

GREEN RIVER COLLEGE

# CONTINUING EDUCATION

SCHEDULE

WINTER 2024

EMPOWER YOUR  
JOB SKILLS WITH  
CONTINUING  
EDUCATION.

New classes added in  
all areas!



Visit [greenriver.edu/ce](https://greenriver.edu/ce)

# FEATURED CLASSES



## HR Classes

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## Project Management

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## Excel Classes

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## Ceramics Classes

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## Nutrition Classes

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## CYBERSECURITY CLASS



### Opportunity for Veterans!

Exciting news for veterans! Green River Continuing Education is now offering our industry-leading CompTIA A+ and IT Fundamentals online courses completely free of charge - a fantastic opportunity to enhance your skillset and advance your career. And that's not all - additional courses are available at an incredible 75% discount. \*

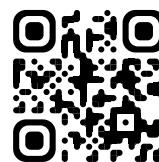


Don't wait, enroll today and take the first step towards a brighter future with Green River Continuing Education and our partnership with Spokane Community College.

*\*For one course only.*

Contact: [alexander.ollivant@greenriver.edu](mailto:alexander.ollivant@greenriver.edu)

[greenriver.edu/CE](https://greenriver.edu/CE)




## Stay Relevant with Continuing Education this Winter

Continuing Education non-credit courses are for professional Continuing Education, job training and personal enrichment. These are self-supporting courses, not supported by tax funds. Classes are held at a variety of locations. Continuing Education Units (CEUs) are available for most classes. Every effort was made to print an accurate schedule. However due to the ongoing situation with COVID-19 our classes may have changed since printing this schedule. We encourage you to visit our website for the most current information. [Greenriver.edu/ce](http://Greenriver.edu/ce).

### EASY WAYS TO REGISTER

 **REGISTER AND PAY ONLINE**  
[greenriver.edu/ce](http://greenriver.edu/ce)

 **PHONE**

|                 |              |
|-----------------|--------------|
| Auburn Campus   | 253-333-6030 |
| Auburn Center   | 253-288-3455 |
| Kent Campus     | 253-520-6290 |
| Enumclaw Campus | 253-288-3400 |

 **LOCATIONS**  
Email [ce@greenriver.edu](mailto:ce@greenriver.edu), or call to register and pay in person at:

**Main Auburn Campus**  
Continuing Education | WT Building 12401 SE 320th Street  
Auburn, WA 98092

**Auburn Center**  
1221 D Street NE Auburn, WA 98002

**Kent Campus**  
417 Ramsay Way, Suite 112 Kent, WA 98032

**Enumclaw Campus**  
1414 Griffith Avenue Enumclaw, WA 98022

**GREEN RIVER LOCATIONS**


Use your Visa, MasterCard, AmEx or Discover card for phone, online, and in-person registration.

### HOURS

|                            |                   |                   |
|----------------------------|-------------------|-------------------|
| <b>Main Auburn Campus:</b> |                   | Monday–Thursday   |
| 9:00AM–5:00PM              |                   | Friday and Breaks |
| 9:00AM–5:00PM              |                   |                   |
| <b>Auburn Center:</b>      | Monday–Thursday   | 7:30AM–8:00PM     |
|                            | Friday and Breaks | 7:30AM–5:00PM     |
| <b>Kent Campus:</b>        | Monday–Thursday   | 7:30AM–8:00PM     |
|                            | Friday and Breaks | 7:30AM–5:00PM     |
| <b>Enumclaw Campus:</b>    | Monday–Thursday   | 8:00AM–8:00PM     |
|                            | Friday            | Closed            |

This document is available in alternative formats to individuals with disabilities by contacting Disability Support Services at 253-931-6460; TTY 253-288-3359; or by email at [dss@greenriver.edu](mailto:dss@greenriver.edu). Green River College is an equal opportunity educator and employer. Learn more at [www.greenriver.edu/accessibility](http://www.greenriver.edu/accessibility).

Green River College has made reasonable efforts to provide information that is accurate at the time of publication. However, the college reserves the right to make appropriate changes in procedures, policies, calendars, requirements, program, courses and fees. When feasible, changes will be announced prior to their effective dates, but the college assumes no responsibility for giving any particular notice of such changes. Nothing herein shall be construed to create any offer to contract or contractual rights.

|  |            |
|--|------------|
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### CLASS TYPE DEFINITION

As you view the class schedule, you'll see classes are designated in one of three ways: virtual, hybrid/virtual, or online. The following definitions explain the how each type of course will be delivered:

- **VIRTUAL:** Class will meet online at the time listed in the class schedule. For example, if your class begins at 9 a.m. in the class schedule, then it will begin at 9 a.m. on Zoom. You will be attending the class at the same time as your classmates, just as you would on campus.
- **HYBRID/VIRTUAL:** Part of the class will be held online without a set time to attend. The other part will occur at the time listed in a virtual format (e.g. Zoom).
- **ONLINE:** The entire class will be held online without a set time to attend. The class will still have assignment deadlines and due dates.

Payment is due upon registration. If you withdraw less than three business days before your first class, do not attend, or stop attending, you will not receive a refund. A full refund is given if the college cancels a class. Questions? Contact us at 253-333-6030.



## PRIME TIME

Prime Time is a program for active adult learners ages 55 and older. The yearly membership fee of \$55 entitles members to a discount on Prime Time and Continuing Education classes and special invitations to campus events. Join us and enjoy stimulating, intellectual, short-term classes and tours! Non-members are also welcome to participate.

### Great Escapes: History and Music of the Western Canadian Arctic

Come take a journey with us! In this class we will look at the journey north that Drs. Mueller and O’Gorman took last summer solstice to the Western Canadian Arctic. The course will look at the history journey of the Klondike Goldrush from Seattle to Dawson City, travel up the Dempster Highway over the Peel and McKenzie Rivers, and continue up to the Arctic Ocean. The class will look at history and music of the Northern Canadian First Nations Kwänlin Dän (Yukon Territories), Gwich’in and the Inuvialuit (Northwest Territories) and share our experience of spending the summer solstice and Indigenous People’s Day up in the Arctic last summer.

**Tuesdays, Jan 16 - Jan 23 (10AM - 12:30PM)**  
**Ruth Mueller, Dan O’Gorman, Auburn Center, AC-230**

**Member Fee: \$39 (31212)**  
**Non-Member Fee: \$59 (31216)**

**Tuesday, Jan 16 (10AM - 12:30PM)**  
**Ruth Mueller, Dan O’Gorman, Auburn Center, AC-230**

### Great Escapes: Lisbon and Fado Music

The lecture on Lisbon, Portugal, is a captivating exploration of this vibrant city's cultural history. It delves into the rich history, from its ancient roots as a bustling port city to its pivotal role in the Age of Discoveries, highlighting iconic landmarks such as the Belém Tower. The lecture also celebrates Lisbon's unique musical heritage, emphasizing the soulful sounds of Fado, and indulges the senses with a journey through the city's culinary delights, from delectable pastries like Pastel de Nata to the savory seafood dishes that define Portuguese cuisine.

**Tuesday, Feb 13 (10AM - 12:30PM)**  
**Ruth Mueller, Dan O’Gorman, Auburn Center, AC-230**

**Member Fee: \$39 (31217)**  
**Non-Member Fee: \$59 (31218)**

### Great Escapes: Cordoba and Flamenco Music

This lecture takes us on a captivating journey through the rich tapestry of history, the soul-stirring rhythms of flamenco music, and the delectable culinary traditions of the Moorish City of Cordoba, Spain. The lecture delves into Cordoba's captivating history, showcasing its diverse cultural influences and iconic landmarks such as the Mosque-Cathedral and Alcazar, emphasizing its profound impact during the Islamic Golden Age. It also explores the city's heartwarming connection to flamenco music, highlighting its origins, renowned artists, and its role as a medium for emotional expression.

**Tuesday, Feb 27 (10AM - 12:30PM)**  
**Ruth Mueller, Dan O’Gorman, Auburn Center, AC-230**

**Member Fee: \$39 (31219)**

**Tuesday, Mar 5 (10AM - 12:30PM)**  
**Ruth Mueller, Dan O’Gorman, Auburn Center, AC-230**

**Non-Member Fee: \$59 (31220)**

## Hamas and the Invasion of Israel: Why Now? Why Was Israeli Intelligence Surprised

Why would a weaker power-- Hamas-- attack its stronger neighbor? Who was behind the planning? Why did Hamas take hostages and murder civilians? These and other puzzling questions will be answered. Come and learn about the dynamics of the Middle East.

**Tuesday, Jan 9 (10AM - 12PM)**

**Richard Elfers, Auburn Center, AC-160**

**Member Fee: \$29 (38165)**

**Non-Member Fee: \$49 (38170)**

## The War in Ukraine: War Weariness in Europe, among U.S. Congressional Republicans and in Russia

The Russia-Ukraine conflict will soon be completing its second full year. It's clear the war is lost, but neither side is willing to stop the killing. Understand how pride and status play a major role. How long will the Republicans continue to support the war? Why are they wearying in their support? What if the House quits funding the Ukrainians? What will make Putin stop? Find the answers to these and other questions and update your knowledge about this major conflict.

**Tuesday, Jan 30 (10AM - 12PM)**

**Richard Elfers, Auburn Center, AC-160**

**Member Fee: \$29 (38176)**

**Non-Member Fee: \$49 (38181)**

## Personal Cyber Security

Personal Cyber Security is a brief beginner-friendly course to help you take steps in protecting yourself while using the internet, mobile devices, and wifi. This course will cover common attacks that individuals in the local community have experienced, teach users how to react under pressure, and go over a brief survey of tools to help keep their devices and information secure. This course is taught by a Comptia Security + certified instructor.

**Tuesday, Feb 6 (9 - 11AM)**

**TBA**

**Fee: \$0 (29432)**

**Saturday, Feb 10 (10am - 12PM)**

**Arranged**

**Fee: \$0 (29433)**

## The Rise of Crime in the U.S.: Smash and grabs, Increasing Security Concerns Among Merchants, What's Really Going On?

Organized shoplifting has been increasing since the end of the COVID pandemic in Washington State and in the nation. What are the causes, and more importantly, how can these robberies be stopped?

**Tuesday, Feb 20 (10AM - 12PM)**

**Richard Elfers, Auburn Center, AC-160**

**Member Fee: \$29 (38186)**

**Non-Member Fee: \$49 (38190)**

## Conflict and the Fall of Democratic Governments in the Sahel to Dictatorships: France, Russia, China and the U.S. All Vying for Power

Why have several democracies south of the Sahara Desert fallen to dictatorships? Why are the major powers involved? What can we expect in the future? Is the rise of dictatorships an emerging trend that threatens our own democracy?

**Tuesday, Mar 12 (10AM - 12PM)**

**Richard Elfers, Auburn Center, AC-160**

**Member Fee: \$29 (38192)**

**Non-Member Fee: \$49 (38194)**

## Professional Development

### BUSINESS AND FINANCE



#### Accounting and Finance for Non-Financial Managers Certificate



Explore the financial concepts and accounting processes used in most businesses, and gain practical techniques to increase your effectiveness. Topics include the accounting cycle; resource allocation; financial performance; cash flow; the importance of cash; your role in cash flow success; financial information that drives your organization; and how business reports are assessed and analyzed. Certificate includes three month-long courses. Fee \$495.

Item: Feb 5 – Apr 26 ONLINE

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.



#### Bookkeeping Certificate



Get the knowledge you need to measure and manage the financial health of your business. Whether you are an entrepreneur, running a family business or just looking to advance your career, this program will help you understand how the bookkeeping

process works and how to complete the accounting cycle accurately and in a timely fashion. This program focuses on cash basis accounting. This online certificate includes three month-long courses. Fee \$495.

Item: Feb 5 – Apr 26 ONLINE

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.



#### Non-Profit Administration Certificate



In today's market non-profits must operate like businesses. Effective revenue generation and program evaluation are essential. Discover how to build new revenue streams, expand existing services and effectively set prices. Improve evaluation

planning and data collection, analysis, and use. Learn the challenges of conducting evaluations and reporting results to funders. By course end, you'll have a program logic model and evaluation plan ready for implementation. Certificate includes two month-long courses. Fee \$595

Item: Feb 5 – Apr 26 ONLINE

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.

### CAREER AND TRADE SKILLS



#### Flagger Training

Training consists of classroom instruction and state certification in flagging, traffic control and safety. Upon successful completion participants receive a certification card valid for three years. Students must be at least 18 years of age. Bring lunch and wear closed-toe shoes. Special arrangements can also be made for group training at your business location. Textbook included. Fee: \$109

Item: 30433 Judy Gale Auburn Center AC-150  
Sessions: 1 Sa Jan 13 8AM – 4PM

Item: 30434 Judy Gale Auburn Center AC-150  
Sessions: 1 Sa Mar 9 8AM – 4PM

### COMMUNICATION AND PROFESSIONAL EXCELLENCE



#### Workplace Communication Certificate



Good communication in the workplace is more important than ever and critical to your career success.

Learn how to identify, address and manage conflict situations; gain successful conflict management

strategies; plan, implement and win in the negotiation process; and communicate more effectively by finding out more about yourself and others using personality profiles for better work performance. Course fee includes your own DiSC Behavioral Personality Profile assessment and review. Certificate includes three month-long courses. Fee \$595

Item: Feb 5 – Apr 26 ONLINE

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.

## Management Certificate



Discover the keys for effectively managing your employees. Create clear expectations, engage and motivate employees and increase effectiveness through the DiSC personality profile. You'll also expand your management skills, and create a collaborative action plan for execution. Finally, discover what motivates each generation at work. Certificate includes three month-long courses. Fee \$595

**Item:** Feb 5 – Apr 26 **ONLINE**

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.

### Nonprofit Fundraising: Emotion Sells Every Time

Advertisers have expertly deployed emotion for decades to sell their products. With GivingTuesday quickly approaching, discover how you can transform your fundraising appeals to catch your reader's attention, engage their senses, and move them toward saying yes. Fee: \$49

|                    |                    |              |             |
|--------------------|--------------------|--------------|-------------|
| <b>Item: 30454</b> | <b>Lynn Bohart</b> | <b>GRZOM</b> | <b>Zoom</b> |
| Sessions: 1 Th     | Jan 11             | 6 – 9PM      |             |
| <b>Item: 30455</b> | <b>Lynn Bohart</b> | <b>GRZOM</b> | <b>Zoom</b> |
| Sessions: 1 Th     | Mar 14             | 6 – 9PM      |             |

## Tech Industry Communications

### Fundamentals of Communication CEBU-CO 41

Communication skills are paramount for success in your personal life and in your chosen career pathway. Sharpen your communication skills and become a professional communicator with our "Fundamentals of Communication" course. You will learn about the different aspects of communication, communication in the workplace, communication theories and the purpose of communication within this course. Become proficient in communication while enhancing your skills in both your personal and professional life by taking this course!

|                    |                          |               |             |
|--------------------|--------------------------|---------------|-------------|
| <b>Item: 40128</b> | <b>Benjamin Hartnett</b> | <b>Online</b> | <b>Zoom</b> |
| Sessions 8 T, Th   | Jan 9 – Feb 1            | 6pm-9pm       |             |

### Technical Communication CEBU-CO 42

Technology is used in almost every aspect of our daily lives. Now is the time to sharpen your knowledge of technical communication! This course will teach you the applications of technical communication and technical literacy. You will learn how to communicate to the non-technical audience while learning skills to practically create technical documents. Learn the importance of being technically literate and set yourself up with a vital professional skill set that will set you apart from the other candidates!

|                    |                          |               |             |
|--------------------|--------------------------|---------------|-------------|
| <b>Item: 40130</b> | <b>Benjamin Hartnett</b> | <b>Online</b> | <b>Zoom</b> |
| Sessions 8 T, Th   | Feb 6 – Feb 29           | 6pm-9pm       |             |

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.

## HEALTH CARE

### Adult Family Home Administrator-Training

This mandatory 54-hour training course is required for those wishing to become licensed as a Washington State Adult Family Home owner. Additional AFH Administrator training requirements include successfully completing the one-day DSHS Adult Family Home Orientation and the ability to pass an English and reading assessment. All training material is provided in class. Please Note: DSHS requires that all students must pass an approved English and reading assessment at an accredited college. Attendance requirement applies, only one class absence will be excused during the duration of the course. More than one absence during the 54 hour training course will disqualify student from certification. The College Success English and Reading Assessment test or a similar test from another college will meet this requirement. Documented proof of placement in English 97 or higher is required to take this class. This is a non-credit class, which means that you do not need to be a Green River College student in order to enroll. You will receive a certificate after successful completion of the course. This certificate for the Adult Family Home Administrator Training currently does not expire. Important note: The week prior to your start date, Continuing Education will send several emails pertaining to your class. It is your responsibility to make sure you have received these emails (sometimes students have filters that block our correspondence or route them to spam). Please check your email within 5 days of your course start to confirm you have received the course information. If you have not received this information, please contact us with an alternate email address prior to your course start date at [ce@greenriver.edu](mailto:ce@greenriver.edu) or 253-333-6030. Refunds will not be available for students who contact us after the course starts. Fee: \$779

|                    |                       |                      |               |
|--------------------|-----------------------|----------------------|---------------|
| <b>Item: 30446</b> | <b>Evelyn Galasso</b> | <b>Auburn Center</b> | <b>AC-240</b> |
| Sessions: 7 Th     | Jan 4 – Feb 15        | 8AM – 4:15PM         |               |
| <b>Item: 30447</b> | <b>Evelyn Galasso</b> | <b>Auburn Center</b> | <b>AC-240</b> |
| Sessions: 7 Sa     | Jan 6 – Feb 17        | 8AM – 4:15PM         |               |
| <b>Item: 30448</b> | <b>Evelyn Galasso</b> | <b>Auburn Center</b> | <b>AC-240</b> |
| Sessions: 7 Th     | Feb 22 – Apr 4        | 8AM – 4:15PM         |               |
| <b>Item: 30449</b> | <b>Evelyn Galasso</b> | <b>Auburn Center</b> | <b>AC-240</b> |
| Sessions: 7 Sa     | Feb 24 – Apr 6        | 8AM – 4:15PM         |               |

## Spanish for Medical Professionals

Are you frustrated by the communication gaps that can occur between you and your Spanish-speaking patients? This course, designed specifically for healthcare professionals, will help you bridge that gap. Learn the alphabet, months and days of the week, body part vocabulary, medical terminology and power verbs. Gain an understanding of the culture, and know how to ask questions crucial to quality health care. Spanish for Medical Professionals is offered through our partner, Learning Resources Network, Inc. (aka UGotClass). Fee: \$290

|                    |                       |                 |
|--------------------|-----------------------|-----------------|
| <b>Item: 30453</b> | <b>Feb 5 – Apr 26</b> | <b>Arranged</b> |
|--------------------|-----------------------|-----------------|

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.

## HUMAN RESOURCES



### 8 class series **HR Generalist Certificate**

Take the HR Generalist Certificate (8 Class Series) at a discounted rate. Series includes Introduction to HR, Federal and State Employment Laws, Recruitment and Selection, Compensation and Benefits, Employee and Labor Relations, Training and Development, HR Administration and Health, Safety and Security. Visit [greenriver.edu/ceCertificates](http://greenriver.edu/ceCertificates) for recommended textbook. Fee: \$599

**Item: 29147 Claudia Malone**  
Sessions: 12 Tu, Th Feb 1 – Mar 12 6 – 9PM

#### Introduction to HR

In this introductory course discover how HR functions within an organization, and learn about the specific role of the HR Generalist. Identify the typical duties HR Generalists are responsible for and how they can have a positive influence on an organization. You will also evaluate common scenarios HR professionals deal with and define the characteristics of successful HR Generalists. Fee: \$69

**Item: 29148 Claudia Malone**  
Sessions: 1 Th Feb 1 6 – 9PM

#### Federal and State Employment Laws

Legal compliance is a critical task for Human Resources. Learn the basics of the federal and state employment laws that HR Generalists most often deal with, including Title VII, ADA, ADEA, FLSA, FMLA, OSHA and more. You will also identify the steps HR Generalists can take to keep themselves and their organizations out of trouble. Other topics include identifying and preventing sexual harassment and the difference between compliance and risk management approaches to employment laws. Fee: \$139

**Item: 29149 Claudia Malone**  
Sessions: 2 Tu, Th Feb 6 – Feb 8 6 – 9PM

#### Compensation and Benefits

Compensation and benefit programs are key factors in attracting and retaining the right talent for your organization. They are also one of the highest costs of doing business and offer an opportunity for HR to make a valuable contribution to the organization's bottom line. Learn about the different types of compensation systems, compliance with the FLSA and other employment laws, how to determine exempt versus non-exempt status and various benefits as part of a total compensation package. Fee: \$139

**Item: 29150 Margaret Henning**  
Sessions: 2 Tu, Th Feb 13 – Feb 15 6 – 8:20PM

#### Recruitment and Selection

Recruiting and selecting the best employees for your organization is one of the most important things you will do as an HR Generalist. Topics for this course include creating a job description; strategies for finding candidates; interviewing and selection techniques for determining the best candidate for the job; and keeping the hiring process fair and legal. Fee: \$139

**Item: 29151 Julie Drinen**  
Sessions: 2 Tu, Th Feb 20 – Feb 22 6 – 9PM

#### Employee and Labor Relations

Employee and labor relations is a broad topic that includes performance management, disciplinary action, employee rights and dealing with various employee issues and complaints. If an organization is unionized, it also includes labor contract negotiation and administration and resolving grievances. In this course discover strategies for driving high performance while maintaining a respectful working environment. You will also learn how to manage the termination process to reduce the likelihood of a legal claim. Fee: \$139

**Item: 29152 Julie Drinen**  
Sessions: 2 Tu, Th Feb 27 – Feb 29 6 – 9PM

#### Training and Development

Training and developing staff is an important function in the HR Generalist's role. In this course you will identify how and why adults learn and discover tips for keeping employees engaged and interested in the learning process. Other topics include performing a needs assessment, selecting the appropriate intervention to meet the identified need and talent development strategies including succession planning. Fee: \$69

**Item: 29153 Margaret Henning**  
Sessions: 1 Tu Mar 5 6 – 9PM

#### Health, Safety and Security

OSHA and other laws require an employer to provide a safe and healthy working environment for their employees. In this course you will review both general and specific requirements and best practices for ensuring a safe and healthy workplace. You will also learn about the roles of OSHA and WISHA, how to manage L&I claims and gain tips on preparing for and dealing with violence in the workplace. Fee: \$69

**Item: 29154 Claudia Malone**  
Sessions: 1 Th Mar 7 6 – 9PM

#### HR Administration

The evolution of technology has changed the way that HR manages many of its functions, including payroll. In this course you will learn the basics of the payroll process, how using HR technology can save time and money for your organization and the growing demand and importance of HR metrics. You will also discover state and federal recordkeeping requirements, what to keep in a personnel file and important HR technology terminology. Fee: \$69

**Item: 29155 Margaret Henning**  
Sessions: 1 Tu Mar 12 6 – 9PM

#### Student Comment:

"Thank you for being so supportive during this process. It was a wonderfully enjoyable experience."

— HR Generalist Certificate Student Micah Meryman



LEADERSHIP AND SUPERVISION



**6 Class Series Leadership and Supervision Certificate**

Develop your leadership, communication, motivation and problem-solving skills with the Supervision Certificate. Through a series of six courses, you will acquire the interpersonal skills needed to interact successfully in a supervisory role. Topics include turning negative situations into positive outcomes; identifying your leadership traits through personal assessment; leading effective meetings; providing feedback; establishing priorities; problem-solving techniques, and more! Earn the certificate by taking the courses individually or register for the series and save. Series includes (36 total hours): Working With Difficult People, Developing Your Leadership Style, Getting The Most From Your Meetings, Motivating For Success, Working Smarter, Problem Solving And Decision-Making Strategies. Program Completion: To receive the Supervision Certificate, you must attend 80 percent of the entire certificate program (calculated by total number of sessions.) Fee: \$599

**Item: 29173 Sara Johnson**  
Sessions: 12 M, W Jan 29 – Mar 11 6 – 9PM

**Working with Difficult People**

We all encounter difficult people. Whether you are a supervisor, a customer service professional, or you have a challenging coworker, it's important to know how to rise above your initial emotional reaction and turn negative situations into positive outcomes. Topics include understanding why we label people as difficult; types of difficult people; tools and techniques for resolving issues; coping strategies for the effects of difficult people; conflict management strategies; and practical application. For more information, please refer to our website. This is the first course in the Supervision Certificate (6 Class Series). Fee: \$139

**Item: 29245 Sara Johnson**  
Sessions: 2 M, W Jan 29 – Jan 31 6 – 9PM

**Developing your Leadership Style**

Learn how to capitalize on your personal leadership style to achieve workplace goals. In this course you will identify your leadership through personal assessment; learn the difference between leadership and management; recognize the “being” and “doing” of leadership; and develop the innate motivating techniques that transform employee attitudes and enhance cooperation and teamwork. Other topics include understanding the leadership management balance and SMART goal development. This is the second course in the Supervision Certificate (6 Class Series). Fee: \$139

**Item: 29257 Sara Johnson**  
Sessions: 2 M, W Feb 5 - Feb 7 6-9pm

**Getting the Most From Your Meetings**

Discover why some meetings fail and learn proven techniques for making meetings more productive. Gain tips related to the four essentials of productive meetings: planning, participating, presenting and producing. Other topics include meeting formats and when to vary them, responding to conflict in a meeting and meeting follow-through. A key component of this course is utilizing effective communication strategies before, during and after your meetings. For more information, please refer to our website. This is the third course in the Supervision Certificate (6 Class Series). Fee: \$139

**Item: 29258 Sara Johnson**  
Sessions: 2 M, W Feb 12 – Feb 14 6 – 9PM

**Motivating for Success**

Want more creative, motivated employees who are eager to work hard and satisfy both internal and external customers? Good leaders empower their employees to feel confident, valued and motivated. In this course discover what motivates people, how to resuscitate motivation and how personality affects motivation. You will also learn how to give clear and motivating directions, set realistic and achievable standards and provide effective feedback, praising good results and correcting unsatisfactory performance. For more information, please refer to our website. This is the fourth course in the Supervision Certificate (6 Class Series). Fee: \$139

**Item: 29259 Sara Johnson**  
Sessions: 2 M, W Feb 21 – Feb 26 6 – 9PM

**Working Smarter**

Time is a valuable resource that can be costly to a company when wasted. In this course you will develop communication strategies to minimize time loss, evaluate personal and organizational time-wasters, learn to establish meaningful priorities and determine ways to deal with disruptions and unanticipated drains on time. Additional topics include schedule planning, prioritizing, delegation and large project completion. For more information, please refer to our website. This is the fifth course in the Supervision Certificate (6 Class Series). Fee: \$139

**Item: 29260 Sara Johnson**  
Sessions: 2 M, W Feb 28 – Mar 4 6 – 9PM

**Problem-Solving and Decision-Making Strategies**

Creative problem-solving and effective decision-making skills are essential in today's workplace. Through the use of real-life case studies, discover four primary problem-solving tools, learn a format for group problem-solving, methods for effective decision-making and techniques to minimize conflict and dissension. This course concludes with an interactive problem-solving group exercise. Concepts taught in this course can be applied to all facets of life. For more information, please refer to our website. This is the sixth and final course in the Supervision Certificate (6 Class Series) Fee: \$139

**Item: 29262 Sara Johnson**  
Sessions: 2 M, W Mar 6 – Mar 11 6 – 9PM

## LEGAL



Green River's Paralegal Certificate gives you the knowledge you need to move into a career as a Paralegal. Learn to conduct legal research, prepare legal documents, interview witnesses, investigate facts and assist in trial preparation. This comprehensive introduction to the legal system includes real-world examples, practical applications, ethical dilemmas and hands-on assignments - all relevant to Washington State.

The Paralegal Certificate consists of three required courses and can be completed in as little as two quarters. See website for complete details, including prerequisite, required textbook and homework.

|   |                    |
|---|--------------------|
| <b>Paralegal Certificate Information Session</b>                                      | <b>Spring 2024</b> |
| <b>Paralegal Certificate Part 1: Paralegal Essentials</b>                             | <b>Spring 2023</b> |
| <b>Paralegal Certificate Part 2: Research, Investigation and Discovery</b>            | <b>Summer 2024</b> |
| <b>Paralegal Certificate Part 3: Advanced Research, Writing and Trial Preparation</b> | <b>Summer 2024</b> |

Visit [greenriver.edu/ceCertificates](https://greenriver.edu/ceCertificates) for course details.

## MARKETING, SALES AND SOCIAL MEDIA



### Google Analytics Certificate

This course, aimed at non-technical users, will take you through all the key techniques of website analytics using the world-standard Google Analytics, a free online tool. Understand your visitor traffic better, learn how to calculate return on investment (ROI) for your online advertising, and learn how to get more conversions and sales from your website visitors. A must for anyone serious about leveraging more success from their website. Fee: \$345

**Item:** Feb 5 – Apr 26 **ONLINE**

Visit [greenriver.edu/ceOnline](https://greenriver.edu/ceOnline) for course details.



### Digital Marketing Certificate



Utilizing effective eMarketing techniques is essential for today's businesses. Learn how to improve email promotions and analyze email response rates; boost and analyze your website traffic; use search engine optimization to improve visibility; and successfully employ online advertising. Program is

relevant for any type of organization, including businesses, non-profits and government agencies. Certificate includes three month-long courses. Fee \$495.

**Item:** Feb 5 – Apr 26 **ONLINE**

Visit [greenriver.edu/ceOnline](https://greenriver.edu/ceOnline) for course details.

## PROJECT MANAGEMENT

### Project Management Certificate



Acquire the skills to manage projects in a variety of industries. Our Project Management Certificate is designed for working professionals who are either starting out or moving up as project managers. Courses equip participants with skills that can immediately be applied in the workplace.

The Project Management Certificate consists of seven required courses (divided into two parts) and can be completed in as little as two quarters. Earn the certificate by taking the courses individually, or register for the Part 1 and Part 2 Series and save.

|   |                |
|---|----------------|
| <b>PM Certificate Part B (4 Class Series)</b>             | <b>Page 11</b> |
| <b>Project Stakeholder and Communications Management</b>  | <b>Page 11</b> |
| <b>Agile Project Management</b>                           | <b>Page 11</b> |
| <b>Microsoft Project 2019</b>                             | <b>Page 11</b> |
| <b>Project Management Certificate Capstone</b>            | <b>Page 11</b> |
| <b>Project Management Certificate Information Session</b> | <b>2024</b>    |
| <b>PM Certificate Part A (3 Class Series)</b>             | <b>2024</b>    |
| <b>Project Management Initiating the Project</b>          | <b>2024</b>    |
| <b>Project Planning and Scheduling Techniques</b>         | <b>2024</b>    |
| <b>Project Execution to Closing</b>                       | <b>2024</b>    |



*Green River College has been reviewed and approved as a provider of project management training by the Project Management Institute (PMI®). The PMI® Registered Education Provider logo is a registered mark of the Project Management Institute, Inc.*

Visit [greenriver.edu/ceCertificates](https://greenriver.edu/ceCertificates) for course details.

4 Class Series

**Project Management Certificate Part B**

Take the Project Management Certificate Part B (4 Class Series) at a discounted rate. Series includes the final four required courses in the Certificate Program: Project Stakeholder and Communication Management, Agile Project Management, Microsoft Project 2019 and the Project Management Certificate Capstone. Prerequisites: Project Management Certificate Part A and good working knowledge of Windows, Word and Excel. Visit [greenriver.edu/ceCertificates](http://greenriver.edu/ceCertificates) for required textbooks. PDUs: 57 Fee: \$1179

**Item: 29322** **Daniel Yeomans**  
 Sessions: 19 M, W Jan 8 – Mar 18 6 – 9PM

**Project Stakeholder and Communications Management**

Effective communication is the glue that holds the project together, and managing stakeholders is arguably the greatest challenge a project manager faces. Learn your individual communications style and how it compares to others. Explore your own Emotional Intelligence. Discover how to effectively build, develop and manage a team. You'll also learn how to 'manage up' and successfully influence difficult stakeholders. Price includes an I Speak questionnaire and manual. See website for required and recommended textbooks. PDUs: 15. Fee: \$359

**Item: 29690** **Daniel Yeomans**  
 Sessions: 5 M, W Jan 8 – Jan 24 6 – 9PM

**Agile Project Management: Scrum and Kanban**

Many companies use a combination of both traditional and Agile PM methods to implement requirements. Additionally, Agile is a focus area on the PMP® Certification exam. This course features Agile methodology, highlighting Scrum and Kanban. Learn the Agile process, explore roles and responsibilities of the product owner, ScrumMaster and team, develop product and sprint backlogs, and build fun products using the methodology. Our goal is to prepare you to enter an Agile environment and succeed. Prerequisite: Project Management Basics: Initiating the Project or knowledge of Agile Project Management. PDUs: 15 Fee: \$359

**Item: 29684** **Daniel Yeomans**  
 Sessions: 5 M, W Jan 29 – Feb 12 6 – 9PM

**Microsoft Project 2019**

Microsoft Project should be one of the most frequently used tools in your project management toolbox. Learn the basics of Project; create a project from scratch; work with task types, scheduling options and constraints; set-up resources, resolve resource conflicts and pool them for sharing; manage the schedule consistent with the critical path and project baseline; consolidate projects; print project dashboards, views and reports and much more. See website for prerequisite and textbook information. PDUs: 15 Fee: \$389

**Item: 29695** **Mikel Aldrich**  
 Sessions: 5 M, W, Th Feb 14 – Feb 28 6 – 9PM

**Project Management Certificate Capstone**

Apply the knowledge acquired from previous courses as you manage an end-to-end simulated project. You will gain an understanding of the key tools and techniques used in all phases of the project, and you will be challenged to think out of the box as various scenarios threaten to throw your project off-track. In the end, you and your team will develop a comprehensive project plan that you can utilize in your real-world environment. Prerequisite: Completion of all Project Management Certificate program required courses. PDUs: 12

Fee: \$279  
**Item: 29696** **Daniel Yeomans**  
 Sessions: 4 M, W Mar 6 – Mar 18 6 – 9PM

**Instructor Bio**

**Dan Yeomans**

Dan Yeomans, PMP® brings more than thirty-five years of consulting and leadership experience to his client work. He is a highly proficient and an acknowledged expert as a senior project manager, process manager, business analyst and trainer. Dan has designed and implemented the majority of project management certification and application courses currently offered at Microsoft and has also developed their PM Certification Learning Module series.

Dan's expertise has taken him through the doors of such companies as Microsoft, American Express, Nordstrom, AT&T Wireless, Western Wireless, US Air Force, and Lucent Technologies. An avid learner, Dan holds an MBA; a BA in Management; a Project Management Professional (PMP®), Risk Management Professional (RMP®), and Agile Certified Practitioner (ACP®) certification from Project Management Institute. Most recently, Dan obtained Risk Management Certification from the Project Management Institute and authored two books.

HELP US OFFER WHAT YOU WANT



*Use your phone to scan the QR code and take the survey.*



Take this short survey and tell us what you would like us to offer. This is your chance to give us input so we can offer programs and classes you want.

**Thank you!**

## Technology

### CYBERSECURITY

#### Personal Cyber Security

Personal Cyber Security is a brief beginner-friendly course to help you take steps in protecting yourself while using the internet, mobile devices, and wifi. This course will cover common attacks that individuals in the local community have experienced, teach users how to react under pressure, and go over a brief survey of tools to help keep their devices and information secure. Fee: \$10

**Item: 29432**

Sessions: 1 Tu Feb 6 9 – 11AM

**TBA**

**Item: 29433**

Sessions: 1 Sa Feb 10 10AM – 12PM

**Arranged**

#### CompTIA IT Fundamentals Exam Preparation

CompTIA IT Fundamentals is designed to help you learn more about the world of information technology (IT). In this class, you will learn foundational knowledge on computer hardware, software, networking, cybersecurity, troubleshooting, and emerging technologies. This class will prepare you for the CompTIA IT Fundamentals exam that can be a stepping stone to more advanced certifications such as CompTIA A+. Earning your IT Fundamentals certification can help you feel more comfortable for a position as a sales associate, sales engineer, account manager, business development manager, product or marketing specialist or entry level customer support. Online, instructor led with most up to date curriculum. Course includes e-book and exam voucher. Fee: \$437

**Item: 29431**

**Dillon Kierce**

Sessions: 12 W, Th Jan 3 – Feb 8 6 – 8PM

#### CompTIA A+ Exam Preparation

CompTIA A+ is the industry standard for establishing a career in IT, and it is the foundation of an IT career. A+ candidates are better prepared to troubleshoot and problem solve a wider variety of issues, ranging from networking and operating systems to mobile devices and security. Prerequisite includes current IT Fundamentals Certification or equivalent with Program Manager permission. Earning your A+ certification gives you an internationally recognized credential. Leading companies around the world are hiring A+ certified professionals like you. Online, Instructor led, with the most up to date curriculum. Course includes e-book and exam voucher. Fee: \$437

**Item: 29410**

**Dillon Kierce**

Sessions: 22 M, Tu Jan 8 – Mar 22 6 – 8PM

### Instructor Bio

#### Dillon Kierce

Dillon graduated from Green River College with a bachelors in Cybersecurity & Networking, he also has obtained his ITF+, A+, GISF, GFACT, and GSEC certifications. He has competed in several CTF's, and he continues to pursue his education and certifications. Dillon started teaching to share his passion with students and guide them to getting industry recognized certifications.

#### CompTIA Network+ Exam Preparation

CompTIA Network+ verifies that you have the essential knowledge and skills in networking to develop a career in IT infrastructure. It prepares candidates to support the network regardless of the platform, forming the foundation needed before specializing in a vendor solution. Learn how to troubleshoot, configure, and manage common network and wired devices. Prerequisite includes current A+ Certification or equivalent with Program Manager permission. Earning your Network+ certification will help you advance toward a rewarding IT career as a network field technician, help desk technician, network support specialist, network administrator, or network analyst. Instructor led with most up to date curriculum. Course includes e-book and exam voucher. Fee: \$437

**Item: 29429**

**Fu Chang**

Sessions: 24 W, Th Jan 3 – Mar 22 6 – 8PM

#### CompTIA Security+ Exam Preparation

CompTIA Security+ is a global certification that validates the baseline skills necessary to perform core security functions and pursue an IT security career emphasizing hands-on practical skills, ensuring the security professional is better prepared to problem solve a wider variety of issues. Develop your skills over 48 hours in a hands-on learning classroom led by highly qualified instructors. Prerequisite includes current A+ or Network+ Certification or equivalent with Program Manager permission. Fee: \$437

**Item: 29430**

**Fu Chang**

Sessions: 22 M, Tu Jan 8 – Mar 22 6 – 8PM

### Instructor Bio

#### Fu Chang

Fu Chang has a Bachelor's Degree in Cyber Security & Data Forensics from Highline College. He currently holds certifications in Cisco, CompTIA, Mile2, and Microsoft. He also has AA degrees in Biotechnology and Automotive & Industrial technology.

He was a tier 3 technician at Highline College at their HelpDesk. Currently, he is an instructor for Green River College CE and an IT Specialist for Clover Park Technical College

### COMPUTER BASICS

#### Computer Fundamentals with Windows 10

Develop the skills you need to effectively use a computer. Start by exploring Windows 10, and discover the tools that aid your productivity, such as program controls, the Start menu, the taskbar, apps, basic word processing and email. Then, learn about file management, including how to create and save files and folders. Finally, get best practices for conducting Internet searches effectively while protecting yourself against threats. Some elements requiring a Microsoft account may be demonstrated but not practiced. Textbook included. Fee: \$269

**Item: 29337**

**Gayle Larson**

**Kent Campus**

**KC-255**

Sessions: 4 Tu, Th Jan 16 – Jan 25 5:30 – 9PM

DATA SCIENCE

Data Analyst Certificate



Data Analysts help companies make informed decisions, improve efficiencies, increase profits and achieve organizational goals. In addition to analyzing and interpreting data, data analysts must also deliver their findings in easily digestible visuals.

Our Data Analyst Certificate consists of eight required

courses (divided into three parts) and can be completed in as little as three quarters. Earn the Certificate by taking the courses individually, or register for the Part 1, Part 2 and Part 3 Series and save.

|  |                    |
|--|--------------------|
| <b>Data Analyst Certificate Part 2: Python for Data Analysis</b>                   | <b>Page x</b>      |
| <b>Data Analyst Certificate Part 3: Exploratory Data Analysis (3 Class Series)</b> | <b>Spring 2024</b> |
| Data Mining  | Spring 2024        |
| Data Visualization   | Spring 2024        |
| Data Analyst Certificate Capstone  | Spring 2024        |
| <b>Data Analyst Certificate Information Session</b>                                | <b>Fall 2024</b>   |
| <b>Data Analyst Certificate Part 1: SQL Server (4 Class Series)</b>                | <b>Fall 2024</b>   |
| Relational Database Concepts and Design  | Fall 2024          |
| SQL Programming Level 1  | Fall 2024          |
| SQL Programming Level 2  | Fall 2024          |
| SQL Server Certificate Capstone  | Fall 2024          |

Visit [greenriver.edu/ceCertificates](https://greenriver.edu/ceCertificates) for course details.

Data Analyst Certificate Part 2: Python for Data Analysis

Python is a versatile and easy-to-use language that's used by data analysts for data mining and data analytics. Learn the basics of Python by exploring the variables, expressions, functions and classes. Create basic programming structures using decisions and loops. Create code for data processing using Pandas for analytics. For prerequisites and program details, visit [greenriver.edu/ceCertificates](https://greenriver.edu/ceCertificates). Fee: \$559

**Item: 29423**      **Jim Parshall**  
 Sessions: 8 Tu, Th      Feb 20 – Mar 14      6 – 9PM

MICROSOFT

4 Class Series

Microsoft Office 2021/365 Essentials Certificate

Discover the value of Microsoft Office 2021/365 in this four-session program. You will gain hands-on experience using Word for word processing, Outlook for email, PowerPoint for presentations, and Excel for spreadsheets. Four textbooks included.

Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills. Fee: \$429

**Item: 29325**      **Gayle Larson**      **Kent Campus**      **KC 255**  
 Sessions: 4 F      Oct 6 – Oct 27      8AM – 4PM

Microsoft Excel 2021/Office 365 Certificate Series

Capture the power of Excel 2019 by taking the Excel Series. Series includes Levels 1, 2 and 3 at a discounted price. Topics include entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact with powerful chart and presentation features; lookup and decision-making functions; auditing and error-handling; array functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbooks included.

The Microsoft Excel 2019 Series includes:

- Microsoft Excel 2021/Office 365 Level 1
- Microsoft Excel 2021/Office 365 Level 2
- Microsoft Excel2021/Office 365 Level 3

Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills including the use of: program controls, start menu, task bar, applications, basic word processing, email, file management and internet searches. Print Description: Capture the power of Excel 2021 by taking the Excel Series. Series includes Levels 1, 2 and 3 at a discounted rate. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbooks included. Fee: \$369

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|--------------------|---------------------|--------------------|---------------|
| <b>Item: 29397</b> | <b>Gayle Larson</b> | <b>Kent Campus</b> | <b>KC-255</b> |
| Sessions: 6 Tu, Th | Feb 6 – Feb 22      | 5:30 – 9PM         |               |
| <b>Item: 29399</b> | <b>Gayle Larson</b> | <b>Enumclaw</b>    | <b>ENM-14</b> |
| Sessions: 3 W      | Feb 28 – Mar 13     | 8AM – 4PM          |               |
| <b>Item: 29394</b> | <b>Gayle Larson</b> | <b>Kent Campus</b> | <b>KC-255</b> |
| Sessions: 3 F      | Mar 1 – Mar 15      | 8AM – 4PM          |               |

Visit [greenriver.edu/ceCertificates](https://greenriver.edu/ceCertificates) for course details.

Microsoft Excel 2021/Office 365 Level 1

Excel can help you organize, calculate, analyze, revise, update and present your data. Learn the basic concepts and skills needed to start being productive with Excel 2019. Topics include creating and saving worksheets; entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; data entry shortcuts; and managing, printing and sharing workbooks. Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills including the use of: program controls, start menu, task bar, applications, basic word processing, email, file management and internet searches. For more information, please refer to our course outline. This class is also part of the Microsoft Excel 2021 Series, which includes Levels 1, 2 and 3 at a discounted rate. Excel Level 1 training is also available through the Microsoft Office 2019 Essentials Certificate which includes Microsoft Word, Outlook, and PowerPoint 2021. Fee: \$149

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| <b>Item: 29390</b> | <b>Gayle Larson</b> | <b>Kent Campus</b> | <b>KC-255</b> |
| Sessions: 2 Tu, Th | Feb 6 – Feb 8       | 5:30 – 9PM         |               |
| <b>Item: 29341</b> | <b>Gayle Larson</b> | <b>Kent Campus</b> | <b>KC-255</b> |
| Sessions: 1 F      | Feb 16              | 8AM – 4PM          |               |
| <b>Item: 29391</b> | <b>Gayle Larson</b> | <b>Enumclaw</b>    | <b>ENM-14</b> |
| Sessions: 1 W      | Feb 28              | 8AM – 4PM          |               |
| <b>Item: 29342</b> | <b>Gayle Larson</b> | <b>Kent Campus</b> | <b>KC-255</b> |
| Sessions: 1 F      | Mar 1               | 8AM – 4PM          |               |

## Microsoft Excel 2021/Office 365 Level 2

You already know how to use Excel to perform simple calculations and tasks, but Excel is capable of doing so much more. Build upon your foundational knowledge of Excel by learning more advanced tools for analysis and presentation of data. Topics include managing complex workbooks; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact with powerful chart and presentation features; and collaborating with other users. Prerequisite: Microsoft Excel Level 1. Textbook included. Prerequisites: Successful completion of Microsoft Excel 2021 Office 365 Level 1 or the ability to organize, calculate, analyze, revise, update and present data. Possess the ability to create and save worksheets; entering, move and manipulate data; use formulas and functions; format text, numbers and cells; create charts; complete data entry shortcuts; manage, print and share workbooks. Microsoft Windows proficiency. For more information, please refer to our course outline. This class is also part of the Microsoft Excel 2019 Series, which includes Levels 1, 2 and 3 at a discounted rate. Fee: \$149

**Item: 29404**      **Gayle Larson**      **Kent Campus**      **KC-255**  
Sessions: 2 Tu, Th      Feb 13 – Feb 15      5:30 – 9PM

**Item: 29411**      **Gayle Larson**      **Enumclaw**      **ENM-14**  
Sessions: 1 W      Mar 6      8AM – 4PM

**Item: 29403**      **Gayle Larson**      **Kent Campus**      **KC-255**  
Sessions: 1 F      Mar 8      8AM – 4PM

## Microsoft Excel 2021/Office 365 Level 3

Put the full power of Excel right at your fingertips, and get the answers you need from the vast amounts of data your organization generates. Topics include lookup and decision-making functions; auditing and error-handling; array functions; special functions such as date, time and text functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Textbook included. Prerequisites: Successful completion of Microsoft Excel 2021 Office 365 Level 2 or the ability to manage complex workbooks; build complex functions, use data analysis tools like PivotTables and PivotCharts and leverage presentation features. Microsoft Windows proficiency. For more information, please refer to our course outline. This class is also part of the Microsoft Excel 2021 Office 365 Series, which includes Levels 1, 2 and 3 at a discounted rate. Fee: \$149

**Item: 29419**      **Gayle Larson**      **Kent Campus**      **KC-255**  
Sessions: 2 Tu, Th      Feb 20 – Feb 22      5:30 – 9PM

**Item: 29420**      **Gayle Larson**      **Enumclaw**      **ENM-14**  
Sessions: 1 W      Mar 13      8AM – 4PM

**Item: 29413**      **Gayle Larson**      **Kent Campus**      **KC-255**  
Sessions: 1 F      Mar 15      8AM – 4PM

## Microsoft Office 2021/365 Essentials Certificate

Discover the value of Microsoft Office 2021 365 in this four-session program. You will gain hands-on experience using Word for word processing, Outlook for email, PowerPoint for presentations, and Excel for spreadsheets. Four textbooks included. Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills. Fee: \$0

**Item: 29325**      **Gayle Larson**      **Kent Campus**      **KC-255**  
Sessions: 4 F      Jan 26 – Feb 16      8AM – 4PM

## Instructor Bio

### Gayle Larson

Gayle has been instructing the home and office user how to effectively use their computers and software since 1993, and training businesses for over a decade, demonstrating an ability to train and interact with all levels of an organization.

Gayle also consults and works with companies and users to utilize programs such as Microsoft Word and Excel for optimum results, targeting the features and methods that best suit the need. Solution-based training has included customizing Excel spreadsheets, tailoring features, linking worksheet data to automatically update, keyboard shortcuts, personalizing menus and toolbars, customizing workspace, sharing MS Office data, and using Excel as a database, to name a few.

Gayle has been an instructor with Community College Continuing Education since 1997 and has taught all levels of Microsoft Windows, Word, Excel, Outlook, Publisher and PowerPoint, along with other software, such as QuickBooks, and uses many other programs extensively. Her wide-range of experience has prepared her for assisting users with creative solutions.

## Microsoft Word 2021/Office 365 Level 1

Word's rich features and powerful tools can make creating professional documents easy and even fun. Topics include creating, formatting and proofreading documents; formatting characters and paragraphs; using Quick Styles; making lists; printing; using headers and footers; creating templates; inserting and formatting pictures; and creating and formatting tables. Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills including the use of: Program controls, Start menu, Task bar, Applications, Basic word processing, Email, File management and Internet searches. For more information, please refer to our course outline. This class is part of the Microsoft Office 2021 Office 365 Essentials Certificate which also includes Microsoft Outlook, PowerPoint and Excel Level 1 at a discounted rate. Fee: \$139

**Item: 29326**      **Gayle Larson**      **Kent Campus**      **KC-255**  
Sessions: 1 F      Jan 26      8AM – 4PM

## Microsoft Outlook 2021/Office 365 Level 1

Email is one of the most widely used methods of personal and business communication. Microsoft Outlook is a mail management system that is utilized to accomplish basic workplace and personal tasks. Topics in this course include creating and sending email; adding signatures to email messages; managing contacts and using contact groups; scheduling appointments and meetings; using the calendar; and customizing Outlook. Textbook included. Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills including the use of: program controls, start menu, task bar, applications, basic word processing, email, file management and internet searches. For more information, please refer to our course outline. This class is part of the Microsoft Office Essentials Certificate which also includes Microsoft Word, PowerPoint and Excel Level 1 at a discounted rate. Fee: \$139

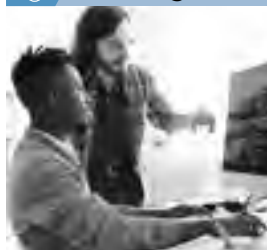
**Item: 29329**      **Gayle Larson**      **Kent Campus**      **KC-255**  
Sessions: 1 F      Feb 2      8AM – 4PM

**PowerPoint 2021/Office 365 Level 1**

Today's audiences are tech savvy and accustomed to high-impact multimedia content. Learn how to use the vast array of features in PowerPoint, so you can create engaging, dynamic multimedia presentations. Topics include creating presentations; creating and modifying slide content; working with slide masters and layouts; formatting slides and text; inserting shapes and images; working with charts and tables; and printing your presentation. Textbook included. Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills including the use of: program controls, start menu, task bar, applications, basic word processing, email, file management and internet searches. For more information, please refer to our course outline. This class is part of the Microsoft Office 2021 Office 365 Essentials Certificate which also includes Microsoft Word, Outlook and Excel Level 1 at a discounted rate. Fee: \$139

**Item: 29331**      **Gayle Larson**      **Kent Campus**      **KC-255**  
 Sessions: 1 F      Feb 9      8AM – 4PM

**Coding Certificate**



Coding has become a core skill that can bolster your chances for becoming a higher value to organizations. In this online program, you'll start by reviewing the fundamentals of computer programming and various programming languages. Then, you'll learn the basics of HTML and CSS and understand the relationship between these two industry-standard web page coding languages. You'll also practice the step-by-step process of

hand coding and building web pages. Finally, you'll learn how to use the advanced features of CSS. Includes three month-long courses. Fee: \$595

**Item: Feb 5 – Apr 26**      **ONLINE**

Visit [greenriver.edu/ceOnline](https://greenriver.edu/ceOnline) for course details.

**PROGRAMMING**

**Tech Industry Communications**

**Fundamentals of Communication CEBU-CO 41**

Communication skills are paramount for success in your personal life and in your chosen career pathway. Sharpen your communication skills and become a professional communicator with our "Fundamentals of Communication" course. You will learn about the different aspects of communication, communication in the workplace, communication theories and the purpose of communication within this course. Become proficient in communication while enhancing your skills in both your personal and professional life by taking this course!

**Item: 40128**      **Benjamin Hartnett**      **Online**      **Zoom**  
 Sessions 8 T, Th      Jan 9 – Feb 1      6pm-9pm

**Technical Communication CEBU-CO 42**

Technology is used in almost every aspect of our daily lives. Now is the time to sharpen your knowledge of technical communication! This course will teach you the applications of technical communication and technical literacy. You will learn how to communicate to the non-technical audience while learning skills to practically create technical documents. Learn the importance of being technically literate and set yourself up with a vital professional skill set that will set you apart from the other candidates!

**Item: 40130**      **Benjamin Hartnett**      **Online**      **Zoom**  
 Sessions 8 T, Th      Feb 6 – Feb 29      6pm-9pm

Visit [greenriver.edu/ceOnline](https://greenriver.edu/ceOnline) for course details.

**WEB AND GRAPHIC DESIGN**

**Graphic Design Certificate Part 2 (2 Class Series)**

Take the Graphic Design Certificate Part 2 (2 Class Series) at a discounted rate. Series includes Working Designer and Illustrator CC. Visit [greenriver.edu/ceCertificates](https://greenriver.edu/ceCertificates) for prerequisites, required textbooks and recommended software. Fee: \$589

**Item: 28961**      **Morgan Olson**  
 Sessions: 9 M, W      Feb 7 – Mar 11      6 – 9PM

**Working Designer**

Knowing how to represent yourself professionally as a graphic designer is important, whether you choose to work for a design firm or as a freelance designer. Understanding your client's needs, designing professional contracts, being aware of red flags, estimating and negotiating project costs, developing creative briefs and learning how to market yourself are the skills you will gain thru in-depth lectures and group projects. See website for prerequisites and recommended textbook. Fee: \$209

**Item: 28960**      **Morgan Olson**  
 Sessions: 3 M, W      Feb 7 – Feb 14      6 – 9PM

**Illustrator CC**

Illustrator is the premier program for artists creating vector graphics. Vector graphics enable you to create works of art that can be scaled up and down without losing quality. Through in-depth explanation and step-by-step instructions, you will learn Illustrator's interface, drawing tools, transformation techniques, color creation, appearance setting, effects and file preparation to express your visual ideas for print and digital devices. See website for prerequisites, recommended textbook and recommended software. Fee: \$469

**Item: 28962**      **Morgan Olson**  
 Sessions: 6 M, W      Feb 21 – Mar 11      6 – 9PM

**Instructor Bio**

**Morgan Olson**

Morgan Olson has been teaching and tutoring graphics and animation courses for over a decade. She prides herself on customizing course materials in a dynamic theme that optimizes the needs of the students. Before teaching, she worked as an in-house graphic artist and a freelance animator and now owns her own graphic design business, MeMoDesigns.

**ed2go Fundamentals**

Gain skills for professional and personal development



INSTRUCTOR-LED COURSES

Courses are fun, convenient and highly interactive. They include lessons, quizzes, hands-on assignments and more.  
**Courses may be completed 24/7 from any location with internet access.**

**Program Features:**

- Expert instruction
- Online discussions
- 6-week format
- Start monthly
- Non-credit

**Accounting Fundamentals**

Gain hands-on experience with handling accounts receivable, accounts payable, payroll procedures, sales taxes and more. This course will give you a solid foundation in financial matters.

**Administrative Assistant Fundamentals**

This course will help you master essential job responsibilities, implement solutions, and increase productivity.

**Certificate in Nutrition, Chronic Disease and Health Promotion**

Learn about the impact of foodborne diseases, genetically engineered food, malnutrition and chronic diseases.

**Administrative Assistant Applications**

Gain the skills and knowledge you'll need to prepare for the Certified Administrative Professional exam, and begin a rewarding career as an administrative assistant.

**Get Assertive!**

Learn specific techniques to become more assertive in all types of situations, with all types of people, and in all aspects of your life.

**Personal Finance**

Set clear financial goals, make the right investments, increase financial security, and be prepared to retire someday. This course will help you gain control over the financial impact of your choices with tools that are useful, realistic, and easy to work into your regular routine.

**Become a Veterinary Assistant**

Learn about pet nutrition, health and safety and how to treat and prevent parasites. Explore current thoughts on spaying and neutering and issues of euthanasia and pet loss.

**Introduction to Interior Design**

Get the know-how to design a room floor to ceiling using the principles of good design.

**Introduction to Artificial Intelligence**

In this course you will gain a foundational knowledge of the science behind creating computer systems that can perform tasks requiring human intelligence.

**ed2go Advanced Career Training**

Prepare for a new career, certification or advancement



SELF-PACED COURSES

Prepare for employment in some of today's hottest careers with a comprehensive, affordable Career Training Program.  
**Courses may be completed 24/7 from any location with internet access.**

**Program Features:**

- Instructor mentor access
- Materials and books included
- 6-12 months to complete
- Start anytime
- Non-credit

**Business Operations Specialist**

Learn the fundamentals of business management and operational planning with a veteran supply chain manager

**Career Counselor and Life Coach**

Learn all aspects of career counseling and life coaching, from working with clients to establishing a business. Learn career development stages, planning fundamentals, and how to work with diverse audiences. Gain the industry-recognized skills needed to establish a successful coaching business as a career counselor and certified life coach.

**Certificate in Family Mediation**

Experience comprehensive training in the InAccord model of mediation with a special focus on a wide range of family disputes.

**Front-End Web Developer**

Learn the core skills needed to build websites. In this online web development course you will learn how to use HTML, CSS and JavaScript.

**Full Stack Software Developer**

Become an industry-ready software developer by learning different coding languages and intuitive technologies to create web applications that allow people to achieve specific tasks on a computer or another device.

**Information Security Training**

This online cybersecurity training course will prepare you for three globally recognized certifications. This course offers enrollment with or without vouchers. Proctor fees may apply, which are not included.

**Salesforce: Power User**

Salesforce is the most popular CRM in the world. Having a strong knowledge base in Salesforce not only enhances your marketability but gives you skills to be more efficient in day to day use.

**Medical Billing and Coding (Voucher Included)**

Train for an in-demand healthcare career in medical billing and coding. This course will help you prepare for industry certification.

**Procurement and Purchasing Management**

Learn the basics of the supply chain process, purchasing, and contracting issues to provide you with the skills needed for a successful career.

To view the entire catalog or to register, visit:

[greenriver.edu/ce-ed2go](http://greenriver.edu/ce-ed2go)

To view the entire catalog or to register, visit:

[greenriver.edu/ce-careertraining](http://greenriver.edu/ce-careertraining)



# Personal Interest

## CREATIVE ARTS AND CRAFTS

### Art of Photography

Learn the art of photographic composition. Train your eye to find the beauty around you and capture it in a compelling artistic way. Class will cover portrait, macro, and landscape styles with weekly photo assignments and detailed critiques. Fee: \$159

**Item: 30361**      **ROGER YOUNG**      **Enumclaw**      **ENM-15**  
 Sessions: 6 Tu      Feb 13 – Mar 19      6:30 – 9PM



### Cell Phone Photography 1: Getting Started

This class is designed to help students improve their photography with cell phones. Whether wanting to take better photos and selfies, use photos to communicate, or use them as an artist uses a sketch pad, you can benefit from this class. Along with a few fundamentals of photography, the class will cover cell phone camera handling techniques, composition, lighting and ideas that will make you a better smart phone photographer. Be sure to bring your phone with a fully charged battery. Fee: \$49

**Item: 30461**      **Gary McCutcheon**      **Auburn Campus**      **CH-214**  
 Sessions: 1 M      Feb 5      6:30 – 8:30PM

### Cell Phone Photography 2: Editing & Composition

Get a better understanding of your Cell Phone's editing program. Be presented with ways to crop, control color and tone, correct exposure, sharpen, and other in camera editing features. Compositional guidelines will be studied to help avoid unbalanced and awkward photo design. Tools to Bring: Fully Charged Cell Phone and Charging cord, Pen and Paper. Fee: \$49

**Item: 30462**      **Gary McCutcheon**      **Auburn Campus**      **CH-214**  
 Sessions: 1 W      Feb 7      6:30 – 8:30PM

### Ceramics I

Wheel Throwing and Hand Building are taught in this beginner's ceramics course. Learn centering and tool use for shaping thrown items such as simple forms, cylinders, bowls and plates. In the introduction to hand building, learn how to create functional and decorative work using a variety of techniques. Projects develop from your skill level and personal ideas. Fee includes \$25 studio supply fee. Fee: \$309

**Item: 30375**      **Madison Tovar**      **Kent Meridian High School S-3**  
 (Building Labeled E)  
 Sessions: 8 M      Jan 8 – Mar 4      6 – 8:30PM  
 No class on Jan 15.

**Item: 30376**      **Madison Tovar**      **Arranged**  
 Sessions: 8 Tu      Jan 9 – Feb 27      6 – 8:30PM

### Ceramics II

This class is designed to engage students in more advanced ceramic techniques and projects. Students will develop and enhance skills learned in the Ceramics I class, as well as refine and experiment with new materials and techniques. Fee includes \$25 studio supply fee. Fee: \$299

**Item: 30382**      **Arranged**

Sessions: 8 W      Jan 10 – Mar 6      6 – 8:30PM  
 No class on Feb 14.



### Ceramics Lab

Want some time in a ceramics studio? Sign up for the Ceramics Lab and you will get to use the space to do your own hand building projects, wheel throwing and have your projects fired. This time is on your own, instructor will be there to answer questions, but no instruction will occur. Clay is not provided. Fee: \$35

**Item: 30386**      **Madison Tovar**      **Kent Meridian High School S-3**  
 (Building Labeled E)

Sessions: 6 Th      Jan 11 – Feb 15      6 – 8:30PM

**Item: 30389**      **Madison Tovar**      **Kent Meridian High School S-3**  
 (Building Labeled E)

Sessions: 1 Th      Jan 11      6 – 8:30PM

**Item: 30390**      **Madison Tovar**      **Kent Meridian High School S-3**  
 (Building Labeled E)

Sessions: 1 Th      Jan 18      6 – 8:30PM

**Item: 30391**      **Madison Tovar**      **Kent Meridian High School S-3**  
 (Building Labeled E)

Sessions: 1 Th      Jan 25      6 – 8:30PM

**Item: 30392**      **Madison Tovar**      **Kent Meridian High School S-3**  
 (Building Labeled E)

Sessions: 1 Th      Feb 1      6 – 8:30PM

**Item: 30397**      **Madison Tovar**      **Kent Meridian High School S-3**  
 (Building Labeled E)

Sessions: 1 Th      Feb 8      6 – 8:30PM

**Item: 30405**      **Madison Tovar**      **Kent Meridian High School S-3**  
 (Building Labeled E)

Sessions: 1 Th      Feb 15      6 – 8:30PM

## Digital Photography 1

Move beyond the auto mode of your digital camera and take great photos in any situation! Through this basic hands-on course, you will explore modern photography in simple, real-world terms. You will learn about exposure, shutter speed, focus, flash, aperture, depth of field, ISO, and much more. Please bring a digital camera with full manual control and a complete owner's manual. Recommended Supplies: Digital camera, with user guide, that is capable of full manual control. Fee: \$179

**Item: 30262**      **ROGER YOUNG**      **GRENM**      **Enumclaw - ENM 15**  
 Sessions: 6 W      Jan 3 – Feb 7      6:30 – 9PM

## Extraordinary Portraits: Drawing

Turn the ordinary into extraordinary! Join us in this six week adventure and learn how to draw representational portraits. We will use a combination of traditional drawing techniques and intuitive creative exercises to bring your portrait to life, with surprising and illuminating results!

No experience necessary, Austin will meet you at your ability level and help you grow as an artist.

This class will focus on graphite drawing pencils. Students are always welcome to bring additional materials they wish to explore with.

Supply list on our website.) Fee: \$300

**Item: 30442**      **Austin Gregory Ohm**      **The Conservatory**  
**4419 Rainier Ave S,**  
**Seattle, WA 98118**

Sessions: 6 Sa      Jan 6 – Feb 17      12 – 2:30PM  
 No class Feb 3.

## Instructor Bio

### Austin Gregory Ohm

Austin's artistic journey has taken him from painting in his parent's basement to community artist and educator. Each step along the way has taught him something important about understanding relationships between people and places. Austin believes creativity is a fundamental characteristic of human beings, and understanding our authentic creativity is an important part of living a fulfilling life. There may be no tool as powerful as art in changing the way people feel about themselves, others, and their environment. Austin currently lives in Seattle, WA, where he co-founded The Conservatory NW, an urban oasis for promoting wellbeing through the creative practices of Art, Yoga, and Gardening. He also joyfully teaches k-5 art classes at the Perkins School. Austin earned a BFA from the Peck School of the Arts - UW Milwaukee, Art Ed teaching certificate from UW Madison, and a MA in Creativity Studies from the Union Institute and University. Austin's most recent body of work focuses on exploring themes of love.

## Fundamentals of Costume Design

Do you want to create your own holiday costumes or learn how to sew on a button? Are you interested in tailoring ready-to-wear? If so, then this class is for you. Come learn the basics of costume design using commercial patterns as the basis of your creations. This class also covers how to take accurate measurements, safely cut fabric, and make basic alterations. Beginner and novice costume makers will benefit from learning how to read garment pattern instructions, as well as choosing the right materials for their creations. A supply list will be provided during the first class. Fee: \$139

**Item: 36900**      **Carmen Williams**      **WT-16**  
 Sessions: 6 Sa      Jan 13 – Feb 17      10AM – 12PM

**Item: 33231**      **Carmen Williams**      **WT-16**  
 Sessions: 6 W      Jan 10 – Feb 21      12 – 2PM

No class Feb 14

## Instructor Bio

### Carmen Williams

Carmen Williams has handcrafted everything from aprons to wedding dresses. She has innovated efficient practices for garment making. In addition to her experience as a fashion retailer, Carmen has lectured at NHCC Voces Summer Writing Institute and helped run a book club for the Inlandia Institute. She would like to share how she makes her creations with others and create a local community of costume makers.



## Fused Glass I

This lively, hands-on class is a fun way for students of all skill levels to learn or improve their glass fusing skills while creating unique projects. Students will select 2-3 small projects as they work to cut, design, and create fused glass ranging from tiles to hanging decorations or glass elements to use in mixed media or jewelry. All materials, tools, supplies provided in class. \$135 material/firing fee per section paid to instructor on the day of class. Classes held off-campus at Blue Dog Glass Art Studio. Fee: \$89

**Item: 30458**      **Diana Wendt**      **Blue Dog Glass**      **Studio**  
 Sessions: 1 Sa      Jan 27      9AM – 1PM

**Item: 30459**      **Diana Wendt**      **Blue Dog Glass**      **Studio**  
 Sessions: 1 Sa      Feb 24      9AM – 1PM

**Item: 30460**      **Diana Wendt**      **Blue Dog Glass**      **Studio**  
 Sessions: 1 Sa      Mar 16      9AM – 1PM

## Night and Dusk Photography

This class presents principles to use to make outstanding photos at dusk and at night. Students have heard of the Golden Hour and seen stars streak across the sky. Buildings and other subjects are transformed in natural and artificial light. Receive principles and practical solutions for creating these types of images and more. Tools: Digital camera capable of manual settings, camera manual with index, charged battery plus an extra and charger. Fee: \$79

**Item: 30463**      **Gary McCutcheon**      **Auburn Campus**      **CH-214**  
 Sessions: 2 M, W      Feb 26 – Feb 28      6:30 – 8:30PM

**Photography: Lightroom Classic**

Lightroom is Adobe’s image management and enhancement program designed specifically for photographers. Lightroom makes managing, enhancing and sharing your photographs easy and efficient. Learn how to organize, back up, manage, and enhance your images. Learn to integrate Lightroom and Photoshop or Elements. Includes an introduction to Photoshop. No prior experience with Lightroom is necessary; laptop computer recommended but not required. Free 30-day Lightroom trial available. Fee: \$125

**Item: 30314**      **Roger Young**      **Enumclaw**      **ENM-15**  
 Sessions: 4 Tu, Th      Jan 9 – Jan 18      6:30 – 9PM

**HEALTH, BODY AND FITNESS**

**Back to Basics Nutrition (B2BN)**

Do you want to eat "healthier" but are confused about which foods to eat or what diets to follow? Are you overwhelmed by too much information online and in the media and just want a practical approach that you can live with and enjoy? Then join certified nutritionist Trish Jones for one or more of these Back to Basics Nutrition workshops where you will dive-in to a specific nutrition topic that provides strategies to nourish your body and promote your health. At each session, you will sample a recipe that deliciously represents the topic discussed in class that week and you will receive recipes that will help you to put what you've learned into practice at home! Bundle fee: \$269

**Item: 36789**      **Trish Jones**      **Auburn Campus**      **WT-16**  
 Sessions: 8 W      Jan 10 – Mar 6      6 – 8PM      No class, Wed, Feb 14

**Instructor Bio**

**Trish Jones**

Trish earned her Master of Science degree in Nutrition at the National University of Natural Medicine (Portland, OR) and pursued the Certified Nutrition Specialist credential from the American Nutrition Association with a desire to hone her skills and prepare to share her science-based approach to wholistic nutrition. Trish founded the Community Health and Nutrition Group to connect clients with tools and resources which enable them to understand nutritional options to address common medical diagnoses and to empower them to purposefully utilize nutrition to live their best lives without the burden of chronic illness.

Trish is a certified instructor with the Food as Medicine Institute (FAMI) and teaches Food as Medicine Everyday (FAME) nutrition and cooking classes in-person in the greater Seattle area.

See below, individual class fee: \$35 per class

**B2BN 1: What is “healthy” eating?**

Overview of macro & micronutrients and basic guidelines for most people.

**Item: 36801**      **Trish Jones**      **Auburn Campus**      **WT-16**  
 Sessions: 1 W      Jan 10      6 – 8PM

**B2BN 2: Why food portion sizes matter**

Simple tools to help you to “choose wisely” when you fill your plate.

**Item: 36808**      **Trish Jones**      **Auburn Campus**      **WT-16**  
 Sessions: 1 W      Jan 17      6 – 8PM

**B2BN 3: How to read food labels**

Determine which packed, convenience & restaurant foods support health or should be avoided.

**Item: 36810**      **Trish Jones**      **Auburn Campus**      **WT-16**  
 Sessions: 1 W      Jan 24      6 – 8PM

**B2BN 4: Why hydration is key to health & basic guidelines to achieve it.**

How foods, beverages and activities you choose can impact proper hydration and how to compensate for these.

**Item: 36817**      **Trish Jones**      **Auburn Campus**      **WT-16**  
 Sessions: 1 W      Jan 31      6 – 8PM

**B2BN 5: What’s the buzz about “intermittent fasting”?**

Why timing of meals/ eating is so important to healthy metabolism and how time restricted eating can support weight management.

**Item: 36819**      **Trish Jones**      **Auburn Campus**      **WT-16**  
 Sessions: 1 W      Feb 7      6 – 8PM

**B2BN 6: Why is “nutrition” so much more than the foods we consume**

How lifestyle factors can nourish or deplete our bodies. We will discuss the “six pillars of health” and guidelines for utilizing each in our daily routines.

**Item: 36821**      **Trish Jones**      **Auburn Campus**      **WT-16**  
 Sessions: 1 W      Feb 21      6 – 8PM

**B2BN 7: How can we eat “healthy” on a budget and also when we are pressed for time?**

In this class, we will explore techniques for meal planning, bulk meal prep, food storage & preservation that will conserve time, food dollars while promoting health and avoiding fast foods.

**Item: 36823**      **Trish Jones**      **Auburn Campus**      **WT-16**  
 Sessions: 1 W      Feb 28      6 – 8PM

**B2BN 8: How can food choices impact chronic health conditions**

Science supports nutrition as a primary root cause of conditions like high blood pressure, high cholesterol, and prediabetes/ diabetes, as well as a major avenue to prevent (and possibly reverse) them. Learn what you can do to support your health if you have been diagnosed with these conditions.

**Item: 36831**      **Trish Jones**      **Auburn Campus**      **WT-16**  
 Sessions: 1 W      Mar 6      6 – 8PM

## HOME, GARDEN AND OUTDOORS



### Sourdough 101

Learn how to maintain a sourdough starter, bake sourdough bread from a starter, and make use of discard! During this 6-hour course, participants will perform the steps of a bulk fermentation, resulting in two loaves which participants can take home to bake at the end of the course. During this time, we will also cover the microbiology behind sourdough starters, all of the steps necessary to create the perfect sourdough loaf, information on how to customize and troubleshoot your recipes, and helpful tips for making use of your discarded starter. This course is appropriate for bakers of all skill levels. Price of this course includes a sourdough starter (in a jar), a wooden mixing spoon, proofing materials, and ingredients. \*\*\*Price of the course includes a sourdough starter (in a jar), and, proofing materials, and ingredients. Fee: \$109

**Item: 30440**     **Kristen Frafjord**     **Auburn Center**     **AC-160**  
Sessions: 1 Sa     Jan 13     9AM – 3PM

**Item: 30441**     **Kristen Frafjord**     **Auburn Center**     **AC-160**  
Sessions: 1 Sa     Feb 10     9AM – 3PM

### Basic Pruning

Learn the basics of pruning so you can do it the right way! The instructor (an experienced Arborist and Horticulturist) will explain the reasons to prune, how pruning affects plant growth, and the influence it has on flowering and fruiting. Learn how to use the tools of the trade to prune evergreen and deciduous trees, shrubs, etc. Fee: \$49

**Item: 30438**     **Alan Haywood**     **Enumclaw**     **ENM-14**  
Sessions: 1 Th     Jan 11     6:30 – 9PM

**Item: 30439**     **Alan Haywood**     **Auburn Campus**     **CH-214**  
Sessions: 1 Th     Jan 18     6:30 – 9PM

### Fruit Growing in Your Backyard

Reap a bountiful harvest of your own fruit! Learn the basics of fruit culture in the Pacific Northwest climate. Avoid the common frustration and disappointment of poor quality crops and unhealthy plants. Learn to properly plant and care for your trees, and which varieties do best here. Find out how to avoid or deal with common insects and diseases that often occur in our mild climate. Whether you are just getting started or are working with existing plants, this class has something to offer you. Fee: \$49

**Item: 30436**     **Alan Haywood**     **Enumclaw**     **ENM-14**  
Sessions: 1 Th     Feb 15     6:30 – 9PM

**Item: 30437**     **Alan Haywood**     **Auburn Campus**     **CH-214**  
Sessions: 1 Th     Feb 22     6:30 – 9PM

### Introduction to Cross Country Skiing

In this session, you will learn about how to get started in this incredible lifetime sport that is family friendly and affordable. We will discuss the essential equipment, how to dress, where to go for day trips, overnights, and extended getaways. Plus how to get snow condition and grooming reports for Washington XC ski areas. After this session, we offer 3 optional outings to local Cross Country Ski areas for a hands on experience on the trails. This instructor has over 30 years of experience organizing and leading group Cross Country Ski trips in Washington and all over the west. This class is a pre-requisite for the outings. Fee: \$49

**Item: 30464**     **John Fiskum**     **GRCHO**     **Cedar Hall - CH 214**  
Sessions: 1 Tu     Jan 9     6:30 – 8:30PM

**Item: 30465**     **John Fiskum**     **TBA**     **ARR**  
Sessions: 1 Sa     Jan 13     8AM – 1PM

**Item: 30466**     **John Fiskum**     **TBA**     **ARR**  
Sessions: 1 Sa     Feb 10     8AM – 1PM



### Introduction to Snowshoeing

Snowshoeing is one of the fastest growing winter sports in America. The learning curve is short and the sport can be enjoyed for a lifetime. In the classroom session we will discuss equipment, accessories, safety and how to dress for success, plus where to go both locally and regionally. After the classroom session there will be 2 optional Snowshoe Outings. Directions and logistics will be discussed in class. Fee: \$79

**Item: 30467**     **John Fiskum**     **Enumclaw**     **ENM-14**  
Sessions: 1 Tu     Jan 16     6:30 – 8:30PM

**Item: 30468**     **John Fiskum**     **TBA**     **ARR**  
Sessions: 1 Sa     Jan 20     8AM – 1PM

**Item: 30469**     **John Fiskum**     **TBA**     **ARR**  
Sessions: 1 Sa     Feb 3     9AM – 2PM





**DIY Alaska Fishing Adventures**

The Last Frontier is considered one of the greatest fishing destinations on the planet. Come and learn how to plan, organize and implement a world class fishing adventure without taking out a 2nd mortgage or breaking the bank. You will learn how to plan several different kind of adventures to both fresh and saltwater destinations. Class will include a resource notebook loaded with information. Instructor has planned and escorted 35 different Alaskan Fishing Adventures over the last 30 years. Fee: \$49

**Item: 30470      John Fiskum      Auburn Campus      CH-214**  
 Sessions: 1 Tu      Jan 30      6:30 – 8:30PM

**Fly Fishing Washington**

Learn where, when, and how to successfully fly fish in Washington. We will give seasonal overviews and forecasts, helping you set up a season of successful fly fishing. Class will include a resource guide with information about specific destinations, fish plants, hatch charts, fly pattern suggestions, guide referrals, plus lots of DIY information. Fee: \$49

**Item: 30471      John Fiskum      Enumclaw      ENM-14**  
 Sessions: 1 Tu      Feb 20      6:30 – 8:30PM

**Instructor Bio**

**John Fiskum**

John takes great pleasure in introducing anglers to new techniques, skills, and destinations. He has spent the last 20 years sharing his passion for fly fishing with students both in the classroom and on the water. Through his company "Fiskum Fly Fishing Enterprises" he guides, instructs, and ties custom flies. He has escorted angling adventure tours to Alaska, British Columbia, Mexico, the Rockies, and around the Pacific Northwest

**LANGUAGE AND CULTURE**



**Beginner Italian 1**

Develop Italian conversational skills, gradually learn vocabulary, and learn about Italy and its culture. Pronunciation and grammar will be covered. Various resources are integrated to create an immersive learning experience. 6 sessions. This class uses Canvas. Fee: \$155

**Item: 31200      GRZOM      Zoom**  
 Sessions: 6 M      Jan 22 – Mar 4      5:30 – 7PM  
 No class Feb 19

**Spanish 1**

This language course emphasizes conversation but also includes reading, writing, speaking and understanding the language. Course is geared toward the adult student seeking control of a language for practical application such as travel. Cultural, historical and social points of interest are also presented to provide a well-rounded, informative language program. Recommended Textbook (available online): Spanish in 10 Minutes a Day by Kristine K. Kershul (ISBN #1931873305). Fee: \$165

**Item: 30444      Arthur Morris      Auburn Campus      WB-106**  
 Sessions: 8 Tu      Jan 9 – Feb 27      6:30 – 8:30PM

**Spanish 2**

We will continue to emphasize conversation, but we will expand on reading, writing, speaking and understanding the language. This course is geared to expand on previous knowledge for practical application such as traveling. Cultural, historical and social points of interest are also presented to provide a well-rounded, informative language program. Prerequisite: Spanish 1  
 Fee: \$165

**Item: 30445      Arthur Morris      Auburn Campus      WB-106**  
 Sessions: 8 W      Jan 10 – Feb 28      6:30 – 8:30PM

**French 2**

This language course emphasizes conversation but also includes reading, writing, speaking and understanding the language. Course is geared toward the adult student seeking control of a language for practical application such as travel. Cultural, historical and social points of interest are also presented to provide a well-rounded, informative language program. Prerequisite: French 1. Fee \$165

**Item: 36748      Arthur Morris      Auburn Campus      WB-106**  
 Sessions: 8 Th      Jan 11 – Feb 29      6:30 – 8:30PM

## MONEY MATTERS

### Personal Cyber Security

Personal Cyber Security is a brief beginner-friendly course to help you take steps in protecting yourself while using the internet, mobile devices, and wifi. This course will cover common attacks that individuals in the local community have experienced, teach users how to react under pressure, and go over a brief survey of tools to help keep their devices and information secure. This course is taught by a Comptia Security + certified instructor. Fee: \$0

**Item: 29432** **TBA**  
Sessions: 1 Tu Feb 6 9 – 11AM

**Item: 29433** **Arranged**  
Sessions: 1 Sa Feb 10 10AM – 12PM

### Retirement Strategies 101

Retirement Strategies 101 is a multiple day, all-inclusive, retirement course that is useful for workers at all stages of their career. Regardless of age, you can learn how to create a financial plan that helps you prepare for retirement and make the most of your retirement dollars. Will you be able to retire early? How long must your money last? What strategies can you use to save money on your taxes? Two CFAÆ Charterholders will answer these and other essential planning questions. Topics include retirement needs and expenses, social security maximizations, tax strategies, IRA distributions, investments, estate planning, and more! Virtual delivery textbook included. Fee: \$55

**Item: 30450** **Tom Bowman** **Kent Campus** **KC 255**  
Sessions: 3 Tu Mar 12 – Mar 26 6:30 – 8:30PM

**Item: 30451** **Tom Bowman** **Auburn Campus** **WB 108**  
Sessions: 2 Sa Mar 16 – Mar 23 9AM – 12PM

### Medicare Made Clear

Learn about the different Medicare options in this seminar. We will discuss Medicare Part A & B as well as Medicare advantage health plans, prescription drug health plans, supplemental insurance and more! Fee: \$0

**Item: 30430** **Joyce Joneschiet** **GRZOM** **Zoom**  
Sessions: 1 Th Jan 11 6:30 – 8:30PM

**Item: 30431** **Joyce Joneschiet** **GRZOM** **Zoom**  
Sessions: 1 Th Feb 8 6:30 – 8:30PM

**Item: 30432** **Joyce Joneschiet** **GRZOM** **Zoom**  
Sessions: 1 Th Mar 7 6:30 – 8:30PM

## Instructor Bio

### Joyce Joneschiet

Joyce Joneschiet (Jonah-shite) has been working with seniors for over 10 years; first as an interior designer who started Encore Living Interiors in 2008 to provide a service that seemed to be missing for those seniors and baby boomers who want to age in place in their own home. Especially for those who want not only to have a safe home that assists in fall prevention but also is comfortable and beautiful at the same time. She saw the need to design spaces that could also accommodate the disabled and injured veterans with homes that could be enjoyed and bring dignity and pride into their environments.

## MUSIC AND VOICE



### Guitar, Beginning/Continued

Develop guitar skills while learning songs you like. Beginning guitar students learn chords, strumming, finger-picking, and other basic skills. Fee: \$159

**Item: 30435** **Charles Buser** **GRCHO** **Cedar Hall - CH 208**  
Sessions: 10 M Jan 8 – Mar 11 6:30 – 7:30PM

### An Introduction to Voiceovers (Getting Started in Voice Acting) One-on-One Video Conference Class

Wow, you have a great voice! Have you heard that more times than you can count? Or maybe you listen to your favorite audiobooks, commercials, or cartoon characters and think, I could do that! If so, then you could have what it takes to begin working as a professional Voiceover Artist. Explore the voiceover industry with your instructor, a professional, working voice actor from the voice acting training company, Voices For All, in a one-on-one, personalized, video chat setting. Discover the current trends in the industry and how they make it easy and affordable for just about anyone to get involved. In this one-time, 90-minute, introductory class, you'll also learn about the different types of voiceovers and the tools you'll need to find success. And then we're rolling! Your instructor will record you as you read a real script, then offer you some coaching so you can improve your delivery. Your instructor will take notes on your performance so you can receive a professional voiceover evaluation later. After the class, you will have the knowledge necessary to help you decide if this is something you'd like to pursue. 18 and over. You owe it to yourself to finally explore the possibilities of this fun and rewarding field! Fee: \$49

**Item: 30452** **Arranged**  
Sessions: 1 Jan 3 – Mar 22 12AM – 11:59PM

WRITING

**Celebrate Your Story: Writing Creative Nonfiction**

Everyone has a story to tell; what's yours? This class focuses on the basic skills needed to write your own short memoir, personal essays or any other form of creative writing. This class is structured for repeat registration with different themes and focuses each month, while maintaining curriculum perfect for those interested in single term attendance. Instructor offers customized support for all forms of writing in collaborative learning environment. Whether you are beginner or an expert, this class will take your writing to the next level. Repeat students welcome. Fee: \$119

|                    |                              |               |             |
|--------------------|------------------------------|---------------|-------------|
| <b>Item: 30412</b> | <b>Tiffany Doerr Guerzon</b> | <b>GRZOM</b>  | <b>Zoom</b> |
| Sessions: 4 Tu     | Jan 9 – Jan 30               | 6:30 – 8:30PM |             |
| <b>Item: 30413</b> | <b>Tiffany Doerr Guerzon</b> | <b>GRZOM</b>  | <b>Zoom</b> |
| Sessions: 4 Tu     | Feb 6 – Feb 27               | 6:30 – 8:30PM |             |
| <b>Item: 30420</b> | <b>Tiffany Doerr Guerzon</b> | <b>GRZOM</b>  | <b>Zoom</b> |
| Sessions: 4 Tu     | Mar 5 – Mar 26               | 6:30 – 8:30PM |             |

**Celebrate Your Story: Writing Creative Non-Fiction BUNDLE**

Everyone has a story to tell; what's yours? This class focuses on the basic skills needed to write your own personal essays. These are not the boring, academic essays you were required to write in school! The personal essay can take on many forms. It is a telling of your own unique experience and can range from funny to informative to heartwarming. We will discuss the various types of essays, study pieces by published writers to learn what works and of course, write! From beginner to expert, this class will help you take your writing to the next level. Repeat students welcome. BUNDLE PACKAGE: Registering for the bundle enrolls the student in each of the class sessions being offered during the quarter and reflects a discounted price! (Note: the amount of sessions may vary by quarter but the price & dates will reflect that). Fee: \$309

|                    |                              |                   |             |
|--------------------|------------------------------|-------------------|-------------|
| <b>Item: 30427</b> | <b>Tiffany Doerr Guerzon</b> | <b>GRZOM</b>      | <b>Zoom</b> |
| Sessions: 12 Tu    | Jan 9 – Mar 26               | 6:30 – 8:30PM     |             |
| <b>Item: TBD</b>   | <b>Tiffany Doerr Guerzon</b> | <b>Prime Time</b> | <b>Zoom</b> |
| Sessions: Th       | Jan 11 – Feb 1               | 10AM – 12PM       |             |
| <b>Item: TBD</b>   | <b>Tiffany Doerr Guerzon</b> | <b>Prime Time</b> | <b>Zoom</b> |
| Sessions: Th       | Feb 8 – Feb 29               | 10AM – 12PM       |             |
| <b>Item: TBD</b>   | <b>Tiffany Doerr Guerzon</b> | <b>Prime Time</b> | <b>Zoom</b> |
| Sessions: Th       | Mar 7 – Mar 28               | 10AM – 12PM       |             |

**Celebrate your story bundle: Prime Time:**

|                  |                              |                   |             |
|------------------|------------------------------|-------------------|-------------|
| <b>Item: TBD</b> | <b>Tiffany Doerr Guerzon</b> | <b>Prime Time</b> | <b>Zoom</b> |
| Sessions: Th     | Jan 11 – Mar 28              | 10AM – 12PM       |             |

**The Five Dos and Don'ts of Writing a Novel**

There's more to writing a novel than having a great idea. Learn the five critical dos and don'ts to make sure your novel delivers on your best-selling idea with popular paranormal mystery author Lynn Bohart. The class will actively participate and have a chance to practice the dos and donts, so come with your best novel idea ready to work. Fee: \$49

|                    |                    |              |             |
|--------------------|--------------------|--------------|-------------|
| <b>Item: 30456</b> | <b>Lynn Bohart</b> | <b>GRZOM</b> | <b>Zoom</b> |
| Sessions: 1 Th     | Feb 8              | 6 – 9PM      |             |
| <b>Item: 30457</b> | <b>Lynn Bohart</b> | <b>GRZOM</b> | <b>Zoom</b> |
| Sessions: 1 Th     | Feb 29             | 6 – 9PM      |             |

SPECIAL **FREE** EVENT



**PRIME TIME**

Presents

**"Whiskey and Wiretaps:  
The Northwest's Rumrunning King"  
with author Steve Edmiston**

On Thanksgiving Day, 1925, Roy Olmstead was trapped by federal prohibition agents and their Tommy guns on a lonely Puget Sound dock. His reign as the Northwest's most prolific bootlegger had ended. But big questions—political, cultural, and legal—remained.

Using photographs, documents, newspapers, and court cases, Steve Edmiston breathes life into Olmstead's story by exploring historical context, his entrepreneurial brilliance, his code of conduct, and the profound impact of his legal battles today.

**Wednesday, December 6<sup>th</sup>, 6 - 7:30PM**  
**Kent Campus, Rooms 282-283**

Light refreshments will be served, see our website for more information.

**Student Comment:**

"Tiffany is a wonderful teacher who knows how to enable each student to be the best possible. No pressure ever and always so helpful."

— Celebrate Your Story Student

## Enumclaw Classes

### Art of Photography

Learn the art of photographic composition. Train your eye to find the beauty around you and capture it in a compelling artistic way. Class will cover portrait, macro, and landscape styles with weekly photo assignments and detailed critiques. Fee: \$159

**Item: 30361**      **Roger Young**      **ENM 15**  
 Sessions: 6 Tu      Feb 13 – Mar 19      6:30 – 9PM

### Digital Photography 1

Move beyond the auto mode of your digital camera and take great photos in any situation! Through this basic hands-on course, you will explore modern photography in simple, real-world terms. You will learn about exposure, shutter speed, focus, flash, aperture, depth of field, ISO and much more. Please bring a digital camera with full manual control and a complete owner's manual. Recommended supplies: Digital camera with user guide that is capable of full manual control. Fee: \$179

**Item: 30262**      **Roger Young**      **ENM 15**  
 Sessions: 6 W      Jan 3 – Feb 7      6:30 – 9PM

### Photography: Lightroom Classic

Lightroom is Adobe's image management and enhancement program designed specifically for photographers. Lightroom makes managing, enhancing and sharing your photographs easy and efficient. Learn how to organize, back up, manage, and enhance your images. Learn to integrate Lightroom and Photoshop or Elements. Includes an introduction to Photoshop. No prior experience with Lightroom is necessary; laptop computer recommended but not required. Free 30-day Lightroom trial available. Fee: \$125

**Item: 30314**      **Roger Young**      **ENM 15**  
 Sessions: 4 Tu, Th      Jan 9 – Jan 18      6:30 – 9PM

### Basic Pruning

Learn the basics of pruning so you can do it the right way! The instructor (an experienced Arborist and Horticulturist) will explain the reasons to prune, how pruning affects plant growth, and the influence it has on flowering and fruiting. Learn how to use the tools of the trade to prune evergreen and deciduous trees, shrubs, etc. Fee: \$49

**Item: 30438**      **Alan Haywood**      **ENM 14**  
 Session: 1 Th      Jan 11      6:30 – 9PM

### Fruit Growing in your backyard

Reap a bountiful harvest of your own fruit! Learn the basics of fruit culture in the Pacific Northwest climate. Avoid the common frustration and disappointment of poor quality crops and unhealthy plants. Learn to properly plant and care for your trees, and which varieties do best here. Find out how to avoid or deal with common insects and diseases that often occur in our mild climate. Whether you are just getting started or are working with existing plants, this class has something to offer you. Fee: \$49

**Item: 30436**      **Alan Haywood**      **ENM 14**  
 Session: 1 Th      Feb 15      6:30 – 9PM

### Introduction to Snowshoeing

Snowshoeing is one of the fastest growing winter sports in America. The learning curve is short and the sport can be enjoyed for a lifetime. In the classroom session we will discuss equipment, accessories, safety and how to dress for success, plus where to go both locally and regionally. After the classroom session there will be 2 optional Snowshoe Outings. Directions and logistics will be discussed in class. Fee: \$79

**Item: 30467**      **John Fiskum**      **ENM 14**  
 Session: 1 Tu      Jan 16      6:30 – 9PM

### Fly Fishing Washington

Learn where, when, and how to successfully fly fish in Washington. We will give seasonal overviews and forecasts, helping you set up a season of successful fly fishing. Class will include a resource guide with information about specific destinations, fish plants, hatch charts, fly pattern suggestions, guide referrals, plus lots of DIY information. Fee: \$49

**Item: 30471**      **John Fiskum**      **ENM 14**  
 Session: 1 Tu      Feb 20      6:30 – 8:30PM

### Microsoft Excel 2021/ Office 365 Certificate Series

Capture the power of Excel 2021 by taking the Excel Series. Series includes Levels 1, 2 and 3 at a discounted rate. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbooks included. Fee: \$369

The Microsoft Excel 2019 Series includes:

Microsoft Excel 2021/Office 365 Level 1

Microsoft Excel 2021/Office 365 Level 2

Microsoft Excel2021/Office 365 Level 3

Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills including the use of: program controls, start menu, task bar, applications, basic word processing, email, file management and internet searches.

**Item: 29399**      **Gayle Larson**      **ENM-14**  
 Sessions 1 W      Feb 28 – Mar 13      8AM – 4PM

### Microsoft Excel 2021/ Office 365 Level 1

Excel can help you organize, calculate, analyze, revise, update and present your data. Learn the basic concepts and skills needed to start being productive with Excel 2019. Topics include creating and saving worksheets; entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; data entry shortcuts; and managing, printing and sharing workbooks. Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills including the use of: program controls, start menu, task bar, applications, basic word processing, email, file management and internet searches. For more information, please refer to our course outline. This class is also part of the Microsoft Excel 2021 Series, which includes Levels 1, 2 and 3 at a discounted rate. Fee: \$149

**Item: 29391**      **Gayle Larson**      **ENM-14**  
 Sessions 1 W      Feb 28      8AM – 4PM



### Microsoft Excel 2021/ Office 365 Level 2

You already know how to use Excel to perform simple calculations and tasks, but Excel is capable of doing so much more. Build upon your foundational knowledge of Excel by learning more advanced tools for analysis and presentation of data. Topics include managing complex workbooks; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact with powerful chart and presentation features; and collaborating with other users. Prerequisite: Microsoft Excel Level 1. Textbook included. Prerequisites: Successful completion of Microsoft Excel 2021/Office 365 Level 1 or the ability to organize, calculate, analyze, revise, update and present data. Possess the ability to create and save worksheets; entering, move and manipulate data; use formulas and functions; format text, numbers and cells; create charts; complete data entry shortcuts; manage, print and share workbooks. Microsoft Windows proficiency. For more information, please refer to our course outline. This class is also part of the Microsoft Excel 2019 Series, which includes Levels 1, 2 and 3 at a discounted rate.

**Item: 29411**      **Gayle Larson**      **ENM-14**  
Sessions 1 W      Mar 6      8AM – 4PM

### Microsoft Excel 2021/ Office 365 Level 3

Put the full power of Excel right at your fingertips, and get the answers you need from the vast amounts of data your organization generates. Topics include lookup and decision-making functions; auditing and error-handling; array functions; special functions such as date, time and text functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Textbook included. Prerequisites: Successful completion of Microsoft Excel 2021/Office 365 Level 2 or the ability to manage complex workbooks; build complex functions, use data analysis tools like PivotTables and PivotCharts and leverage presentation features. Microsoft Windows proficiency. For more information, please refer to our course outline. This class is also part of the Microsoft Excel 2021/Office 365 Series, which includes Levels 1, 2 and 3 at a discounted rate.

**Item: 29420**      **Gayle Larson**      **ENM-14**  
Sessions 1 W      Mar 13      8AM – 4PM

# HELP US OFFER WHAT YOU WANT

Take this short survey and tell us what you would like us to offer. This is your chance to give us input so we can offer programs and classes you want.

**Thank you!**

*Use your phone to scan the QR code and take the survey.*



# GREEN RIVER COLLEGE LOCATIONS

## Main Auburn Campus

Continuing Education (WT Building)  
12401 SE 320<sup>th</sup> St., Auburn, WA 98092

## Auburn Center

1221 D Street NE, Auburn, WA 98002

## Enumclaw Campus

1414 Griffin Avenue, Enumclaw, WA 98022

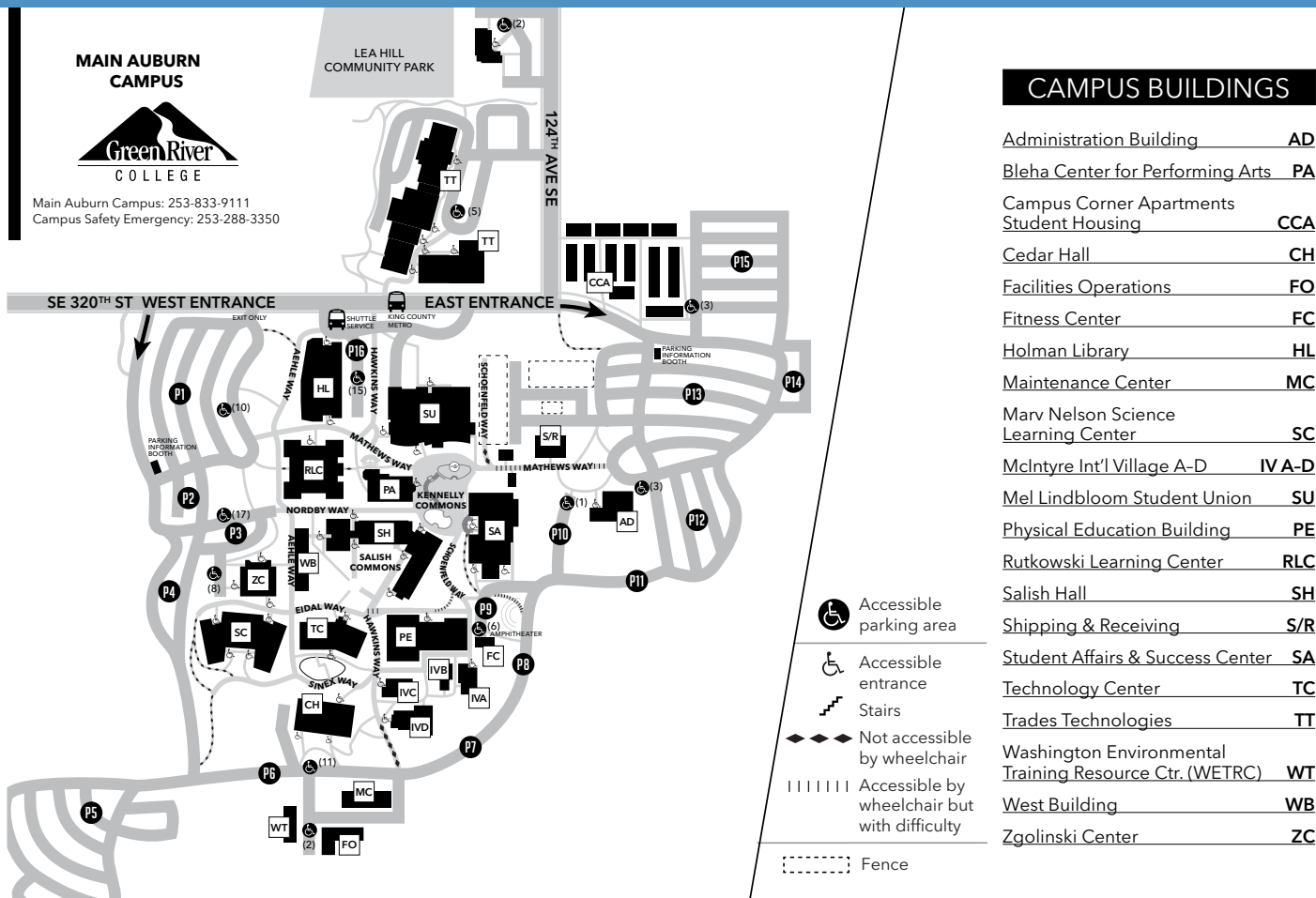
## Kent Campus

417 Ramsay Way, Suite 112, Kent, WA 98032

Contact CE at 253-333-6030

## Off-Campus Locations

|                                 |   |
|---------------------------------|---|
| <b>Blue Dog Glass Art</b>       | 29304 168 <sup>th</sup> Ave. SE, Kent         |
| <b>Covington City Hall</b>      | 16720 SE 271 <sup>st</sup> St, Covington      |
| <b>Covington Library</b>        | 27100 164 <sup>th</sup> Ave. SE, Covington    |
| <b>Kentwood High School</b>     | 25800 164 <sup>th</sup> Ave. SE, Covington    |
| <b>Master Carving School</b>    | 10722 151 <sup>st</sup> Ave. SE, Renton       |
| <b>NorthWest Handling</b>       | 1100 SW 7 <sup>th</sup> St, Renton            |
| <b>Tahoma Learning Center</b>   | 27500 228 <sup>th</sup> Ave. SE, Maple Valley |
| <b>Renton Technical College</b> | 3000 NE 4 <sup>th</sup> St., Renton           |



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**Darrell Sundell**  
PTAC Advisor



**Taryn Hornby**  
SBDC Advisor



**Kevin Grossman**  
SBDC Advisor



**Melinda Martirosian**  
PTAC Advisor

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