



NOTICE OF CANCELLATION

The Thursday, January 20, 2022 Green River College Board of Trustees Regular Meeting is canceled.

This meeting is canceled due to ongoing COVID-19 health concerns and restrictions on public gatherings. A new special meeting with virtual attendance is scheduled in the notice below.

NOTICE OF MEETING OF *VIRTUAL SPECIAL MEETING*

BOARD OF TRUSTEES COLLEGE DISTRICT NO.10
Green River College, Auburn, Washington

January 20, 2022

The Board of Trustees of College District No. 10 will hold a virtual special meeting on Thursday, January 20, 2022 at 4:30p.m. Elaine Chu, Board Chair, will preside.

Attendance is to be virtual only to comply with COVID-19 regulations. To connect to the January 20, 2022 meeting go to: <https://us02web.zoom.us/j/85601610154> or call in at: 253-215-8782. Meeting ID #:856 0161 0154 Passcode: 957237.

4:30 p.m. Special Meeting

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

To sign up for public comment, please make a comment in the chat box that you would like to make a public comment. Public comments will be limited to three minutes per comment.

4. CELEBRATING SUCCESS
ODEI Student Leader

Celebrating Success TAB
Leilani Salu
Marwa Almusawi

5. APPROVAL OF MINUTES

Elaine Chu Minutes TAB

6. CORRESPONDENCE
No Correspondence
7. INTRODUCTIONS
No Introductions
8. REPORTS TO THE BOARD
WAC Rules Changes *Deb Casey* TAB A
Godfrey Drake

Quarter 1 Financial Report *Shirley Bean* TAB B
9. STANDING REPORTS

Student Report *Ash Mohamed-Bakhash* TAB C

Equity & Diversity Report *No Report*

College Council Report *No Report*

Faculty Report *Jaeney Hoene* TAB D

Classified Staff Report *No Report*

President's Report *Suzanne Johnson* TAB E
10. EXECUTIVE SESSION
11. RECOMMENDATIONS FOR BOARD ACTION ACTION TAB
WAC Rules Changes
12. TRUSTEES ASSOCIATION
13. OTHER BUSINESS/PUBLIC COMMENT
To sign up for public comment, please make a comment in the chat box that you would like to make a public comment. Public comments will be limited to three minutes per comment.
14. ADJOURNMENT

If you need disability related accommodations to make this event accessible, please contact Human Resources at 253-833-9111, ext. 2600; TTY 253-288-3359; or by email at hr@greenriver.edu.



COLLEGE DISTRICT NO.10
Green River College
Auburn, Washington
December 9, 2021

The Board of Trustees of Green River College District No. 10 held a special meeting at 4:30 p.m. on December 9, 2021 virtually via Zoom, ID #: 840 9290 9598. Board Chair Elaine Chu presided.

4:30 p.m. Special Meeting

TRUSTEES

Elaine Chu, Chair
Jennifer Ramirez Robson, Vice Chair
Jackie Boschok
Arlene Pierini

STUDENTS/STAFF/GUESTS

Kit Alston
Shirley Bean
Roseann Berg
Vivette Beuster
Mark Brown
Mark Brunke

STUDENTS/STAFF/GUESTS

Deb Casey
Tsai-En Cheng
John Clark
Phil Denman
Fia Eliasson-Creek
Rolita Ezeonu
Dan Ferguson
Erin Fernandez Mommer
George Frasier
Christie Gilliland
Jaeney Hoene
Nancy Kremer

STUDENTS/STAFF/GUESTS

Suzanne McCudden
Ash Mohamed-Bakhash
Camella Morgan
Heidi Sheneberger
Tammy Shilipetar
Ethan Soldonia
Wendy Stewart
Elaine Stricklin
Catherine Wells

ROLL CALL

The meeting opened at 4:31 p.m. with Chair Chu, Vice Chair Ramirez Robson and Trustees Boschok and Pierini, present virtually. Trustee Navas was absent and excused.

Chair Chu shared that she would like to go by first names in the board meetings.

PUBLIC COMMENT

No public comment.

CELEBRATING SUCCESS

Collaborative Online International Learning (COIL)

Associate Dean of IEP and Extended Learning, Vivette Beuster, presented an overview of the COIL Program, a virtual exchange class that improves upon foreign language fluency, provides opportunities to work on real-world, meaningful projects and provides its students with international experiences without the cost of travel. Student Ethan Soldonia shared his experiences and the positive impacts on his life from participating in COIL.

MINUTES

It was moved by Trustee Boschok, seconded by Trustee Pierini, that the Board of Trustees of College District No. 10 approve the meeting minutes of October 21, 2021, as distributed. Motion passes.

REPORTS TO THE BOARD

No Reports

STANDING REPORTS

Student Report

ASGRC President, Ash Mohamed-Bakhash, presented the student report. A copy of the Power Point presentation is attached.

Equity & Diversity Report

DEI Leadership Training & Equity Audit

Senior Director of Human Resources, Mark Brunke, presented a report on the recently implemented DEI Leadership Training and the Equity Audit. A copy of the Power Point presentation is attached.

College Council Report

Co-Chair of the College Council, Tammy Shilipetar, provided a verbal presentation. Tammy shared that the council heard great feedback about the foundation scholarship banquet, international programs training and GDEC open house.

Faculty Report

United Faculty President, Jaeney Hoene, provided a verbal presentation. Jaeney shared that it has been a challenging quarter, with faculty feeling tired and demoralized. She shared there is concern about enrollment and position viability. Jaeney also shared that there has been positive progress following the meeting of concern, and that we are all committed to and working for a better 2022.

Classified Staff Report

WFSE Union Steward, Jordan Harrington, provided the classified report in writing, and was not present at the meeting. A copy of the classified report is attached.

President's Report

Chair Chu read aloud the following from President Johnson:

I wanted to let you know that my surgery went well and that I am home recovering. It is going to take several more days to be at 100% and I am anxious to get back to work with all of you. In the meantime, I am doing my best to be a good patient. Many of you have reached out to express your encouragement and support over the past couple of weeks. Thank you very much for your grace and kindness. It has meant so much to me. This past year has been a challenge for the College and our communities. It has also been a year of accomplishment. Through it all, I could count on you to do your best to keep our students in mind as you went about your day. I am very grateful to be your President and appreciate each of your efforts on behalf of our students and the College. I will end with our [Holiday Greeting video, All Alone](#), and my very best wishes to you and your families for a Happy Holiday season.

EXECUTIVE SESSION

No Executive Session.

BOARD ACTION

It was moved by Vice Chair Ramirez Robson, seconded by Trustee Pierini, that the Board of Trustees of College District No. 10 approve the 2022 Schedule of Board Meetings, as attached. Motion passes.

TRUSTEES ASSOCIATION

No Report

OTHER BUSINESS/PUBLIC COMMENT

No other business.

No public comment.

ADJOURNMENT

There being no further business, it was moved by Trustee Boschok, seconded by Vice Chair Ramirez Robson, that the Board of Trustees of College District No. 10 adjourn its meeting of December 9, 2021 at 5:35p.m. Motion passes.

Elaine Chu, Chair
GRC Board of Trustees

Suzanne McCudden
Secretary to the Board of Trustees

DRAFT

Rule to be Repealed

Chapter 132J-160 WAC

REFUND OF TUITION AND SPECIAL COURSE/PROGRAM CONNECTED FEES

Last Update: 7/13/15

WAC

132J-160-010	Purpose.
132J-160-020	Definitions.
132J-160-030	Scope of tuition and special course/program connected fees refund policies.
132J-160-045	Tuition and special course/program-connected fees withdrawal or reduction in class load refund policy.
132J-160-050	Appeal.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

132J-160-040	Tuition and special course/program connected fees withdrawal or reduction in class load refund policy. [Order 77-2, § 132J-160-040, filed 7/22/77; Order 73-1, § 132J-160-040, filed 5/14/73.] Repealed by WSR 84-11-021 (Order 84-1, Resolution No. 83/84-2), filed 5/11/84. Statutory Authority: RCW 28B.15.600 and 28B.50.140. Later promulgation, see WAC 132J-160-045.
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WAC 132J-160-010 Purpose. The board of trustees of College District No. 10 proposes the adoption of policies for administering the refund of tuition and special course/program connected fees when a student withdraws from college or reduces class load.

[Statutory Authority: RCW 28B.50.140 and 34.02.353 [34.05.353]. WSR 15-15-071, § 132J-160-010, filed 7/13/15, effective 8/13/15. Statutory Authority: RCW 28B.15.600 and 28B.50.140. WSR 84-11-021 (Order 84-1, Resolution No. 83/84-2), § 132J-160-010, filed 5/11/84; Order 77-2, § 132J-160-010, filed 7/22/77; Order 73-1, § 132J-160-010, filed 5/14/73.]

WAC 132J-160-020 Definitions. (1) "Withdraw" - When a student formally leaves college by completing the forms and procedures established by the college.

(2) "Misconduct" - When a student has violated a college rule or policy which results in dismissal from college.

(3) "Tuition" - Fees collected by College District No. 10 which include the general tuition fees, operating fees and the services and activities fees.

(4) "Special course/program connected fees" - Fees other than tuition required for enrollment (i.e., equipment fees, laboratory material fees, etc.).

[Statutory Authority: RCW 28B.50.140 and 34.02.353 [34.05.353]. WSR 15-15-071, § 132J-160-020, filed 7/13/15, effective 8/13/15. Statutory Authority: RCW 28B.15.600 and 28B.50.140. WSR 84-11-021 (Order 84-1, Resolution No. 83/84-2), § 132J-160-020, filed 5/11/84; Order 77-2, § 132J-160-020, filed 7/22/77; Order 73-1, § 132J-160-020, filed 5/14/73.]

WAC 132J-160-030 Scope of tuition and special course/program connected fees refund policies. Tuition and special course/program connected fees refunds will be made for the student's reduction in class load or for a student's complete withdrawal from college whether he or she has attended classes or not. Students will forfeit all claims to refund of tuition and special course/program connected fees when they discontinue class or classes without completion of the proper forms and procedures according to the published time schedule, dis-

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n and special course/program connected fees are indicated by the board of trustees or the president in the quarterly course schedule, and/or course announcement as nonrefundable. Community service course fees are exempt from this policy.

[Statutory Authority: RCW 28B.15.600 and 28B.50.140. WSR 84-11-021 (Order 84-1, Resolution No. 83/84-2), § 132J-160-030, filed 5/11/84; Order 77-2, § 132J-160-030, filed 7/22/77; Order 73-1, § 132J-160-030, filed 5/14/73.]

WAC 132J-160-045 Tuition and special course/program-connected fees withdrawal or reduction in class load refund policy. Upon withdrawal from college or reduction in class load and the completion of tuition and special course/program-connected fees refund forms, the student may receive a refund under the following conditions:

(1) A full refund of general tuition fees, operating fees, and services and activities fees will be made if the student has properly withdrawn prior to the first class session or first day of instruction of the quarter.

(2) A full refund will be made when courses or programs are cancelled.

(3) One-half refund will be made on or after the first class session or first day of instruction of the quarter and on or prior to the thirtieth calendar day of the quarter or when forty percent of the course or program has elapsed, whichever is earlier in the quarter.

(4) No refund will be made after the thirtieth calendar day of the quarter or after forty percent of the course or program has elapsed.

(5) Exceptions may be made for medical reasons or when called in to the military.

(6) The college shall charge a refund processing fee to be set by the college president.

(7) Refunds of less than five dollars will not be made.

(8) Students who have paid fees for equipment or materials which have a return/refund value must have the instructor or staff person who is responsible for the return/refund complete the appropriate form approving the refund.

(9) Other fees which are nonrefundable and not subject to this policy will be set by the college president and identified as such in the quarterly course schedule, and/or course announcement.

[Statutory Authority: RCW 28B.15.600 and 28B.50.140. WSR 84-11-021 (Order 84-1, Resolution No. 83/84-2), § 132J-160-045, filed 5/11/84. Formerly WAC 132J-160-040.]

WAC 132J-160-050 Appeal. Students have the right to appeal the refund policy within one calendar year of their payment when there are special circumstances involved. All appeals go to the dean for students.

[Statutory Authority: RCW 28B.15.600 and 28B.50.140. WSR 84-11-021 (Order 84-1, Resolution No. 83/84-2), § 132J-160-050, filed

5 ; Order 77-2, § 132J-160-050, filed 7/22/77.]
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1 **Rule to be Repealed**
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/ **Chapter 132J-164 WAC**

8 **BUCKLEY FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT POLICY**
4

Last Update: 7/13/15

132J-164-010	Purpose of the Buckley Family Educational Rights and Privacy Act policy for Green River College.
132J-164-020	Definitions.
132J-164-030	Informing parents of students and eligible students of their rights.
132J-164-040	Procedures for parents and eligible students to request or inspect personal records or to release their personal records to designated persons.
132J-164-050	Students waiving right to review records.
132J-164-060	Appeal of accuracy of records.
132J-164-070	Use of student records.
132J-164-080	Exclusion.

WAC 132J-164-010 Purpose of the Buckley Family Educational Rights and Privacy Act policy for Green River College. (1) The Family Educational Rights and Privacy Act of 1974 requires that colleges adopt policies and guidelines concerning the rights of students to inspect their educational records and the releasing of such records to third parties. The act also provides that such students shall have the right of hearings to correct or delete inaccurate, misleading or inappropriate data. The act also provides that students shall be informed of the categories of records maintained by the college which are related and identifiable to the student.

(2) Green River College is committed to conform to the minimum requirements of Section 438, Public Law 90-247 Title IV, as amended, 88 Stat 571-574 (20 U.S.C. 1232g) otherwise known as the Buckley Amendment Family Educational Rights and Privacy Act.

(3) Green River College is also committed to conform to the minimum requirements of the statement of the rights and responsibilities of the student body of Green River College (chapter 132J-120 WAC - See Appendix).

(4) In compliance with the above-stated guidelines this policy is designed to insure continued confidentiality of student records and to govern the release of personally identifiable information therein.

[Statutory Authority: RCW 28B.50.140 and 34.02.353 [34.05.353]. WSR 15-15-071, § 132J-164-010, filed 7/13/15, effective 8/13/15; Order 77-3, § 132J-164-010, filed 8/30/77.]

WAC 132J-164-020 Definitions. (1) "Administrative unit" shall mean any one of a number of offices under the direction of a particular administrator, and set up to maintain a variety of records and processes for the college.

(2) "Administrator" shall mean those employees whose job duties are administrative by job description and who exercise supervisory or other managerial responsibilities over other employees.

(3) "Classified person" shall mean any employee who is contracted for a job that is listed and classified with the higher education personnel board of the state of Washington.

(4) "College" shall mean Green River College, District 10, state of Washington and the personnel thereof, and any other college centers or facilities established within District 10, state of Washington.

(5) "Confidentiality" shall mean the state of being held in secrecy or privacy, so as not to be available to third parties.

(6) "Coordinator of admissions" is the college employee who is
Certified on 10/25/2019

charged with the responsibility for maintaining applications, tran-

scripts from other institutions, closed program records, and other records required or developed in the admissions process.

(7) "Credentials" shall mean those records and recommendations kept on file by the placement office for job or college placement purposes.

(8) "Dean for students" shall mean the dean for students of Green River College, District 10, state of Washington.

(9) "Directory information" includes the following information relating to a student: The student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, and other similar information.

(10) "Educational records" are official transcripts, documents, references, or other such information which is in writing and is preserved as evidence.

(11) "Faculty" shall mean any employee of Green River College, District 10, state of Washington who has employment as a teacher, counselor, librarian, or other position for which the training, experience, and responsibilities are comparable as determined by the appointing authority, except administrative appointments.

(12) "Financial aids officer" is the college employee who is charged with the responsibility for maintaining applications for financial aids, student financial records, records of financial aids awards, work-study, and other information as may pertain to the operations of the financial aid office.

(13) "Identifiable information" shall mean any record or information of such a nature as to aid in or cause the identification of the person to whom it relates.

(14) "Placement officer" is the college employee who is charged with the responsibility for maintaining credentials, recommendations, and other information as may relate to the placement office.

(15) "President" is the chief executive of the college appointed by the board of trustees.

(16) "Registrar" is the college administrative employee who is charged with the responsibility for maintaining transcripts, grades, and grade rosters.

(17) "Student" is any person enrolled at the college.

(18) "Student body of Green River College" includes all persons who are enrolled in classes at the college.

(19) "Student body president" shall mean the person elected to the position so-titled by a vote of the student body of Green River College.

(20) "Third parties" shall mean any and all persons and/or organizations other than the college or the student.

[Statutory Authority: RCW 28B.50.140 and 34.02.353 [34.05.353]. WSR 15-15-071, § 132J-164-020, filed 7/13/15, effective 8/13/15; Order 77-3, § 132J-164-020, filed 8/30/77.]

WAC 132J-164-030 Informing parents of students and eligible students of their rights. (1) This policy shall be included in the regular college catalog as a means of informing parents and eligible students of their rights.

(2) For the purposes of this part, whenever a student has attained eighteen years of age, or is attending an institution of post-secondary education, the rights accorded to and the consent required of the parent of the student shall thereafter only be accorded to and required of the eligible student.

(3) Dependent status of the student does not affect his rights under this code.

[Order 77-3, § 132J-164-030, filed 8/30/77.]

WAC 132J-164-040 Procedures for parents and eligible students to request or inspect personal records or to release their personal records to designated persons. (1) A written request, dated and signed, must be submitted by the parent or eligible student to the office maintaining the student's record. Each office maintaining records shall be treated as an independent entity so far as record requests are concerned.

(a) The person responsible for the record shall respond to the request within a reasonable period of time, but in no case more than 45 academic days, unless an unavoidable hardship would be incurred by the response within that time. In such cases an extension shall be mutually agreed on and the extension agreement signed by the parties involved in the request.

(b) If a student is denied access to his/her record, the person responsible for that administrative unit shall respond in writing stating the reasons for the denial and the procedures for appealing the denial.

(2) Persons making the request must pay the specified fee or an appropriate cost of duplicating the record which shall include cost of materials and personnel time, if appropriate. The fee shall be a minimum of 25¢ and a maximum of \$1.00 per page, unless extraordinary circumstances require a higher fee. The exact fee shall be determined by the administrative unit providing the copy according to current fee costs of materials and salary schedules.

(3) The college will disclose those records as required by federal or state statutes so long as there is no violation of the Buckley Family Educational Rights and Privacy Act.

(4) No student shall be required to waive his/her rights to either maintain confidentiality or disclose his/her records.

(5) No record will be destroyed during a time when an outstanding disclosure request has been filed on that record.

(6) Student directory information will not be released without a written waiver by the student involved.

(7) A record of disclosures shall be maintained for each record disclosed to other than the student identified in the record and college employees who are authorized or designated to inspect or use such files.

(8) The following administrative units and college personnel are authorized and recognized to maintain student records:

(a) Registration - The registrar has the responsibility to establish and maintain students records as related to student enrollment, class achievement, attendance, and rosters.

(b) Admissions - The coordinator of admissions shall maintain all requests for admissions, which shall include high school records, test scores, letters of recommendation and copies of all correspondence as

related to admissions. These records are normally purged after two years of inactivity, after which no admissions record is maintained.

(c) Financial aids - The financial aids officer has the responsibility to compile personal financial information in the determination of students eligibility for financial aids.

(d) Placement - The placement officer has the responsibility to aid students and faculty to develop professional credentials for students for employment purposes. The credentials may contain confidential letters of recommendation and grade records.

(e) Veterans services - The veterans services coordinator has the responsibility to establish and maintain veteran students and dependent students of veterans records for verification of enrollment, completion, and other records as may be needed for compliance with veterans administration requirements.

(f) Dean for students - The office of the dean for students is responsible for records of students involved in extraordinary situations, such as disciplinary problems, records of irregular behavior, violations of parking or other college policies, local, state, or federal laws, or other types of situations which are outside the normal education program.

(g) Health services - The health services office maintains records regarding selective student interviews, receipt of medication and participation in the health services program.

(h) All other records shall be considered incidental and not falling under the jurisdiction of this policy.

(i) Financial records of the parents are not at the students disposal.

[Order 77-3, § 132J-164-040, filed 8/30/77.]

WAC 132J-164-050 Students waiving right to review records. (1)

A student may waive his/her right to review his/her record and confidential statements. This waiver would normally be given for records such as those involving, but not limited to, confidential recommendations, admissions to other institutions, honorary recognition, application for employment, etc.

(2) Written waivers shall state which record may be examined and for what purposes.

[Order 77-3, § 132J-164-050, filed 8/30/77.]

WAC 132J-164-060 Appeal of accuracy of records. (1) When a student believes that his/her academic record is inaccurate, an appeal may be made to the academic board, which will make a determination about the accuracy of the record.

(2) The accuracy of all other records may be appealed to an ad hoc records committee consisting of six persons:

(a) Two students appointed by the current student body president,

(b) Two faculty appointed by the current faculty representative unit president,

(c) One classified person appointed by the current classified staff representative unit president, and

(d) One administrator appointed by the president of the college.

(e) The dean for students shall act as a nonvoting executive secretary for the committee.

(f) The informal hearing shall be held within forty-five academic days of the written request, unless both parties mutually agree on a later date.

(g) The time and location of the hearing shall be determined by the dean for students and shall be so far as practical to the convenience of the concerned parties.

(h) The committee shall be selected for each case and dissolved at the determination of the case.

(i) The procedures and operations of the committee shall be determined by the committee.

(j) The dean for students must be notified if the student wishes to be represented during the hearing.

(k) Any appeals may be made to the president of the college within ten academic days. In all cases, the decisions of the college president shall be final.

[Order 77-3, § 132J-164-060, filed 8/30/77.]

WAC 132J-164-070 Use of student records. (1) The college may use a student's record for those purposes for which the record was developed, and for other required activities or programs conducted by the college. These uses may include, but not be limited to: Admissions, development of employment credentials, transcripts, degree achievement, honors program evaluation, eligibility for student body offices, athletic eligibility, and payroll.

(2) All administration, staff, faculty and other persons approved by the appropriate administrative unit shall have access to students records when serving in a normal educational interest.

(3) Federal, state, county or other agencies may have access to students records if their access is required for the maintenance and operation of the college, accreditation, student financial aid, judicial order or subpoena, or in cases of emergency when the student's health and safety is in jeopardy.

[Order 77-3, § 132J-164-070, filed 8/30/77.]

WAC 132J-164-080 Exclusion. (1) Exclusions from the category of educational records and therefore from the effects of the Buckley amendment's requirements for inspection and disclosure are:

(a) Records generated and maintained by a physician, psychiatrist, psychologist or other recognized professional or paraprofessional acting in his/her capacity,

(b) Records made and maintained by a law enforcement unit of an educational institution solely for the purpose of law enforcement,

(c) Records of instructional, supervisory, and administrative personnel which are in the sole possession of the maker thereof,

(d) Records relating to an individual who is employed by the institution other than as a result of his/her student status, and

(e) All records developed prior to January 1, 1975, letters of commendation made prior to January 1, 1975, or written with assurance of confidentiality, and all records which have been obtained in accordance with the proper procedures, shall be exempt from this policy and not subject to access by the student.

(2) These records may only be reviewed by a physician or certified appropriate professional of mutual agreement by the student and

the administrative unit managing the record for the college. If no mutual agreement can be reached, the president of the college shall select an appropriate person to review the record.
[Order 77-3, § 132J-164-080, filed 8/30/77.]

Rule to be Repealed

WAC 132J-300-010 Grievance procedure—Sex discrimination. Title IX. Statement of policy (as required by Section 86.8(a) of Title IX). Green River College is covered by Title IX prohibiting sex discrimination in education. It is the policy of Green River College to ensure equal opportunity without regard to sex in all areas of admission, education, application for employment, and employment.

(1) Grievance procedure (as required by Section 86.8(b) of Title IX). Any applicant for admission, enrolled student, applicant for employment or employee of Green River College who believes he/she has been discriminated against on the basis of sex may lodge a formal institutional grievance by:

(a) Step 1. Informal meeting. Requesting an informal meeting with the individual believed to have committed the discriminatory act and attempt to informally resolve the concern.

(b) Step 2. Title IX official hearing. If not satisfied by the results of the informal meeting, the complainant may request in writing, stipulating the specific grievance(s), a meeting with the college Title IX officer will have arranged a meeting and reported the findings, in writing, to both the complainant and the person to whom the complaint is directed. It shall be at the discretion of the complainant to determine whether the Title IX officer will meet with each party separately or in a single meeting.

If the complainant requests a single meeting, that meeting shall be attended by the complainant, the person to whom the complaint is directed and the Title IX officer who will chair the meeting.

(c) Step 3. Presidential appeal. If the complaint is not resolved as a result of the hearing conducted by the Title IX officer, either the complainant or the person to whom the complaint is directed may request an appeal to the college president in writing within 10 days after receiving the written results of Title IX official hearing. Within 15 days after receiving the written request, the college president or the president's designee will conduct the presidential appeal hearing and report the findings in writing to both the complainant and the person to whom the complaint is directed.

(i) The college president or designee, the Title IX officer, the complainant and the person to whom the complaint is directed shall attend the presidential appeal hearing. The college president or presidential designee shall preside.

(ii) Either the complainant or person to whom the complaint is directed may have witnesses present at the discretion of the person presiding.

(iii) The written findings of the presidential appeal will be considered final. No further intra-institutional appeal exists.

(2) If desired, inquiries or appeals beyond the institutional level may be directed to: Regional Director, Office of Civil Rights, HEW, 1321 Second Avenue, Seattle, WA 98101; The Equal Opportunity Commission, 705 Second Avenue, Seattle, WA 98101; Human Rights Commission, 402 Evergreen Plaza Building, 7th and Capitol Way, Olympia, WA 98504.

[Statutory Authority: RCW 28B.50.140 and 34.02.353 [34.05.353]. WSR 15-

15-071, § 132J-300-010, filed 7/13/15, effective 8/13/15; Order 76-5, § 132J-300-010, filed 6/25/76.]

Certified on 10/25/2019 WAC 132

Rules Repeal

Presented by Deb Casey, Ph.D.
Vice President of Student Affairs
&
Godfrey Drake
Director of Judicial Affairs
Board of Trustees
January 20, 2022

Repeal of Chapter 132J–160 WAC, Refund of Tuition and Special Course/Program Connected Fees

- The College's refund policies for tuition, special courses, and program fees are not required to be codified in the Washington Administrative Code. Therefore, these state regulations are being repealed. The College will still maintain the current tuition and fee refund policies that can be found [Withdrawal & Refund Rules - Green River College](#). Those policies will remain in effect and are not being changed by the repeal of the rules in WAC.

Repeal of Chapter 132J-164 WAC, Buckley Family Educational Rights and Privacy Act Policy

- The College has obligations to comply with the Family Educational Rights and Privacy Act (FERPA), which is a federal law that protects the privacy of student education records under 20 U.S.C. 1232g and 34 C.F.R. Part 99. The requirements of FERPA are not required to be codified in the Washington Administrative Code. The College's policies for protecting education records and complying with FERPA can be found [Disclosure of Records - Green River College](#). Those policies will remain in effect and are not being changed by the repeal of the rules in WAC.

Emergency Title IX Rules Repeal: WAC 132J-300-010 Grievance procedure—Sex discrimination.

- This rule is part of the emergency Title IX rules changes that were adopted during the November BOT meeting but wasn't added to what was voted on so it couldn't be added to the emergency documents that were filed in November.
- This rule needs to be repealed to be in full compliance with the current Title IX changes.
- Statement of policy (as required by Section 86.8(a) of Title IX). Green River College is covered by Title IX prohibiting sex discrimination in education. It is the policy of Green River College to ensure equal opportunity without regard to sex in all areas of admission, education, application for employment, and employment.

Standard for Emergency Rules

- Under RCW 34.05.350 and for good cause finds:
 - That immediate adoption, amendment, or repeal of a rule is necessary for the preservation of the public health, safety, or general welfare, and that observing the time requirements of notice and opportunity to comment upon adoption of a permanent rule would be contrary to the public interest.
- That state or federal law or federal rule or a federal deadline for state receipt of federal funds requires immediate adoption of a rule.

BOT requests and approval

- The College requests the BOT to approve the proposed rules repeal of Chapter 132J–160 WAC and Chapter 132J-164 WAC
- Emergency updates to the College’s Student Conduct Code are needed to be compliant with federal regulations. The College requests the BOT to approve the proposed emergency Title IX rule repeal in Chapter 132J-130-010 WAC as emergency rule effective upon filing with the Office of the Code Reviser, to comply with federal Title IX regulations.
- See attached draft Rules repeal and emergency rule repeal that are requested by the College for approval.
- Once approved, these rules repeals and emergency rule repeal will go through the formatting and filing process with the Office of the Code Reviser. The College is also going through the permanent rule-making process, which will involve public and student input, before finalizing permanent rules.

Green River College

2021-2022
First Quarter Report
For the Period Ending September 30, 2021

Green River College
Operating Revenue: Budget vs Actual
For the Period Ending September 30, 2021

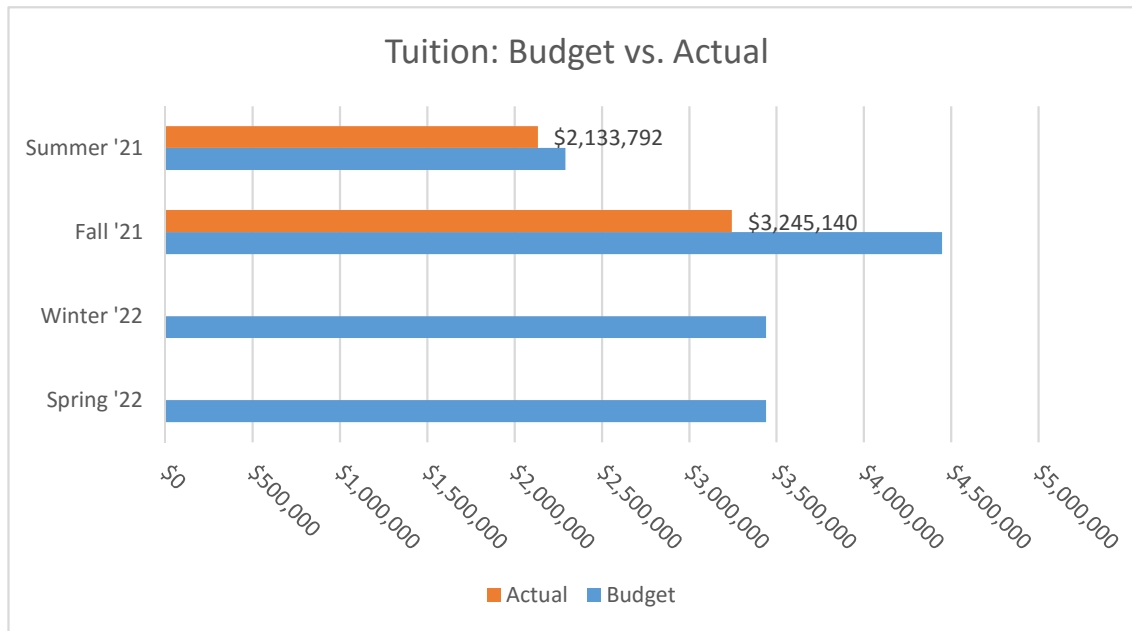
	Q-1 FY 20-21 Adjusted Budget	Q-1 FY 20-21 Revenue Actual	Q-1 FY 20-21 Act/Bud %	Q-1 FY 21-22 Adjusted Budget	Q-1 FY 21-22 Revenue Actual	Q-1 FY 21-22 Act/Bud %
Operating Revenue						
State Allocation	36,252,622	9,063,156	25%	35,960,654	8,990,164	25%
Potential Allocation Cuts	(5,528,772)	-	0%	-	-	0%
Lower Division Tuition	10,502,285	4,861,795	46%	11,824,030	4,458,435	38%
Upper Division Tuition	1,798,427	869,302	48%	1,798,427	902,729	50%
College Contributors & Transfers	14,648,212	36,698	0%	15,291,628	4,221,761	28%
Covid Related Funding	3,285,046	-	0%	6,000,000	-	0%
Fund Balance	9,956,299	-	0%	4,859,902	-	0%
Total Operating Revenue	70,914,119	14,830,951	21%	75,734,641	18,573,088	25%
College Contributors Total Revenue						
International Programs Revenue	10,896,850	5,007,389	46%	8,333,500	3,519,210	42%
Running Start Revenue	13,907,899	40.84	0%	15,453,221	226,691	1%
Open Doors Revenue	1,383,561	-	0%	1,208,511	280,521	23%
Total College Contributors	26,188,310	5,007,430	19%	24,995,232	4,026,422	16%

Green River College

Tuition: Budget vs Actual

For the Period Ending September 30, 2021

Tuition	FY 21-22	FY 21-22	FY 21-22
	Initial Budget	Revenue Actual	Act/Bud %
Summer '21	2,292,197	2,133,792	93%
Fall '21	4,447,658	3,245,140	73%
Winter '22	3,441,301	(8,785)	0%
Spring '22	3,441,301	(8,879)	0%
Total Tuition	13,622,457	5,361,267	39%



Green River College
Operating Expenditure: Budget vs Actual
For the Period Ending September 30, 2021

	FY 20-21 Adjusted Budget	FY 20-21 Rev & Exp Actual	FY 20-21 Act/Bud %	FY 21-22 Adjusted Budget	FY 21-22 Rev & Exp Actual	FY 21-22 Act/Bud %
Operating Revenue						
State Allocation	36,252,622	9,063,156	25%	35,960,654	8,990,164	25%
Potential Allocation Cuts	(5,528,772)	-	0%	-	-	0%
Lower Division Tuition	10,502,285	4,861,795	46%	11,824,030	4,458,435	38%
Upper Division Tuition	1,798,427	869,302	48%	1,798,427	902,729	50%
College Contributors & Transfers	14,648,212	36,698	0%	15,291,628	4,221,761	0%
Covid Related Funding	3,285,046	-	0%	6,000,000	-	0%
Fund Balance	9,956,299	-	0%	4,859,902	-	0%
Total Operating Revenue	70,914,119	14,830,951	21%	75,734,641	18,573,088	25%
Operating Expense						
Exempt/Administrators	9,029,607	2,108,690	23%	10,319,615	2,308,588	22%
Classified	9,046,284	1,912,378	21%	9,183,764	1,964,075	21%
Full Time Faculty & 1yr Temp	12,965,944	1,664,006	13%	13,288,533	1,907,433	14%
Adjunct Faculty	10,725,977	2,709,862	25%	11,600,517	2,561,625	22%
Hourly/Stipend	2,455,545	298,179	12%	2,223,610	443,731	20%
Student	34,088	227	1%	34,088	4,846	14%
Other Salaries	199,195	83,229	42%	199,195	96,791	49%
Benefits	14,950,100	3,192,564	21%	15,550,868	3,157,830	20%
Personal Services	192,182	43,195	22%	33,170	11,789	36%
Goods & Services	8,393,358	1,118,686	13%	9,466,866	1,321,351	14%
Travel	204,861	1,849	1%	201,972	5,227	3%
Equipment	746,378	71,824	10%	1,446,398	59,365	4%
Client Services	235,210	16,691	7%	449,192	16,770	4%
Debt Service	1,735,390	-	0%	1,736,853	-	0%
Total Operating Expenditure	70,914,119	13,221,381	19%	75,734,641	13,859,421	18%

Green River College
Operating Expenditure by Division: Budget vs Actual
For the Period Ending September 30, 2021

	FY 21-22 Adjusted Budget	FY 21-22 Rev & Exp Actual	FY 21-22 Act/Bud %
Operating Expense by Division			
Instruction			
Transitional Studies & Wellness	3,230,456	690,200	21%
Business & Trades	5,367,226	1,161,129	22%
Fine Arts, Math & Social Science	7,893,373	1,565,025	20%
English, Humanities, & Tutoring Center	5,696,065	1,133,752	20%
Technology, Health Science, Nursing, Education	5,684,272	1,444,497	25%
Science	3,954,029	855,246	22%
Library, Curriculum, & Media Services	1,500,346	417,629	28%
Branch Campus & Continuing Ed	990,513	164,762	17%
Worker Retraining	908,932	109,097	12%
Instruction Support	5,202,705	529,270	10%
	\$ 40,427,917	\$ 8,070,607	20%
Student Affairs			
Campus Life	965,518	179,682	19%
Enrollment Services	3,496,432	761,971	22%
Safety & Transportation	293,764	26,377	9%
Student Affairs Support	1,863,851	375,727	20%
Student Success & Retention	894,794	147,660	17%
	\$ 7,514,359	\$ 1,491,416	20%
Administration			
Administrative Support	3,277,551	181,581	6%
Business Services	2,951,373	746,007	25%
Debt Service	1,736,853	-	0%
Facilities	2,570,670	533,522	21%
Human Resources	1,507,811	319,517	21%
Information Technology	6,031,040	835,774	14%
Utilities	3,980,520	731,750	18%
	\$ 22,055,818	\$ 3,348,151	15%
Executive			
College Relations	1,517,841	266,759	18%
Development	845,208	203,371	24%
Executive Support	2,795,850	303,369	11%
Institutional Effectiveness	577,648	175,746	30%
	\$ 5,736,547	\$ 949,246	17%
Total Operating Expenditure by Division	\$ 75,734,641	\$ 13,859,421	18%

**Green River College
Budget Revisions
For the Period Ending September 30, 2021**

Budget Revision Summary

	Allocation Permanent	Allocation Temporary	Additional Funding	Total
Board Approved Operating Budget	75,668,235	-	-	75,668,235
Q1 - Revisions	66,406	-	66,406	66,406
Q2 - Revisions	-	-	-	-
Q3 - Revisions	-	-	-	-
Q4 - Revisions	-	-	-	-
Total Board Approved Operating Budget	75,734,641	-	66,406	75,734,641

Budget Revision Detail - Operating Funds

	Q1	Q2	Q3	Q4
Permanent Budget Revisions				
Guided Pathways Increase	7,459			
Menstrual Products	14,555			
Aerospace Enrollment Increase	59,060			
COP Adjustment	(25,274)			
HEET	232,000			
Opportunity Grant Increase	27,000			
Paraeducators	5,000			
Student Assistant Grant	159,379			
Goldstar Families	5,968			
Diversity Bill SB 5227	83,417			
Health Rate Allocation Change	(293,158)			
M&O Removal	(209,000)			
Total Perm Budget Revisions	66,406	-	-	-
Temporary Budget Revisions				
Total Temp Budget Revisions	-	-	-	-
Total Budget Revisions	66,406	-	-	-

Green River College
Capital Funds: Budget vs Actual
For the Period Ending September 30, 2021

	2021-2023 Authority to Spend	Q1 2021-2022 Actual Exp	2021-2023 Authorized Remaining
Local Capital			
Phase 2 - Std Aff. And Success	49,537	-	
AD Remodel	2,924,854	273,640	
Trades Welding Power Repair	374,649	281,636	
SA/Nursing/Science Bldg	71,745	-	
Total Local Capital	3,420,785	555,275	-
State Appropriation			
Program	1,093,000	9,521	1,083,479
Preservation (URF) - FY 21-23	805,000	9,521	795,479
Preservation (URF) FY 19-21	40,887	-	40,887
Facility	696,000	-	696,000
Roof	534,000	-	534,000
Minor to Operating	807,000	403,500	403,500
Total State Appropriation	3,975,887	422,542	3,553,345
Total Capital	7,396,672	977,817	3,553,345

Green River College
Self Support and Auxiliary: Revenue vs Expenditure
For the Period Ending September 30, 2021

	FY 21-22 Beginning Balance	FY 21-22 Lost Revenue CARES	FY 21-22 Revenue Actual	FY 21-22 Expense Actual	Q1 21-22 Ending Balance
Self Support					
Instructional Fees (Co-Op)	2,125,641		373,698	301,483	2,197,856
Continuing Education/Branch Campus	833,694		590,423	410,751	1,013,366
Distance Education	1,555,912		245,825	176,164	1,625,573
Special Services Fee	531,357		44,878	55,692	520,543
Application/Grad/Assessment Fee	569,077		125,019	110,311	583,785
Study Abroad	418		4,050	-	4,468
Misc. Self Support	11,659,042		313,074	875,908	11,096,209
Total Self Support	17,275,141		1,696,968	1,930,309	17,041,800
Auxiliary					
Technology Services	1,315,902		-	7,246	1,308,656
Printing & Photo Copy Services	785,926		5,305	20,796	770,435
Motor Pool	110,429		3,277	(1,944)	115,650
Bookstore	2,304,159	356,507	379,147	540,491	2,499,322
Parking & Transportation	683,582		369,804	37,099	1,016,286
Conference Services	(662,570)	846,300	33,913	141,130	76,513
Total Auxiliary	4,537,429	1,202,807	791,445	744,818	5,786,863
Other					
Technology Fee	533,433	-	393,578	197,880	729,130
Student Services & Activities Fee	6,985,942	-	930,144	273,374	7,642,712
Total Other	7,519,375	-	1,323,721	471,254	8,371,842

**Green River College
Designated Funds
For the Period Ending September 30, 2021**

Reserve		<u>Ending Balance June 30, 2021</u>	<u>Activity & Commitments</u>	<u>Beginning Balance July 1, 2022</u>
	Board Reserve	7,091,412	468,771	7,560,183
	International Programs Reserve	7,185,273	(2,250,991)	4,934,282
	Running Start Reserve	7,584,140	(148,897)	7,435,243
		<u>21,860,825</u>		<u>19,929,708</u>
Dedicated Funds		<u>Ending Balance June 30, 2021</u>	<u>Activity & Commitments</u>	<u>Beginning Balance July 1, 2021</u>
	Building & Capital Asset Fund	3,549,974	-	3,549,974
	10% Contribution		2,473,905	2,473,905
	5% to IT		(123,695)	(123,695)
	Total Building & Capital Asset Fund		<u>2,350,210</u>	<u>5,900,184</u>
	CTC Link Implementation	600,849		600,849
	Increased Funding		1,587,245	1,587,245
	Project Expense		(298,216)	(298,216)
	Total CTC Link Implementation	<u>-</u>	<u>(298,216)</u>	<u>1,889,878</u>
	IT Infrastructure	887,176		887,176
	5% Building Asset Fund to IT		123,695	123,695
	Other Revenue		(57,650)	(57,650)
	Total IT Infrastructure	<u>-</u>	<u>123,695</u>	<u>953,221</u>

Student Report
January 20th , 2021



ASGRC Executives 2021-2022



- Shah Asraff Khan (Ash)
- Tygerr Recchia
- Abigael Amelia



ASGRC Vice President Tygerr Recchia


- So everyone may or may not remember however Caven Lee our previous Vice-President had to step down from his position due to Military Service obligations. Following The ASGRC by laws Tygerr Recchia was elected to take the place of Caven Lee
- Previous the Chief Justice

ASGRC 2021-2022 Executive



ASGRC **Chief Justice** **Abigael Amelia**

- Newly elected Chief Justice who replaced Tygerr Recchia when she had to move up to vice president to replace Caven lee.
- Is currently full time student majoring in applied math.
- She is currently on her second year in Green River College.
- Also the Vice President for the Asian Student Union.



ASGRC 2021-2022 Executive

- ASGRC is currently working hard to obtain feedback from students and put together a good report for our student legislative meetings coming up.
- We are also currently working to continue on with our resource event starting off with the Benefits Hub.

2022			
<i>Event/Meeting</i>	<i>Date(s)</i>	<i>Time</i>	<i>Location</i>
Board Meeting	1/20/2022	4:30pm	TBD
ACT Winter Legislative Contact Conference	1/25/2022	8:45am to 12:15pm	Zoom
ACCT National Legislative Summit	2/6 to 2/9	4 days	Washington DC
Board Meeting	2/17/2022	4:30pm	Zoom
Trustee Tuesday	3/8/2022	TBD	TBD
Tenure Meetings	3/11 to 3/16 (tbd)	TBD	TBD
Board Meeting	3/17/2022	4:30pm	TBD
Trustee Tuesday	4/12/2022	TBD	TBD
Board Meeting	4/21/2022	4:30pm	TBD
Board Meeting	5/19/2022	4:30pm	TBD
Trustee Tuesday	6/14/2022	TBD	TBD
Board Meeting	6/16/2022	4:30pm	TBD
Commencement	6/17/2022	5:00pm	TBD
Trustee Tuesday	7/12/2022	TBD	TBD
Board Meeting	7/21/2022	4:30pm	TBD
Annual Board Retreat	8/3/2022	All Day	TBD
Board Meeting (usually cancel)	8/18/2022	4:30pm	TBD
Trustee Tuesday	9/13/2022	TBD	TBD
Board Meeting	9/15/2022	4:30pm	TBD
Board Meeting	10/20/2022	4:30pm	TBD
ACCT Leadership Congress	10/26 to 10/29	4 days	New York, New York
Board Meeting	11/17/2022	4:30pm	TBD
Trustee Tuesday	12/13/2022	TBD	TBD
Board Meeting	12/15/2022	4:30pm	TBD