chang has a Bachelor's Degree in Cyber Security & Data Forensics from Highline College. He currently holds certifications in Cisco, CompTIA, Mile2, and Microsoft. He also has AA degrees in Biotechnology and Automotive & Industrial technology.

He was a tier 3 technician at Highline College at their HelpDesk. Currently, he is an instructor for Green River College CE and an IT Specialist for Clover Park Technical College.

CYBERSECURITY

Cybersecurity

Benefits

- Increased career opportunities. Earn valuable industry-recognized certifications that open doors to new jobs and promotions.
- Enhanced knowledge and skills. Gain in-depth understanding of critical IT concepts, preparing you for real-world challenges.
- Confidence and competitiveness. Stand out from the crowd with demonstrable expertise and qualifications.
- Professional development, good for stacking industry credentials
- Short-term training means getting to work faster, as opposed to waiting to complete an entire degree.
- Target the skills you want to gain, so there is no lost time or money.

Who Should Attend

- IT professionals seeking to expand their skillset and advance their careers with short-term training.
- Open to anyone interested in joining the IT field.
- Anyone who wants to enhance their cybersecurity awareness and personal online safety.
- Adults who already have a degree and want to add new skills to their resume.
- People who are in the cybersecurity field that need to update or upgrade their credentials.
- Career changers who want a new career.

Employment Outlook

To view the current outlook at the U.S. Bureau of Labor Statistics go to: <https://www.bls.gov>

Recognizing the critical need for stronger cybersecurity, our state has awarded Green River College a grant to address this challenge.

Through our Continuing Education Department, we offer certification programs typically valued at \$2,000 for just \$350, bridging the gap in cybersecurity talent. This initiative also focuses on community education and creating pathways for high school students to enter the cybersecurity field, empowering the next generation to protect and secure our digital future.

CompTIA IT Fundamentals and Exam Preparation

Jumpstart your IT career with CompTIA IT Fundamentals! This exciting introductory course offers a deep dive into essential IT concepts like hardware, software, networking, cybersecurity, troubleshooting, and emerging technologies. Get ready to ace the CompTIA IT Fundamentals exam and unlock opportunities for advanced certifications, including CompTIA A+. Gain the confidence to land entry-level roles in sales, customer support, account management, and more. Our dynamic online, instructor-led course features the latest curriculum, an e-book, and an exam voucher. Currently offered at a 75% discount, with additional costs covered by grant funding. Fee: \$350

Item: 32825 **Devante Woods** **Virtual**
Sessions: 23 Tu, W Apr 1 – Jun 18 6 – 8PM

Instructor Bio

Devante Woods

Devante Woods earned his CompTIA Security+ certification through the Green River College Continuing Education program. Before that, he worked as a Global Security Supervisor for several years but wanted to explore new opportunities in the security field. He started researching local colleges and certifications, and GRC stood out because of its proximity and excellent reputation.

Student Comment:

“From my first interaction with the staff, I knew I was in the right place. They were supportive, straightforward, and genuinely cared about my success. Thanks to their guidance, I’m now working in IT—a career I couldn’t have achieved without their help.”

Student of the Cybersecurity program

CompTIA A+ and Exam Preparation

Kickstart your IT career with CompTIA A+, the industry’s gold standard certification! Master essential skills in troubleshooting, networking, operating systems, mobile devices, and security, setting you up for success in the fast-paced IT world. This globally recognized credential is in high demand by employers across the globe. With prerequisites like an IT Fundamentals Certification (or equivalent, with program manager approval), you’ll be equipped to excel in the course. Enjoy an engaging online, instructor-led learning experience with the latest curriculum, an e-book, and an exam voucher. Currently offered at a 75% discount, with additional costs covered by grant funding. Fee: \$350

Item: 32830 **Alexander Ollivant** **Virtual**
Sessions: 23 M, Th Apr 3 – Jun 26 6 – 8PM

CompTIA Network+ Exam Preparation

Accelerate your IT career with CompTIA Network+, a certification that validates essential networking skills for IT infrastructure. Learn to troubleshoot, configure, and manage network devices across various platforms. Whether you're pursuing a career as a network technician, administrator, or analyst, Network+ provides the foundation to specialize in any vendor solution. Prerequisites include A+ Certification (or equivalent, with program manager approval). This instructor-led course uses the latest curriculum, and includes an e-book, and an exam voucher, ensuring you're prepared to tackle networking challenges in the competitive IT field. Currently offered at a 75% discount, with additional costs covered by grant funding. Fee: \$350

Item: 32832 **Fu Chang** **Virtual**
 Sessions: 24 M, Tu Apr 1 – Jun 24 6 – 8PM

CompTIA Security+ and Exam Preparation

Unlock your future in IT security with CompTIA Security+, a globally recognized certification that validates the essential skills every IT professional needs to tackle today's cybersecurity challenges. This dynamic 48-hour, instructor-led course offers hands-on experience, ensuring you're prepared to handle real-world security issues. With a focus on practical skills, you'll master core security functions and boost your career in the thriving field of IT security. Prerequisites include an A+ or Network+ Certification, (or equivalent, with program manager approval). Experience an engaging online, instructor-led learning environment with the latest curriculum, an e-book, and an exam voucher. Get ready to enhance your expertise and open doors to exciting opportunities in IT security! Currently offered at a 75% discount, with additional costs covered by grant funding. Fee: \$350

Item: 32834 **Paul Haithcock** **Virtual**
 Sessions: 24 M, W Apr 2 – Jun 25 6 – 8PM

Azure Fundamentals

Embark on your cloud computing journey with Azure Fundamentals! This course offers a powerful introduction to the world of Microsoft Azure, covering essential services, infrastructure, and deployment models. Whether you're just starting or aiming to enhance your expertise, you'll gain the knowledge to confidently navigate and leverage Azure's cloud resources. In this online, instructor-led course you will unlock new career opportunities by mastering the cloud technologies that power businesses worldwide. Currently offered at a 75% discount, with additional costs covered by grant funding.

Item: 32835 **Fu Chang** **Virtual**
 Sessions: 23 W, Th Apr 2 – Jun 18 6 – 8PM

DATA SCIENCE

Data Analyst Certificate



Program Overview

Data Analysts help companies make informed decisions, improve efficiencies, increase profits and achieve organizational goals. In addition to analyzing and interpreting data, data analysts must deliver their findings in easily digestible visuals.

Green River's new Data Analyst Certificate teaches you how to extract data from a database, organize and massage the data and present your findings through well-designed data graphics.

The Certificate is Recommended for Individuals who

- Want to use data to support business decisions
- Are responsible for organizing and analyzing complex data
- Are seeking a new career in technology and data collection/analysis
- Want to increase their value to their employer or improve marketability in the job market

Program Features

- Curriculum is developed and taught by data analyst professionals
- Courses are offered in the evenings and on weekends, so they don't interfere with work
- Complete the Certificate in as little as three quarters or at your own pace
- Register for courses individually, or register for a series of courses and save

Employment Outlook

To view the current outlook at the U.S. Bureau of Labor Statistics go to: <https://www.bls.gov>

Visit greenriver.edu/ceCertificates for course details.

3 Class Series**Data Analyst Certificate Part 3: Exploratory Data Analysis**

Take the Data Analyst Certificate Part 3: Exploratory Data Analysis (3 Class Series) at a discounted rate. Series includes Data Mining, Data Visualization, and the Data Analyst Certificate Capstone. For program details, including prerequisites and required textbooks, visit greenriver.edu/ceCertificates. Fee: \$789

Item: 32863 **Jim Parshall** **Virtual**
Sessions: 12 Tu, Th Apr 8 – May 15 6 – 9PM

Data Mining

With Data Mining, businesses can extract hidden information and knowledge from large datasets and build models from historical data to predict future behaviors. In this course, you will learn to manipulate, process, and clean the dataset using Python data analysis libraries; and perform statistical analysis on this mined and clean data to solve data analysis problems using real world scenarios. Fee: \$479

Item: 32860 **Jim Parshall** **Virtual**
Sessions: 6 Tu, Th Apr 8 – Apr 24 6 – 9PM

Data Visualization

With data visualization, you can identify complex hidden patterns in data and communicate your findings to business leaders enabling improved decision-making. In this course, learn to plot, chart, and represent data using Python; apply statistical and visualization techniques using Pandas and Jupyter notebooks; practice creating data visualization charts; and create visual and interactive reports. See website for prerequisites and textbook information. Fee: \$249

Item: 32861 **Jim Parshall** **Virtual**
Sessions: 3 Tu, Th Apr 29 – Jun 6 6 – 9PM

Data Analyst Certificate Capstone

Integrate the knowledge you have gained from the Data Analyst Certificate Program. Demonstrate your understanding of data analysis using SQL and visualizations; build a dashboard based on a real-world scenario; develop a project proposal outlining an approach to the dashboard; implement the dashboard; and test the results using Python and pandas. You will document your work through written reports and present your findings at course end. See website for prerequisites and other course details. Fee: \$249

Item: 32862 **Jim Parshall** **Virtual**
Sessions: 3 Tu, Th May 8 – May 15 6 – 9PM

MICROSOFT**Microsoft Excel 2021/Office 365 Certificate Series**

Capture the power of Excel 2021 by taking the Excel Series. Series includes Levels 1, 2 and 3 at a discounted rate. Topics include entering, moving, and manipulating data; using formulas and functions; formatting text, numbers, and cells; creating charts; building more complex functions; using data analysis tools like pivot tables and charts; making an impact with powerful chart and presentation features; lookup and decision-making functions; auditing and error-handling; array functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Fee: \$369

Item: 32847 **Gayle Larson** **Kent Campus** **KC 255**
Sessions: 6 Tu, Th May 20 – Jun 5 5:30 – 9PM

Microsoft Excel 2021/Office 365 Level 1

Excel can help you organize, calculate, analyze, revise, update and present your data. Learn the basic concepts and skills needed to start being productive with Excel 2019. Topics include creating and saving worksheets; entering, moving, and manipulating data; using formulas and functions; formatting text, numbers, and cells; creating charts; data entry shortcuts; and managing, printing and sharing workbooks.

This class is part of the Microsoft Excel Certificate AND the Microsoft Office Essentials Certificate, which bundle courses for a discounted rate. Fee: \$149

Item: 32849 **Gayle Larson** **Kent Campus** **KC 255**
Sessions: 2 Tu, Th Apr 29 – May 1 5:30 – 9PM

Item: 32854 **Gayle Larson** **Kent Campus** **KC 255**
Sessions: 2 Tu, Th May 20 – May 22 5:30 – 9PM

Microsoft Excel 2021/Office 365 Level 2

You already know how to use Excel to perform simple calculations and tasks, but Excel is capable of doing so much more. Build upon your foundational knowledge of Excel by learning more advanced tools for analysis and presentation of data. Topics include managing complex workbooks; building more complex functions; using data analysis tools like pivot tables and charts; making an impact with powerful chart and presentation features; and collaborating with other users.

This class is also part of the Microsoft Excel 2019 Series, which includes Levels 1, 2 and 3 at a discounted rate. Fee: \$149

Item: 32855 **Gayle Larson** **Kent Campus** **KC 255**
Sessions: 2 Tu, Th May 27 – May 29 5:30 – 9PM

Microsoft Excel 2021/Office 365 Level 3

Put the full power of Excel right at your fingertips, and get the answers you need from the vast amounts of data your organization generates. Topics include lookup and decision-making functions; auditing and error-handling; array functions; special functions such as date, time, and text functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms.

This class is also part of the Microsoft Excel 2021/Office 365 Series, which includes Levels 1, 2 and 3 at a discounted rate. Fee: \$149

Item: 32857 **Gayle Larson** **Kent Campus** **KC 255**
 Sessions: 2 Tu, Th Jun 3 – Jun 5 5:30 – 9PM

Microsoft Office 2021/365 Essentials Certificate

Discover the value of Microsoft Office 2021/365 in this four-session program. You will gain hands-on experience using Word for word processing, Outlook for email, PowerPoint for presentations, and Excel for spreadsheets. Fee: \$429

Item: 32826 **Gayle Larson** **Kent Campus** **KC 255**
 Sessions: 8 Tu, Th Apr 8 – May 1 5:30 – 9PM

Microsoft Word 2021/Office 365 Level 1

Word's rich features and powerful tools can make creating professional documents easy and even fun. Topics include creating, formatting and proofreading documents; formatting characters and paragraphs; using Quick Styles; making lists; printing; using headers and footers; creating templates; inserting and formatting pictures; and creating and formatting tables.

This class is part of the Microsoft Office 2021/ Office 365 Essentials Certificate which also includes Microsoft Outlook, PowerPoint, and Excel Level 1 at a discounted rate. Fee: \$139

Item: 32827 **Gayle Larson** **Kent Campus** **KC 255**
 Sessions: 2 Tu, Th Apr 8 – Apr 10 5:30 – 9PM

Microsoft Outlook 2021/Office 365 Level 1

Email is one of the most widely used methods of personal and business communication. Microsoft Outlook is a mail management system that is utilized to accomplish basic workplace and personal tasks. Topics in this course include creating and sending email; adding signatures to email messages; managing contacts and using contact groups; scheduling appointments and meetings; using the calendar; and customizing Outlook. Textbook included.

This class is part of the Microsoft Office Essentials Certificate which also includes Microsoft Word, PowerPoint, and Excel Level 1 at a discounted rate. Fee: \$139

Item: 32828 **Gayle Larson** **Kent Campus** **KC 255**
 Sessions: 2 Tu, Th Apr 15 – Apr 17 5:30 – 9PM

PowerPoint 2021/Office 365 Level 1

Today's audiences are tech savvy and accustomed to high-impact multimedia content. Learn how to use the vast array of features in PowerPoint, so you can create engaging, dynamic multimedia presentations. Topics include creating presentations; creating and modifying slide content; working with slide masters and layouts; formatting slides and text; inserting shapes and images; working with charts and tables; and printing your presentation. Textbook included.

This class is part of the Microsoft Office 2021/ Office 365 Essentials Certificate which also includes Microsoft Word, Outlook, and Excel Level 1 at a discounted rate. Fee: \$139

Item: 32843 **Gayle Larson** **Kent Campus** **KC 255**
 Sessions: 2 Tu, Th Apr 22 – Apr 24 5:30 – 9PM

WEB AND GRAPHIC DESIGN

2 Class Series

Graphic Design Certificate Part 3

Take the Graphic Design Certificate Part 3 (2 Class Series) at a discounted rate. Series includes InDesign CC and the Graphic Design Certificate Capstone. Visit greenriver.edu/ceCertificates for prerequisites, required textbooks and recommended software. Fee: \$699

Item: 31493 **Morgan Olson** **Virtual**
 Sessions: 16 M, W Apr 14 – Jun 9 6 – 9PM

InDesign CC

InDesign is the industry standard for ad agencies, design studios and freelancers who create documents for print and digital devices. In this interactive course, learn how to create and manage documents, work with frames, access color, design with text, apply styles and use tables. By course end, you will have the necessary skills for a variety of professional projects including newsletters, magazines, posters, brochures, business cards and more. See website for prerequisites, recommended textbook and recommended software. Fee: \$469

Item: 32600 **Morgan Olson** **Virtual**
 Sessions: 6 M, W Apr 14 – Apr 30 6 – 9PM

Graphic Design Certificate Capstone

Prove your capability to create professional pieces of art in this final capstone course. With your instructor's guidance, you will utilize Photoshop, Illustrator, and InDesign to build a portfolio reflecting the knowledge and skills gained throughout the Graphic Design Certificate Program. This portfolio will be helpful as you seek a career in Graphic Design. Registration is limited to those who have completed all the required Graphic Design courses. See website for prerequisites and recommended software. Fee: \$349

Item: 32605 **Morgan Olson** **Virtual**
 Sessions: 10 M, W May 5 – Jun 9 6 – 9PM

 **UGotClass Online Certificate Details**

HOW IT WORKS: After you register, you will receive an email from UGotClass with a web address to access your online classroom. Once inside the online classroom, here's what you can expect: Participate When You Want. The online classroom is open 24 hours a day, seven days a week. There are no live real-time requirements or meetings.

WHAT YOU WILL DO: For each unit of the course, you will: Access the online readings, Listen to the audio presentation and view the slides, Take a self-quiz to see how much you have learned, Engage in written online discussion with your instructor and other participants. Your instructor will log into the discussion area at least once a day and answer questions, make comments, and respond to comments by you and the other participants.

COMPLETION REQUIREMENTS: 1. Make at least one thoughtful comment, beyond I agree, every week in the discussion. 2. Take the self-quiz at the end of every unit and score 80% or higher—these can be retaken to pass.

COMPLETION TIMELINE: The requirements should be completed by the last day of the course. Individual instructors may extend the deadline upon request. If, for any reason, you are not able to complete the requirements during the course, UGotClass will provide you with their Course Transfer Option. The course Transfer Option allows you to retake any or all of the same UGotClass online course at a future offering within the next 12 months at no extra cost.

RECOGNITION: A pdf Certificate of Completion is issued by Learning Resources Network, Inc. and will list Green River College as its partner organization.

HELP: Once the program has started, please direct all questions to info@ugotclass.org.

BUSINESS AND FINANCE

 **UGotClass Online Certificates**

Accounting and Finance for Non-Financial Managers Certificate

Explore the financial concepts and accounting processes used in most businesses and gain practical techniques to increase your effectiveness. Topics in this online program include the accounting cycle; resource allocation; financial performance; cash flow; the importance of cash; your role in cash flow success; financial information that drives your organization; and how business reports are assessed and analyzed. This certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$495

Item: 33085 Apr 7 – Jun 27 Online

 **UGotClass Online Certificates**

Bookkeeping Certificate

How do you manage the finances of a business? Whether you are an entrepreneur, running a family business, or just looking to advance your career and add to your skill set, it's imperative you understand how the process works even if you plan to outsource your bookkeeping needs. This program focuses on cash basis accounting and will provide you with the knowledge needed to measure, and manage, the financial health of your business. The Bookkeeping Certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$495

Item: 33077 Apr 7 – Jun 27 Online

 **UGotClass Online Certificates**

Certificate in QuickBooks Online

Save time, track money, and get important insights with QuickBooks Online. QuickBooks Online is the leading online accounting platform. It is the preferred choice for small business managers, owners, bookkeepers, and accounting professionals. Get a comprehensive understanding of QuickBooks Online. Then learn how to work with more advanced QuickBooks Online topics. A free trial version of the software is provided to use during the class.

This certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$395

Item: 33078 Apr 7 – May 30 Online

 **UGotClass Online Certificates**

Non-Profit Administration Certificate

In today's competitive marketplace non-profits must operate like businesses. Effective revenue generation and program evaluation are essential. Discover how to build new revenue streams, expand existing services, and effectively set prices and fees. Improve evaluation planning and data collection, analysis, and use. Through two, month-long courses: 1. Revenue Generation for Non-Profits; 2. Program Evaluation for Non-Profits, you will come away with a complete program logic model and an evaluation plan ready for implementation.

This certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$595

Item: 33086 Apr 7 – May 30 Online

COMMUNICATION AND PROFESSIONAL EXCELLENCE

UGotClass Online Certificates

Leading Virtual Teams New!

Discover the keys to communicating with and leading remote workers, one of the fastest growing sectors of the workforce. Some 80% of employers are keeping some or many of their employees working from home part of the week. People working from home are 25% more productive than those who work in an office. Working from home is here to stay. Tap into the experience of a CEO who has been managing remote workers for 25 years. This certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$395

Item: 33213 Apr 7 – May 30 Online

UGotClass Online Certificates

Management Certificate

Discover the keys for effectively managing your employees. In this online program, find out how to create clear expectations, engage and motivate employees and increase your effectiveness through use of the DiSC personality profile (included). This certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$595

Item: 33079 Apr 7 – Jun 27 Online

MARKETING, SALES AND SOCIAL MEDIA

UGotClass Online Certificates

Digital Marketing Certificate

Utilizing effective eMarketing techniques is essential for today's businesses; In this online certificate program, learn how to improve email promotions and analyze email response rates; boost and analyze your website traffic; use search engine optimization to improve visibility; and successfully employ online advertising. This program is relevant for any type of organization, including businesses, non-profits, and government agencies. This certificate will take you through three, month-long courses: 1. Improving Email Promotions; 2. Boosting Your Website Traffic; 3. Online Advertising. This certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$495

Item: 33084 Apr 7 – Jun 27 Online

TECHNOLOGY

UGotClass Online Certificates

AI Certificate

New!

Discover the keys to communicating with and leading remote workers, one of the fastest growing sectors of the workforce. Some 80% of employers are keeping some or many of their employees working from home part of the week. People working from home are 25% more productive than those who work in an office. Working from home is here to stay. Tap into the experience of a CEO who has been managing remote workers for 25 years. This certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$495

Item: 33322 Apr 7 – Jun 27 Online

PROGRAMMING

UGotClass Online Certificates

Coding Certificate

Coding has become a core skill that can bolster your value within organizations. In this program, you will be introduced to the basics of computer programming and various programming languages through three, month-long courses: 1. Introduction to Coding; 2. CSS Fundamentals; 3. HTML Fundamentals. You will learn the relationship between these two industry-standard web page coding languages and the step-by-step process of hand coding and building web pages. Finally, you will discover the advanced features of CSS and learn how to use this very powerful language. This certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$595

Item: 33083 Apr 7 – Jun 27 Online

WEB AND GRAPHIC DESIGN

 **UGotClass Online Certificates**
Web Design Certificate

Research suggests, online users view the number one criterion for deciding whether a company is credible or not is a website's design. In this program, learn what it takes to produce an effective web design. Dive into the basics of web design HTML and CSS (no prior knowledge of HTML or CSS required) to enhance web pages using layout techniques, text formatting, graphics, and images. Learn to create effective and dynamic websites and take away a functioning web application hosted on a web server that is both accessible, and search engine optimized. You'll also explore CMS frameworks and industry standard technologies, while touching on responsive design processes, advanced layout, and design features using the Bootstrap framework. This certificate is offered through our partner, Learning Resources Network, Inc.

(aka UGotClass). Fee: \$595

Item: 33081 Apr 7 – Jun 27 Online

 **UGotClass Online Certificates**
WordPress Certificate

This training will provide you with knowledge and experience building and managing websites and blogs using WordPress, a leading content management system (CMS). Learn the essentials of WordPress installation, setup, and content creation, along with themes, widgets, and plugins. By the end of the program, you will be able to create and maintain WordPress sites, perform regular backups, and apply SEO to boost search rankings. This certificate prepares you to confidently design, manage, and optimize WordPress websites. This certificate is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$495

Item: 33089 Apr 7 – Jun 27 Online

HELP US OFFER WHAT YOU WANT



Use your phone to scan the QR code and take the survey.



Take this short survey and tell us what you would like us to offer. This is your chance to give us input so we can offer programs and classes you want.

Thank you!

ed2go Fundamentals

Gain skills for professional and personal development



INSTRUCTOR-LED COURSES

Courses are fun, convenient and highly interactive. They include lessons, quizzes, hands-on assignments and more.

Courses may be completed 24/7 from any location with internet access.

Program Features:

- Expert instruction
- Online discussions
- 6-week format
- Start monthly
- Non-credit

Accounting Fundamentals Personal Finance

Gain hands-on experience with handling accounts receivable, accounts payable, payroll procedures, sales taxes and more. This course will give you a solid foundation in financial matters.

Set clear financial goals, make the right investments, increase financial security, and be prepared to retire someday. This course will help you gain control over the financial impact of your choices with tools that are useful, realistic, and easy to work into your regular routine.

Administrative Assistant Fundamentals

This course will help you master essential job responsibilities, implement solutions, and increase productivity.

Become a Veterinary Assistant

Learn about pet nutrition, health and safety and how to treat and prevent parasites. Explore current thoughts on spaying and neutering and issues of euthanasia and pet loss.

Certificate in Nutrition, Chronic Disease and Health Promotion

Learn about the impact of foodborne diseases, genetically engineered food, malnutrition and chronic diseases.

Introduction to Interior Design

Get the know-how to design a room floor to ceiling using the principles of good design.

Administrative Assistant Applications

Gain the skills and knowledge you'll need to prepare for the Certified Administrative Professional exam, and begin a rewarding career as an administrative assistant.

Introduction to Artificial Intelligence

In this course you will gain a foundational knowledge of the science behind creating computer systems that can perform tasks requiring human intelligence.

Get Assertive!

Learn specific techniques to become more assertive in all types of situations, with all types of people, and in all aspects of your life.

To view the entire catalog or to register, visit:

greenriver.edu/ce-ed2go

ed2go Advanced Career Training

Prepare for a new career, certification or advancement



SELF-PACED COURSES

Prepare for employment in some of today's hottest careers with a comprehensive, affordable Career Training Program.

Courses may be completed 24/7 from any location with internet access.

Program Features:

- Instructor mentor access
- Materials and books included
- 6-12 months to complete
- Start anytime
- Non-credit

Business Operations Specialist

Learn the fundamentals of business management and operational planning with a veteran supply chain manager

technologies to create web applications that allow people to achieve specific tasks on a computer or another device.

Career Counselor and Life Coach

Learn all aspects of career counseling and life coaching, from working with clients to establishing a business. Learn career development stages, planning fundamentals, and how to work with diverse audiences. Gain the industry-recognized skills needed to establish a successful coaching business as a career counselor and certified life coach.

Information Security Training

This online cybersecurity training course will prepare you for three globally recognized certifications. This course offers enrollment with or without vouchers. Proctor fees may apply, which are not included.

Certificate in Family Mediation

Experience comprehensive training in the In Accord model of mediation with a special focus on a wide range of family disputes.

Salesforce: Power User

Salesforce is the most popular CRM in the world. Having a strong knowledge base in Salesforce not only enhances your marketability but gives you skills to be more efficient in day to day use.

Front-End Web Developer

Learn the core skills needed to build websites. In this online web development course you will learn how to use HTML, CSS and JavaScript.

Medical Billing and Coding (Voucher Included)

Train for an in-demand healthcare career in medical billing and coding. This course will help you prepare for industry certification.

Full Stack Software Developer

Become an industry-ready software developer by learning different coding languages and intuitive

Procurement and Purchasing Management

Learn the basics of the supply chain process, purchasing, and contracting issues to provide you with the skills needed for a successful career.

To view the entire catalog or to register, visit:

greenriver.edu/ce-careertraining

Personal Interest

CREATIVE ARTS AND CRAFTS



Basics of Garment Construction

Create your own clothing and costumes! Using commercial patterns as the basis of your creations you will learn how to:

1. Take accurate measurements
2. Safely cut fabric
3. Do basic alterations

Beginner and novice costume makers will benefit from learning how to read garment pattern instructions, as well as choosing the right materials for their creations. A supply list will be provided during the first class. Fee: \$139

Item: 31677 Carmen Williams Cedar Hall CH 201
 Sessions: 6 Sa Apr 26 – Jun 7 1 – 3PM

Ceramics I

In this Beginner's Ceramics course, you will learn about hand building and wheel throwing. During hand building, you will learn how to create functional and decorative work using a variety of techniques. You will also learn about centering and tool use for shaping thrown items such as simple forms, cylinders, bowls, and plates. Projects will develop from your personal skill level and ideas. Price includes materials fee. Fee: \$309

Item: 31643 Colette Reed Kentwood High School
 Sessions: 8 Tu Apr 15 – June 3 6 – 8:30PM



Instructor Bio

Colette Reed

Colette is an experienced high school art educator with over 30 years of teaching visual arts. With a deep passion for creative expression and hands-on learning, she has helped countless students explore the world of art from drawing, painting, printmaking photography and ceramics in both wheel throwing and hand building techniques. Colette is an alumnus from both GRC and WWU, holding bachelor's degrees in the fine arts and visual arts education.

As an instructor, Colette believes in creating an inclusive, supportive environment where students of all skill levels can explore their artistic voice. Her teaching philosophy centers around cultivating creativity, patience, and technical skills in a way that encourages students to develop both their craft and self-expression. She is excited to bring her knowledge and passion for ceramics to adult learners in this continuing education course and help them discover the joy of working with clay.

Crocheting

Join us for a beginner crochet class, where you will learn five basic stitches (how to chain, single, double, triple crochet and make a magic ring). Make five small projects and choose a final project. These stitches will enable you to make Amigurumi, soft toys and other projects. Come and join the fun! \$25 per student for kit (paid in cash directly to the instructor on the first day of class). Fee: \$149

Item: Leita Earl Highline College Bldg10 – Rm103
 Sessions: Tu Apr 1 – Apr 29 5:30 – 7:30PM



Fused Glass I

This lively, hands-on class is a fun way for students of all skill levels to learn or improve their glass fusing skills while creating unique projects. Students will select 2-3 small projects as they work to cut, design, and create fused glass ranging from tiles to hanging decorations or glass elements to use in mixed media or jewelry. All materials, tools, supplies provided in class. \$135 material/firing fee per section paid to instructor on the day of class. Classes held off-campus at Blue Dog Glass Art Studio. Fee: \$89

Item: 31944 Diana Wendt Blue Dog Glass Studio
 Sessions: 1 Sa Apr 12 9AM – 1PM

Item: 31945 Diana Wendt Blue Dog Glass Studio
 Sessions: 1 Sa May 3 9AM – 1PM

Instructor Bio

Diana Wendt

Diana is an accomplished studio artist with 15 years experience in creating kiln-fired glass art. Her work has sold in galleries and art shows throughout the Northwest, and is included in private collections from Seattle to New York to Japan. She has studied with nationally known artists Roger Nachman and Michael Dupille and international masters Cappy Thompson, Mark Eckstrnad and Susan Plum.

Diana was a glass instructor at Pratt Fine Arts Center in Seattle for four years before developing a fused glass program for Green River Community College. Diana's popular hands-on classes are taught at her Blue Dog Glass Art studio in Covington.

Fused Glass Slumping

Bring color to your table by creating your own glass dishware! This fun, hands-on class covers the basics of glass fusing and slumping for students of all skill levels. Prerequisite: Fused Glass. This is a two-day course. On Saturday, students will begin to create 2-3 small plates as they learn to design, cut, and fuse glass in the first 14-hour firing. On Sunday, students will learn to prep molds to slump their fused pieces and transform them into dishware during a second 16-hour firing. Please note, \$170 material/firing fee to be paid to instructor in class covers materials, the use of all tools, molds, and both firings. Class held off-campus at Blue Dog Glass Art Studio

Item: 31947	Diana Wendt	Blue Dog Glass Studio
Sessions: Sa	Apr 26	9AM – 1PM
Su	April 27	9:30 – 11AM

Item: 31948	Diana Wendt	Blue Dog Glass Studio
Sessions: 1 Sa	May 17	9am – 1PM
1 Su	May 18	9:30 – 11AM

Item: 31949	Diana Wendt	Blue Dog Glass Studio
Sessions: 1 Sa	Jun 14	9AM – 1PM
1 Su	Jun 15	9:30 – 11AM

Paint & Sip

Are you looking to unwind, socialize, and reconnect with your creativity? Gather your friends, co-workers, plan a date night, or join solo to enjoy a social paint-and-sip evening! Participants will follow guided step-by-step instructions to create a nighttime winter scene with the provided materials. Previous art skills are not required to learn, have fun, and take home your new artistic creation! Located at Highline's MaST Center Aquarium at Redondo Beach in Des Moines, you may see gorgeous views of the beach, marine life, and the Olympic Mountains. Required: Must be 21 and older and provide proof of DOB. All supplies and wine are included. Fee: Individual-\$79, Paired-\$139.

Item: 36786	Amanda Hood-Sweeney	MaST Ctr. Redondo Beach
Sessions: 1	May 9	6 – 8PM

Aperture to ISO Photography

In this hands-on class you will learn about real-world photography and how to make artistic choices with your camera that include:

- Composition
- Using manual settings on your digital camera
- Manual setting terms
- Lighting

The Instructor will also cover manual settings and the principles will make your auto settings easier to understand. Please bring a digital camera with batteries and a charger. A tripod is also useful. Fee: \$159

Item: 29244	Gary McCutcheon	Cedar Hall	CH 209
Sessions: Tu, Th	Apr 8 – Apr 24	6:30 – 8:30PM	

Portrait Photography

Build skills to make your photos of people look like professional portraits.

Learn lighting techniques for indoor and outdoor, head and shoulders, 3/4 length, and full length portraits.

Challenge your creativity with natural light, continuous and flash lightning and use of reflectors. Learn how to pose your subject.

What you learn in this class will give you a foundation for making portraits in a variety of situations. Handouts will be provided. Please visit our website for the equipment list. Fee: \$159

Item: 38264	Gary McCutcheon	Cedar Hall	CH 102
Sessions: 6 Tu, Th	Apr 29 – May 15	6:30 – 8:30PM	

HEALTH, DANCE AND FITNESS

Introduction to Afro-Caribbean Drumming and Dancing

Come explore the mystery, power, and elegance of Afro-Caribbean drumming and dancing! This 90-minute all levels workshop will provide you with a great introduction to Afro-Caribbean rhythms and further develop your rhythmic skills! This class is perfect for beginning to intermediate drummers! We will explore hand technique, timing, and fun to play polyrhythms! We'll also explore songs that go with the drumming and some beginning dance moves that correspond directly to the polyrhythms. Drums provided, notes on the rhythms and songs included. Fee: \$99

Item: 33869	Blake Cisneros	Kent Campus	KC 321
Sessions:	Apr 14 – May 19		



Self Defense Essentials

If you have only one evening to spare, spend it here. You'll learn the most important safety lesson: that you have choices. In a single session you'll learn about real risks, assailant tricks, crucial targets and how to create an impact. You will learn about recognizing and dealing with manipulations and ploys used by people you may know (including in domestic violence) as well as complete strangers. EmPOWERment has never been more fun. Fee: \$105

Item: 32781 **JoAnne Factor** **Highline College** **Bldg4 – Rm109**
 Sessions: 1 Apr 24 5:30 – 8:30PM

HOME, GARDEN AND OUTDOORS

Gearing Up for Spring Fly Fishing

In this informative classroom session you will learn about the tackle and equipment you will need to be successful in Pacific NW Fly fishing. Class will include a resource notebook with info on how to select rods, reels, lines & leaders, plus hot fly patterns and the necessary knots to put it all together. This class will give you straight forward non bias reviews of tackle and help you wade through maze of information out there. Get prepared for Spring Fly Fishing! Fee: \$49

Item: 31938 **John Fiskum** **Cedar Hall** **CH 208**
 Sessions: 1 Th Apr 17 6:30 – 8:30PM



Introduction to Fly Casting

Fly casting is the foundational skill to becoming a successful fly fisher. In this 2-session hands on course, you will get all the fundamentals needed to become a good caster. This class is designed for new casters or those with just a little experience. Class includes use of rods, reels, and lines. Held at lake Meridian Park in Kent. Fee: \$79

Item: 31939 **John Fiskum**
 Sessions: 2 Sa, Su Apr 26 – Apr 27 8 – 10AM

Item: 31940 **John Fiskum**
 Sessions: 2 W, Th May 14 – May 15 6 – 8PM



Introduction to Hiking in the Pacific NW

Learn how to get started in this incredible life-long activity. We have tremendous hiking opportunities year around, both locally and regionally in the Northwest. In this session you will learn about how to dress for success on the trails including footwear options. We'll cover what essential accessories you need, and how to be prepared for all kinds of conditions. Finally, we'll cover where to go for both day trips and regional get-a-way adventures. Class will include a resource notebook loaded with info about where and when to go. Instructor has organized and led hiking expeditions in the NW for over 30 years. Fee: \$49

Item: 32763 **John Fiskum** **Enumclaw** **ENM 4**
 Sessions: 1 W May 21 6:30 – 8:30PM

Introduction to Trout Fly-Fishing

Join us for a 3 session hands on crash course to learn the skills of Trout Fly fishing. Session 1 in the classroom will cover rods, reels, lines leaders and flies, and how to set up equipment. Session 2 will be an introduction to fly casting held at a local lake. Session 3 will be held at Rattlesnake Lake and includes a second session of casting, followed by learning how to present flies to trout while fishing for the lakes Rainbows. Fee: \$100

Item: 31941 **John Fiskum** **Cedar Hall** **CH 208**
 Sessions: 2 W Apr 30 – May 7 6:30 – 8:30PM
 Sessions: 1 Sa May 10 7 – 11AM

Instructor Bio

John Fiskum

John takes great pleasure in introducing anglers to new techniques, skills, and destinations. He has spent the last 20 years sharing his passion for fly fishing with students both in the classroom and on the water. Through his company "Fiskum Fly Fishing Enterprises" he guides, instructs, and ties custom flies. He has escorted angling adventure tours to Alaska, British Columbia, Mexico, the Rockies, and around the Pacific Northwest.

Spring Fly Casting Tune-Up

Designed for the caster with some experience. We will evaluate your casting stroke and make recommendations to improve your efficiency, accuracy, distance, and presentation. This is also great refresher course if it's been a while since you have cast. Get ready for a great season of fly fishing with a pre-season tune-up. Class will be held at Lake Meridian Park in Kent. Fee: \$49

Item: 31943 **John Fiskum**
 Sessions: 1 Sa Apr 26 10am – 12PM

Trout Fishing 101: Conventional Tackle

Trout fishing is a great life-long activity that can be enjoyed with friends and family. We will examine and recommend Spinning tackle rods, reels, line, lures, and baits to entice trout both locally and regionally. Class will include a resource guide loaded with information about how to rig up, hot tactics and where to go. Fee: \$49

Item: 31942 **John Fiskum** **Enumclaw** **ENM 4**
 Sessions: 1 W Apr 23 6:30 – 8:30PM

LANGUAGE AND CULTURE



Beginner Italian II

This course is suitable for those who have completed part I of Beginner Italian Conversation Class, or who already have a good knowledge of the basics of the Italian language and want to improve pronunciation, conversational skills, and vocabulary, either for personal or professional purposes. Fee: \$155

Item: 34444 **Barbara Pau** **Zoom**
 Sessions: 6 M Mar 31 – May 5 2 – 3:30PM

Instructor Bio

Barbara Pau

Born and raised in Milan, Italy, Barbara is a dedicated teacher and musician that recently moved to Seattle. Deeply passionate about places and cultures, and about how humans and territory interrelate, Barbara spent many years traveling and learning about humanities, social studies, cultural studies, music as a mean of communication and expression. She works as a professional teacher and musician, mostly teaching music, Italian language, Italian history and culture. In addition to teaching, Barbara is currently completing a BA in Human Sciences of the Environment and Territory.

Intermediate Italian

This 6-session course is suitable for those who have completed parts I and II of Beginner Italian, or who have a good knowledge of the basics of the Italian language and want to improve pronunciation, conversational skills, and vocabulary, either for personal or professional purposes. Fee: \$155

Item: 31936 **Barbara Pau** **Zoom**
 Sessions: 6 Tu Apr 1 – May 6 2 – 3:30PM

4 Class Series

Italian Culture Series

Through a series of engaging lectures and readings, this course explores the rich history and culture of Italy. Topics include Italian cuisine, literature, music, and travel, offering a comprehensive introduction to Italy's vibrant heritage. Taught in English, no prior knowledge of Italian is required. 4 sessions. No class May 26. Please see our website for more details. Fee: \$160

Item: 37286 **Barbara Pau** **Online** **Zoom**
 Sessions: M May 12 – Jun 9 2 – 3:30PM

French I

This language course emphasizes conversation but also includes reading, writing, speaking and understanding the language. Course is geared toward the adult student seeking control of a language for practical application such as travel. Cultural, historical and social points of interest are also presented to provide a well-rounded, informative language program. Fee: \$165

Item: 37190 **Arthur Morris** **West Building** **WB 108**
 Sessions: 8 Tu Apr 15 – Jun 3 6:30 – 8:30PM

French II

This language course emphasizes conversation but also includes reading, writing, speaking and understanding the language. You will have the opportunity to build upon the grammar and concepts learned in Beginner French. This course is catered to the adult student seeking to gain proficiency of the language for practical application in real life situations. Cultural, historical and social points of interest are also presented to provide a well-rounded, informative language program. Fee: \$165

Item: 29339 **Arthur Morris** **West Building** **WB 108**
 Sessions: 8 Th Apr 17 – Jun 5 6:30 – 8:30PM

Korean Language & Culture (Intermediate)

Join our engaging Korean language and culture courses designed for intermediate adult learners. Intermediate students will expand vocabulary, improve conversation skills, and delve deeper into cultural nuances. Interactive activities such as role-playing, calligraphy, and traditional crafts make learning immersive and fun. This courses also include cultural workshops focusing on Korean traditions, art, and history to enrich your understanding of the language and society. Perfect for travel, work, or personal interest! Fee: \$169

Item: 37265 **Emily Won** **Highline College** **Bldg10 – Rm102**
 Sessions: 8 Apr 10 – May 29

Spanish 1

This language course emphasizes conversation but also includes reading, writing, speaking and understanding the language. Course is geared toward the adult student seeking control of a language for practical application such as travel. Cultural, historical, and social points of interest are also presented to provide a well-rounded, informative language program. Fee: \$165

Item: 29321 **Arthur Morris** **West Building** **WB 108**
 Sessions: 8 M Apr 14 – Jun 9 6:30 – 8:30PM

Spanish 2

Spanish II builds the knowledge gained in Spanish I. There will be an emphasis on conversation and the class will also include reading, writing, speaking, and gaining proficiency of the Spanish language. This course is intended to expand on previous knowledge for practical application such as traveling. Cultural, historical, and social points of interest are also presented to provide a well-rounded, informative language program. Fee: \$165

Item: 29330 **Arthur Morris** **West Building** **WB 108**
 Sessions: 8 W Apr 16 – Jun 4 6:30 – 8:30PM

MONEY MATTERS

Medicare Made Clear

Learn about the different Medicare options in this seminar. We will discuss Medicare Part A & B as well as Medicare advantage health plans, prescription drug health plans, supplemental insurance and more

Item: 33833 **Joyce Joneschiet** **Zoom**
 Sessions: 1 W April 9 6:30 – 8:30PM

Item: 33840 **Joyce Joneschiet** **Zoom**
 Sessions: 1 W May 14 6:30 – 8:30PM

Item: 33842 **Joyce Joneschiet** **Zoom**
 Sessions: 1 W June 4 6:30 – 8:30PM

Home Buying 101

Join Blake Cisneros and learn what it takes to sell your home in today's rapidly evolving housing market. In this 2-hour course, Blake will share how one can prepare a home for sale, the pros and cons of hiring a real estate agent and how to sell for the highest price in the least amount of time. Lastly, Blake will provide best practices on what home improvements you should and should not make. Fee: \$49

Item: 35968 **Blake Cisneros** **Cedar Hall** **CH 208**
 Sessions: 1 Sa May 17 12 – 2PM

MUSIC AND VOICE

An Introduction to Voiceovers (Getting Started in Voice Acting) One-on-One Video Conference Class

In this one-time, 90-minute, introductory class, you'll learn about the different types of voiceovers and the tools you'll need to find success. After the class, you will have the knowledge necessary to help you decide if this is something you'd like to pursue. 18 and over. You owe it to yourself to finally explore the possibilities of this fun and rewarding field! Please see our website for more details and to register. Fee: \$49

Item: 28649 **Arranged**
 Apr 1 – Jun 18 12am – 11:59PM

WRITING

Creative Writing

This class focuses on the basic writing skills used in both fiction and nonfiction such as family stories, blog posts, personal essays, memoirs and short stories. Join Tiffany Doerr Guerzon, published book author and freelance writer as she teaches you how to effectively communicate your story. This class welcomes all writing levels. Beginners will find inspiration and community and experienced writers receive one professional edit of a finished piece from Tiffany at no additional cost. Fee: \$119

Item: 34713 **Tiffany Doerr Guerzon** **Zoom**
 Sessions: Tu April 8 – 29

Item: 34714 **Tiffany Doerr Guerzon** **Zoom**
 Sessions: Tu May 6 – 27

TECHNOLOGY

Game Production Framework

This course will give students a starting point to create video games and career advice to break into the industry. Learn the fundamentals of the game industry from a veteran and how they are created from a producer and team's position. We'll review production gates and how cross-functional teams interact, like design, audio, testing, 2D/3D art, narrative, marketing, coding, and, production. We'll review and/or build roadmaps, schedules, proposals, prototypes, requirements, budgets, marketing plans, platforms, studio cultures, pitching to publishers, and investors, and the release process to launch games. Please visit our website for more details. Fee: \$399

Item: 37279 **Jerry Vorhies** **Highline College** **Bldg10 – Rm104**
 Sessions: 10 Tu Apr 8 – Jun 10 5:30 – 8PM

ENUMCLAW CAMPUS LOCATION

ENUMCLAW CAMPUS
1414 GRIFFIN AVENUE
ENUMCLAW, WA 98022
PHONE: **253-288-3400**

COMPUTER BASICS

Computer Fundamentals with Windows 10

Develop the skills you need to effectively use a computer. Start by exploring Windows 10, and discover the tools that aid your productivity, such as program controls, the Start menu, the taskbar, apps, basic word processing and email. Then, learn about file management, including how to create and save files and folders. Finally, get best practices for conducting Internet searches effectively while protecting yourself against threats. Some elements requiring a Microsoft account may be demonstrated but not practiced. Textbook included. Fee: \$269

Item: 32824 **Gayle Larson** **Enumclaw** **ENM 13**
Sessions: 2 Th, F Apr 3 – Apr 4 8am – 4PM

HOME, GARDEN AND OUTDOORS

Introduction to Hiking in the Pacific NW

Learn how to get started in this incredible life-long activity. We have tremendous hiking opportunities year around, both locally and regionally in the Northwest. In this session you will learn about how to dress for success on the trails including footwear options. We'll cover what essential accessories you need, and how to be prepared for all kinds of conditions. Finally, we'll cover where to go for both day trips and regional get-a-way adventures. Class will include a resource notebook loaded with info about where and when to go. Instructor has organized and led hiking expeditions in the NW for over 30 years. Fee: \$49

Item: 32763 **John Fiskum** **Enumclaw** **ENM 4**
Sessions: 1 W May 21 6:30 – 8:30PM

Trout Fishing 101: Conventional Tackle

Trout fishing is a great life-long activity that can be enjoyed with friends and family. We will examine and recommend Spinning tackle rods, reels, line, lures, and baits to entice trout both locally and regionally. Class will include a resource guide loaded with information about how to rig up, hot tactics and where to go. Fee: \$49

Item: 31942 **John Fiskum** **Enumclaw** **ENM 4**
Sessions: 1 W Apr 23 6:30 – 8:30PM

CREATIVE ARTS AND CRAFTS

Instructor Bio

Roger Young

Roger Young took up photography as a hobby in 1975, sold his first photo in 1977, and shot his first wedding in 1983. He has taken photography courses at Montana State University the University of Great Falls and Green River Community College.

Roger specializes in portrait, wedding, real estate, hobby, landscape, and nature photography and has won several awards in Photography including at the Washington State Fair. Roger also had a private show at the Enumclaw City Hall in 2012.

He has judged several photography contests including the 2013 Washington State Fair (International Photographers Exhibit), and the 2013 Puyallup Spring Fair. Roger is also the Technical Director of the Rainier Hills Photography club in Buckley/Bonney Lake, WA.

Digital Photography 1

Move beyond the auto mode of your digital camera and take great photos in any situation! Through this basic hands-on course, you will explore modern photography in simple, real-world terms. You will learn about exposure, shutter speed, focus, flash, aperture, depth of field, ISO, and much more. Please bring a digital camera with full manual control and a complete owner's manual. Recommended Supplies: Digital camera, with user guide, that is capable of full manual control. Fee: \$179

Item: 36974 **Roger Young** **Enumclaw** **ENM 15**
Sessions: 6 W Apr 9 – May 14 6:30 – 9PM

Digital Photography 2

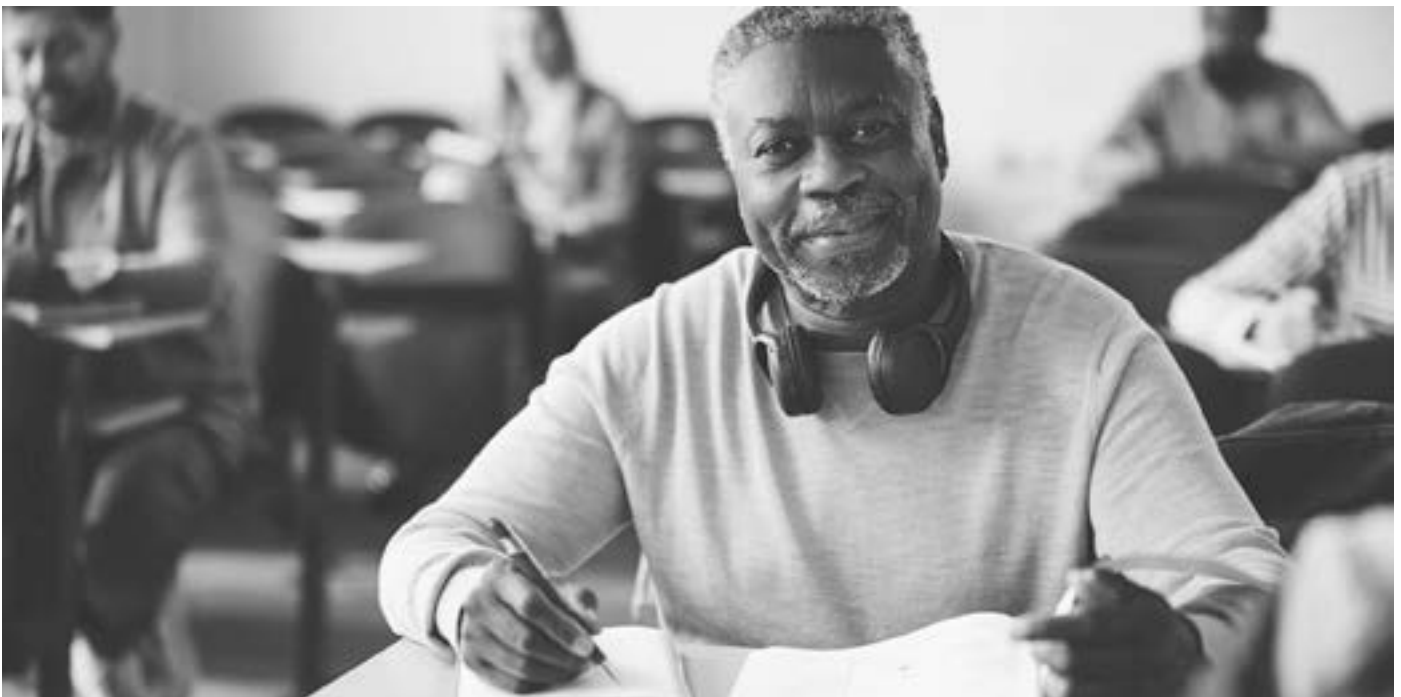
Learn to work with RAW images, advanced camera controls, when to use manual controls, shooting for HDR, retouching images and composition. Three outdoor shooting labs included. Fee: \$179

Item: 36981 **Roger Young** **Enumclaw** **ENM 15**
Sessions: 6 W May 28 – Jul 22 6:30 – 9PM



PRIME TIME

Prime Time is a program for active adult learners ages 55 and older. The yearly membership fee of \$55 entitles members to a discount on Prime Time and Continuing Education classes and special invitations to campus events. Join us and enjoy stimulating, intellectual, short-term classes and tours! Non-members are also welcome to participate.



Computer Fundamentals with Windows 10

Develop the skills you need to effectively use a computer. Start by exploring Windows 10, and discover the tools that aid your productivity, such as program controls, the Start menu, the taskbar, apps, basic word processing and email. Then, learn about file management, including how to create and save files and folders. Finally, get best practices for conducting Internet searches effectively while protecting yourself against threats. Some elements requiring a Microsoft account may be demonstrated but not practiced. Textbook included.

Apr 3 - Apr 4 (8am - 4pm)
Enumclaw, ENM 13

Gayle Larson

Fee: \$269 (32824)

Instructor Bio

Gayle Larson

Gayle has been instructing the home and office user how to effectively use their computers and software since 1993, and training businesses for over a decade, demonstrating an ability to train and interact with all levels of an organization.

Gayle also consults and works with companies and users to utilize programs such as Microsoft Word and Excel for optimum results, targeting the features and methods that best suit the need. Solution-based training has included customizing Excel spreadsheets, tailoring features, linking worksheet data to automatically update, keyboard shortcuts, personalizing menus and toolbars, customizing workspace, sharing MS Office data, and using Excel as a database, to name a few.

Rise and Fall of Syria

Over twelve years ago Syrians rebelled against the tyrannical Syrian dictatorship of Bashar al-Assad. They demonstrated peacefully, only to be mowed down with machine gun fire and the bombing of their cities. Come join us and understand the changes that have altered the power structure in the Middle East

Apr 8 (10am - 12pm)
Auburn Center - AC 160

Richard Elfers

Members Fee: \$29 (30014)
Non-Members Fee: \$39 (30018)

First 100 Days

Since FDR, a president's first hundred days have been used as a standard for a president's second presidency. Having heard Trump's promises for his second term, how successful has he been? Join us as we compare his promises with the political reality. What are the effects of Trump's changes and what does it foretell for the rest of his term and for the nation and for the world?

May 6 (10am - 12pm)
Auburn Center, AC 160

Richard Elfers

Members Fee: \$29 (30020)
Non-Members Fee: \$39 (30021)

Failed South Korean Coup

After World War II Korea was divided into two parts. The north was led by a communist dictator, the south was protected by the U.S. military. But in June 1950 North Korea, in a surprise attack, invaded the south, pushing the South Korean army and the U.S. Military to the south of the Peninsula in what is called the Korean Conflict. If you want to understand what just happened in South Korea, attend the class to fill in the holes in your knowledge of the region.

Jun 3 (10am - 12pm)
Auburn Center, AC 160

Richard Elfers

Members Fee: \$29 (30022)
Non-Members Fee: \$39 (30024)

Prime Time Outings

The Foothills Historical Museum was started in 1981 by local veterinarian Jess Rose and his wife Maxine. Their intention was to preserve the specific history of this area. In 1892, Buckley became the transportation hub for a booming economy based on logging, coal mining and farming. The coming of the railroad opened the heavily forested area to farmers, mill workers, miners, and lumberjacks. Recent additions to the exhibits include a collaboration with the Muckleshoot Tribe, and an extensive exhibit that is dedicated to the military service within our communities.

Apr 29 (10am - 12pm)
Buckley Foothills Historical Museum

Richard Elfers

Fee: \$49 (29985)

Instructor Bio

Richard Elfers

Rich has a Master's in History from Pepperdine university in California. He taught high school history and current events at Sumner High School for 31 years. During that time he was an adjunct professor at Green River Community College. He continues to teach senior adult continuing education classes on current events. Richard served four years on the Enumclaw City Council and writes a political column in two local newspapers. He is co-president of the Enumclaw Plateau Historical Society. Rich has published a book called "The Goldilocks Zone" which is a compilation of nine years of his columns.

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