



RUNNING START
RELEASE OF INFORMATION

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Please complete the release of information form and submit to the Running Start Office in-person with photo ID. Alternately, you can upload it to Running Start and visit our Zoom virtual lobby to show your photo ID.

Note: This release form is valid only in the department for which it is signed. A separate release form is required in other campus departments (i.e. Enrollment Services, Financial Aid, Career and Advising, instructional divisions, etc.).

Family Educational Rights and Privacy Act of 1974 (FERPA)

GRC student educational records are maintained according to the *Family Educational Rights and Privacy Act of 1974 (FERPA)*. As provided by FERPA, whenever a student **is attending an institution of postsecondary education (regardless of age or dependent status)** the permission or consent required of and the rights accorded to the parents **shall thereafter only be required of and accorded to the student.**

Release of Information— Students must sign a release in order to have their educational records released to third parties or to authorize third parties to conduct registration activities/transactions on behalf of the student. Information may be released to a third party without student’s consent if 1) information is requested officially by means of a subpoena, court order or legal report or 2) information is designated “directory information”. Additionally, Congress requires student information to be released to military recruiters if officially requested.

Ref: 20 U.S.C. 1232g, TITLE 20 - - Education, Chapter 31, Part 4, Section 1232g, subsection (7), (d)

Student ID# _____

I, _____ give permission to the Running Start Office to
(Student’s full legal name)

release my educational records to _____,
(Name of third party or parties)

for the period of and as indicated:

(Please check one)

Start Date: _____ End Date: _____

For the duration of my participation in the Running Start Program.

I further understand that I may rescind my permission at any time and may do so only in writing.

Student’s Signature: _____ **Date:** _____

Office Use Only: