



**NOTICE OF MEETING SPECIAL MEETING**

BOARD OF TRUSTEES COLLEGE DISTRICT NO.10  
Green River College, Auburn, Washington  
**December 12, 2024**

The Board of Trustees of College District No. 10 will hold a special meeting on Thursday, December 12, 2024 at 4:30p.m. Jackie Boschok, Board Chair, will preside. Attendance is available in-person in the Zgolinski Center Board Room or via zoom at: <https://us02web.zoom.us/j/84440120382> Meeting ID 844 4012 0382 Passcode 98092.

<b>TIME (approximate)</b>	<b>TOPIC</b>	<b>PRESENTER</b>	<b>TAB</b>
4:30pm	<b>CALL TO ORDER</b>	Chair Boschok	
	<b>ROLL CALL</b>		
	<b>PUBLIC COMMENT</b>		
	<b>CELEBRATING SUCCESS</b>		
4:35pm	Student Support at Holman Library	Jennifer Dysart Katie Cunnion Jody Segal Amanda Chin Jennifer Rohan Marji Mackenzie	Celebrating Success
4:45pm	<b>APPROVAL OF MINUTES</b> November 21, 2024	Chair Boschok	Minutes
	<b>CORRESPONDENCE</b> If needed		Correspondence
	<b>INTRODUCTIONS</b> None		Introductions
	<b>REPORTS TO THE BOARD</b>		
4:50pm	NOAA Grant	Tsai-En Cheng	TAB A
	<b>STANDING REPORTS</b>		
5:00pm	Student Report	Isiah (Zai) Watson	TAB B
5:10pm	Equity & Diversity Report	Kit Alston	TAB C
5:20pm	College Council Report	Tamara Shilipetar	TAB D

5:30pm	Faculty Report	Dave Norberg	TAB E
	Classified Staff Report	NO REPORT	
5:40pm	President's Report	Suzanne Johnson	TAB F
	<b>EXECUTIVE SESSION</b>		
	If needed		
5:50pm	<b>ACTION RECOMMENDATIONS</b>	Chair Boschok	ACTION
	SUSI Grant		
	NOAA Grant		
	<b>TRUSTEES ASSOCIATION</b>	Chair Boschok	Trustees Association
	If needed		
	<b>OTHER BUSINESS/PUBLIC COMMENT</b>		
5:55pm	Upcoming Activities/Meetings	Chair Boschok	Other Business
6:00pm	<b>ADJOURNMENT</b>		

If you need disability related accommodations to make this event accessible, please contact Human Resources at 253-833-9111, ext. 2600; TTY 253-288-3359; or by email at [hr@greenriver.edu](mailto:hr@greenriver.edu).

Green River College is an equal opportunity educator and employer. Learn more at [www.greenriver.edu/accessibility](http://www.greenriver.edu/accessibility).

**BOARD OF TRUSTEES  
2023-2024  
STATEMENT**



Leading with equity, we collectively govern to carry out our legal responsibilities by creating policies, providing oversight, and evaluating progress of the strategic plan. Guided by community, we ensure that students have a quality, relevant learning experience that maximizes their potential for success.



## GRC EQUITY-CENTERED STRATEGIC PLAN GOALS



## BOARD OF TRUSTEES 2023-2024 GOALS

### Success for All Students

A

The Board will monitor the progress of student success outcomes by reviewing the dashboards quarterly.

### Excellence in Teaching and Learning

B

The Board will ensure that student metrics and benchmarks provide an opportunity to make data-driven decisions for improvement.

### Responsive Educational Programs and Support Services

C

The Board will support the commitment to on-going EDI professional learning for all College employees and trustees.

### Integrated and Effective Organizational Structure, Systems, and Processes

D

The Board will review board policy and procedures to ensure they support the commitment to becoming an anti-racist college.

### Accessible and Responsive Facilities and Technology

E

The Board will continue to develop forward thinking policies and provide fiduciary oversight to ensure institutional sustainability, growth, and capacity-building.

### Impactful Community Connections

F

The Board will advance community partnerships with local school districts, business and industry partners, and local organizations.





# Student Support @ Holman Library

# An HL Snapshot

## Startup Support

Getting Started & Technology

Curriculum & Class Materials

## Study Support

Special Collections

Third Spaces

## Academic Support

Library Instruction

Reference Assistance & Guides



# Getting Started at GRC & Technology Help

## Hours of Operation

### FALL 2024 HOURS

Monday - Thursday

7:30 a.m. - 9:00 p.m.

Friday

7:30 a.m. - 6:00 p.m.

Saturday and Sunday

2:00 p.m. - 6:00 p.m.

Open in evenings...

on weekends...

...and even select times during quarter breaks for new students, tours, and IDs!



Technology checkouts...

and troubleshooting...

...in close partnership with IT staff & the Student Help Desk!

(**New** for Fall 2024: SHDE training to support textbook lookup)



# Curriculum & Class Materials

## OER classes @ GRC

Year	Classes	Students	Savings
2023-24	740	11,418	\$376,794
2022-23 (missing SP)	407	6,321	\$208,593
2021-22 (SP only)	143	2,084	\$68,772

\*based on estimate of \$33 per student, per class - [National Association of Campus Stores \(NACS\) research](#)



GRC Class Sets

- GRC Class Sets
- Level 1
- Level 2
- Level 3
- Level 4
- Level 5
- Level 6
- Level 7
- Alphabetical List of Basic Skills Class Sets
- Class Sets of GRC "One Book" Selections
- Find Help @ GRC

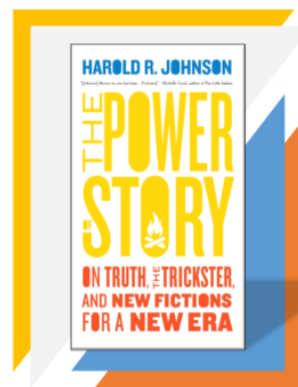
**Reading**

**Our Own Stories: Readings for Cross-Cultural Communication** by Norine Dresser  
 Call Number: Basic Skills -- Reading -- Level 4 -- 428.64 O93  
 ISBN: 0201846705  
 Publication Date: 1995  
 A collection of essays that "presents cultural issues through the eyes of students." Topics include food taboos, body language, attitudes toward aging, stereotypes, etc.  
 Basic Skills -- Reading -- Level 4 -- 428.64 O93  
**76 copies in Basic Skills**

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**At Home in Two Lands** by William P. Pickett  
 Call Number: Basic Skills -- Reading -- Level 4 -- 428.64 P597a 2007  
 ISBN: 9781413027303  
 A "reader and word-study text. It also serves as a springboard to discussion and is accompanied by a list of topics for written or oral presentations."  
 Basic Skills -- Reading -- Level 4 -- 428.64 P597a 2007  
**58 copies.**

### The Power of Story: On Truth, the Trickster, and New Fictions for a New Era



In *The Power of Story*, Johnson explains the role of storytelling in every aspect of human life, from personal identity to history and the social contracts that structure our societies, and illustrates how we can direct its potential to re-create and reform not only our own lives, but the life we share. Companionable, clear-eyed, and, above all, optimistic, Johnson's message is both a dire warning and a direct invitation to each of us to imagine and create, together, the world we want to live in.

-From the *Biblioasis Literary Press*, Description & Review (cited below)

One Book

# ONBOOK

ONE GREEN RIVER COLLEGE

**Welcome to the One Book Guide**

This guide was created to feature One Book events and to help us learn more about the complex of issues, featured in the tabs on the side menu, connected to this year's One Book.

**Free Books for Students**

While our supply lasts, any current GRC student may pick up a free copy of *The Power of Story* at the Holman Library circulation desk.





# Special Collections



Basic Skills

Essential College Skills

Diversity, Equity, and Inclusion

Cookbooks

Young Adult  
Fiction

Graphic  
Novels

"The Current" Student Newspaper Archive



# Third Spaces



Welcome!  
**CHOOSE YOUR ZONE TODAY**  
this is a:

Active, cooperative, respectful

**CONVERSATION ZONE**

muted, relaxed, respectful

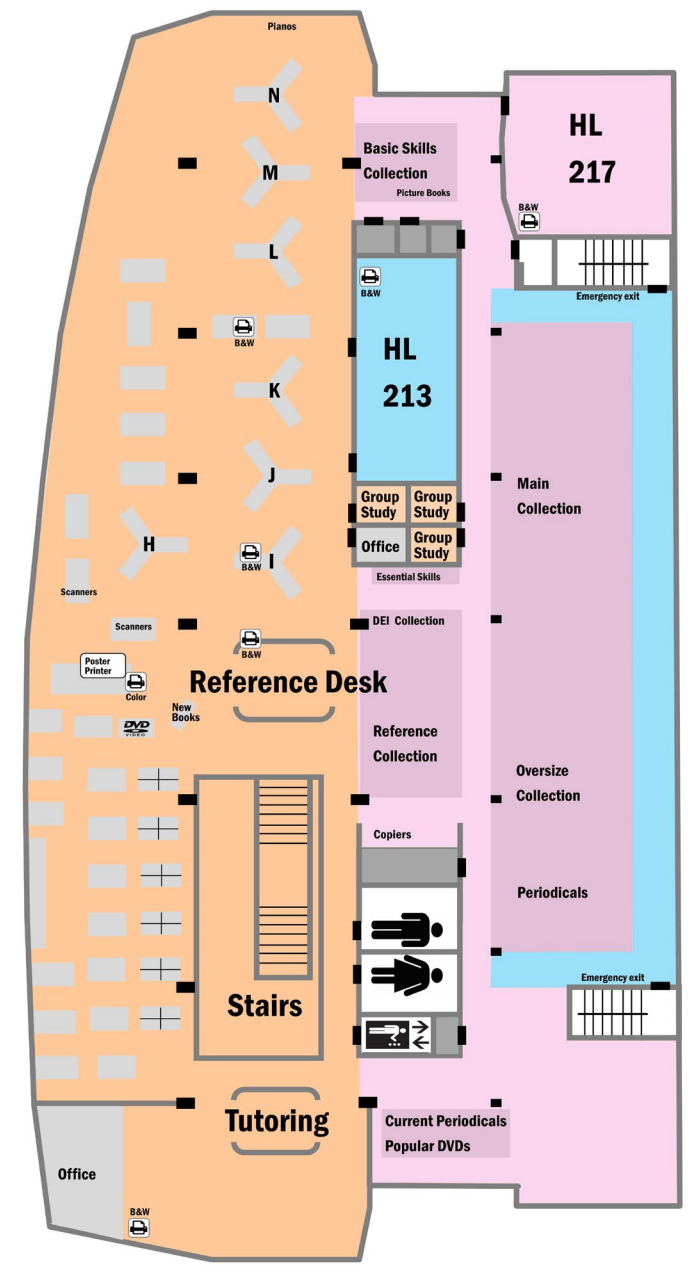
**WHISPER ZONE**

still, focused, respectful

**SILENT ZONE**

**DIGITAL MEDIA LAB @ The Holman Library**



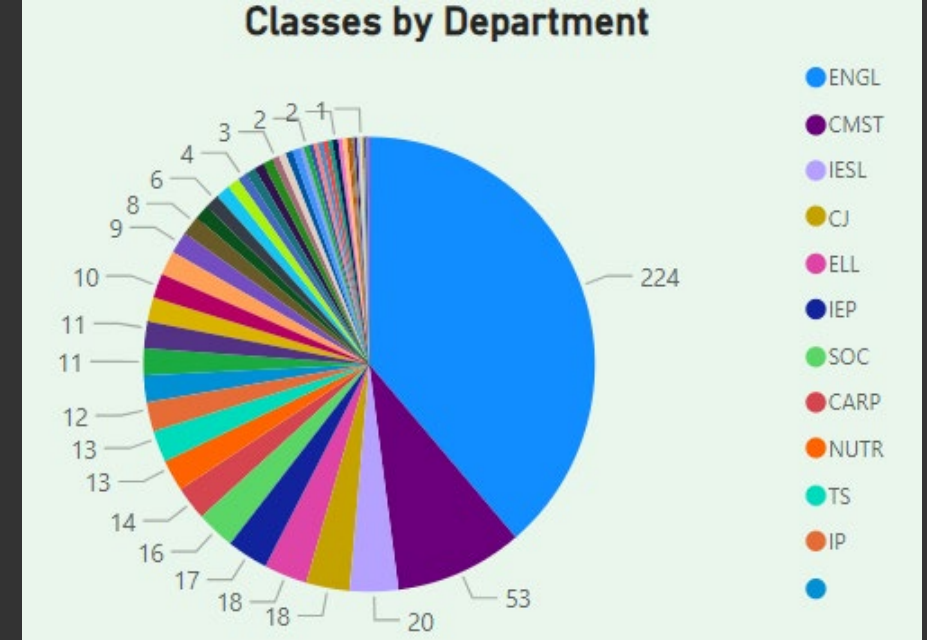


# Library Instruction

Between 2019-2024, librarians have taught:

- 12,000+ students
- 579 classes
- 900+ sessions (many classes meet multiple times with their librarians to develop their research)

Source: [Librarian Instruction dashboard](#)



"For me, the research process can be a bit stressful at times. It is hard for me to look at my computer and see a million tabs open. However, this class has helped me with this because it gave me ways to organize this to not feel so overwhelmed. ...I have already started using the tools and knowledge this class has given me for my English 101 class and I feel better going into my other classes with what this class has taught me."



# Reference Assistance & Guides

We help students with thousands of questions in the library through multiple reference modalities:



Anytime at the desk



Phone



Email



24/7 Chat



Appointments

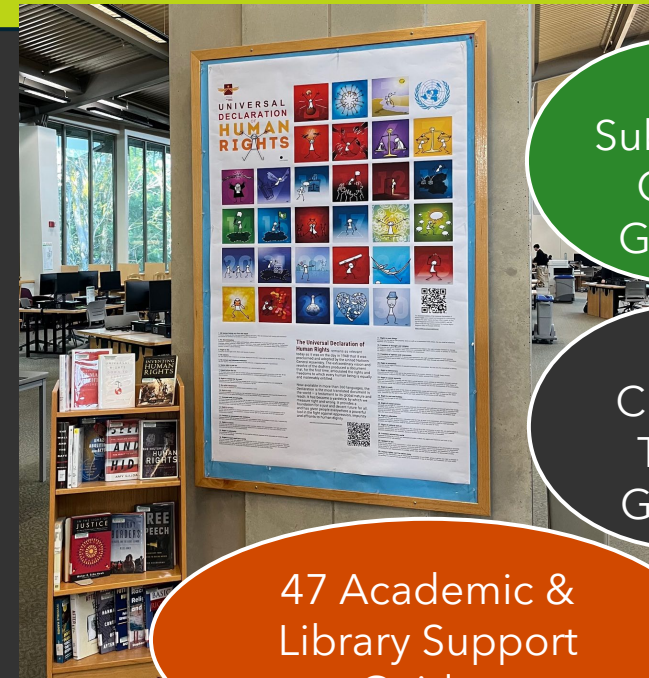


Online Guides

Some of the questions students ask us...

- How do I find my instructor's email? And where is my class meeting?
- What are the statistics on how many pregnant people are currently incarcerated?
- Does GRC offer Certified Nursing Assistant classes? Who do I talk to?
- How do I compare magical realism in Gabriel Garcia Marquez' *One Hundred Years of Solitude* with the same device in the film *The Shape of Water*?
- How do you cite output from *ChatGPT* in APA format?

12/12/2024 TAB CELEBRATING SUCCESS



261  
Subject &  
Class  
Guides

19  
Current  
Topic  
Guides

47 Academic &  
Library Support  
Guides



# What our students say about us...

"As a student who has been taking classes at Green River College for two years now, and as someone who is about to graduate with my AA, I would say that the Holman Library is a wonderful place for students who need help to complete their tasks... I honestly cannot think of a single thing that the Holman Library can improve on, and as I am about to graduate with my AA, it has been an honor for me to be a part of a great community of people who are more than willing to help others and guide them to be the most productive versions of themselves."

-Holman Library 2024 Student Survey response to

*"Please share with us any comments or suggestions you have on library experiences that could be improved"*



COLLEGE DISTRICT NO.10

Green River College  
Auburn, Washington  
November 21, 2024

The Board of Trustees of Green River College District No. 10 held a regular meeting at 4:30 p.m. on November 21, 2024 in the ZC Boardroom and virtually via Zoom, ID #: 844 4012 0382. Board Chair Boschok presided.

**4:30 p.m. Regular Meeting**

**TRUSTEES**

Chair Jackie Boschok  
Elaine Chu  
Sharonne Navas  
Jennifer Ramirez Robson

**STUDENTS/STAFF/GUESTS**

Marwa Almusawi  
Kit Alston  
Whitney Boswell  
Miebeth Bustillo-Booth  
Beth Carter  
Tsai-En Cheng  
John Clark  
Lara Cooper  
dani crivllo-chang  
Phil Denman  
Anne Dolan  
Sky Dowling  
Neil Duldulao  
Yoav Duman  
Catherine Duva  
Jennifer Dysart  
Sarah Edwards  
Rolita Flores Ezeonu

**STUDENTS/STAFF/GUESTS**

Dan Ferguson  
Jamie Fitzgerald  
Callae Frazier  
Tsega Gaim  
Georgina Garretson  
Christie Gilliland  
Eric Jon Greer  
Ryan Hawes  
Kirsten Higgins  
Jaeney Hoene  
Suzanne Johnson  
Eunjin Kim  
Joan King  
Nancy Kremer  
Mason LaMonica  
David Larsen  
Kara LaValley  
Samuel Le  
Aaron Leavitt  
Marji MacKenzie  
Candice Mihaila  
Rochelle Mitchell  
Andres Montano Leal  
Lindsey Morris

**STUDENTS/STAFF/GUEST**

Suzanne McCudden  
Ajay Narayanan  
Dave Norberg  
Elizabeth O'Connor  
Shawn Percell  
Luu Phan  
Teague Rabkin  
Jennifer Rohan  
Leilani Salu  
Amanda Schaefer  
Shannon Sharpe  
Heidi Sheneberger  
Lea Ann Simpson  
Lindsey Smith  
Janee Sommerfeld  
Wendy Stewart  
Elaine Stricklin  
Leo Studach  
Mark Thomason  
Zai Watson  
Jenny Wheeler  
Ariadne Wilber  
And others who chose not to sign-in

**ROLL CALL**

The meeting opened at 4:31 p.m. with Chair Boschok, Vice Chair Navas, Trustee Ramirez Robson, and Trustee Chu, present. Trustee Pierini was absent and excused.

PUBLIC COMMENT

Rochelle Mitchell provided public comment regarding budget. A copy of the public comment is attached.

CELEBRATING SUCCESS

*Office of Diversity, Equity and Inclusion (ODEI)*

Director of ODEI, Marwa Almusawi; AANAPISI Project Director, Joan King; and Assistant Director of ODEI, Leilani Salu, provided an overview of the great work happening in ODEI. A copy of the Power Point presentation is attached from TAB Celebrating Success.

MINUTES

It was moved by Trustee Ramirez Robson and seconded by Vice Chair Navas, that the Board of Trustees of College District No. 10 approve the meeting minutes of October 17, 2024, as distributed. Motion passes.

CORRESPONDENCE

*No Correspondence*

INTRODUCTIONS

*No Introductions*

REPORTS TO THE BOARD

*Title IX Revisions*

Dean of Enrollment and Completion, David Larsen and Director of Judicial Affairs and Compliance, Shawn Percell, presented an overview of the Title IX Revision process and timeline with a request for action to continue the supplemental sex discrimination student conduct code and procedures (WAC 132J-126-500 through -570, adopted under the emergency rules and amendments process outlined in RCW 34.05.350 by this board on July 29, 2024. This action is requested to occur during this meeting. A copy of the Power Point presentation is attached under TAB A.

*SUSI Grant*

International Education Program Manager, Andres Montano Leal and International Education Program Advisor, Beth Carter, provided an overview presentation of the Study of the U.S. Institutes (SUSI) Grant with a request to accept the grant monies in the amount of \$252,000 annually for three years (2025-2027), for a total of \$756,000. This action will take place at the December board meeting. A copy of materials provided is attached under TAB B.

STANDING REPORTS

*Student Report*

ASGRC President, Isiah (Zai) Watson provided a verbal student report with an introduction of new ASGRC Marketing Coordinator, Eunjin Kim. Eunjin shared appreciation for having this position to connect with other students to create more opportunity for student involvement on campus.

STANDING REPORTS CONTINUED

*Equity & Diversity Report*

No Report

*College Council Report*

No Report

*Faculty Report*

United Faculty President, Dave Norberg and Instruction Council Co-Chair, Amanda Schaefer, provided the Faculty Report. A copy of each of their statements is attached under TAB E.

*Classified Staff Report*

No Report

*President's Report*

President Johnson provided a verbal President Report. President Johnson shared that we will support for our DACA students and further communication will come before the end of the quarter. President Johnson went on to discuss the college budget and next steps. In summary, there is a significant gap the college needs to cover in the current budget, and the most efficient way to do this is through hiring freezes, reduction in travel and discretionary spending. The College will face an anticipated \$14.2 million short fall that will need to be addressed in our 25-26 budget. The Executive Team is working to complete a comprehensive set of FAQs' and a fiscal sustainability website where continuous communication will be made. President Johnson thanked staff and faculty who have asked for information, a plan, and desire to help find solutions. Working together will be essential to staying true to our values and mission. Trustees thanked President Johnson for her leadership and transparency through this difficult time and ensured there will be intentional participation in the budget process.

EXECUTIVE SESSION

No Executive Session

BOARD ACTION

It was moved by Trustee Chu and seconded by Trustee Ramirez Robson that the Board of Trustees of Community College District No. 10 approve the 2025 Schedule of Board Meetings, as attached. Motion passes.

It was moved by Vice Chair Navas and seconded by Trustee Chu that the Board of Trustees of Community College District No. 10 approve the continuation of the supplemental sex discrimination student conduct code and procedures (WAC 132J-126-500 through -570), adopted under the emergency rules and amendments process outlined in RCW 34.05.350 by this board on July 29, 2024, to remain in effect for an additional 120 days or until the permanent rulemaking process is completed, whichever comes first. A copy of this request is under TAB A. Motion passes.



TRUSTEES ASSOCIATION

Chair Boschok will speak with Trustee’s individually to determine how to approach attendance at the ACCT Conference in February of 2025.

OTHER BUSINESS/PUBLIC COMMENT

Ajay Narayanan provided public comment. Ajay shared that the College is doing a lot of things right and enrollments are growing. The decision to freeze hiring caused surprise because it could result in turning students away. Ajay would like to know how we are going to balance a budget by cutting a revenue stream and opportunity for students.

A list of upcoming activity dates was provided and is attached under other business.

ADJOURNMENT

There being no further business, it was moved by Vice Chair Navas, seconded by Trustee Ramirez Robson, that the Board of Trustees of College District No. 10 adjourn its meeting of November 21, 2024 at 6:03 p.m. Motion passes.

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Jackie Boschok, Chair  
GRC Board of Trustees

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Suzanne McCudden  
Secretary to the Board of Trustees

# **National Oceanic and Atmospheric Administration (NOAA) 2023 Inflation Reduction Act Climate Ready Workforce for Coastal and Great Lakes States, Tribes and Territories Initiative**

## **Summary of Grant:**

NOAA's 2023 Inflation Reduction Act Climate Ready Workforce for Coastal and Great Lakes States, Tribes and Territories Initiative has offered a four-year, \$349,045 grant to Green River College for our Natural Resources program. This is a subaward to GRC as part of a \$9.3 million grant to the Washington State Board for Community and Technical Colleges (SBCTC).

The object of this NOAA initiative is to meet the emerging and existing needs of employers while helping workers find high quality jobs, by investing in workforce training focused on climate resilience concepts, principles, and techniques and implementation, and ensuring direct hire or promotion into jobs related to climate resilience with an emphasis on training and hiring in place, especially to benefit underserved communities.

Over the next four years, SBCTC will use grant funds to support the "Tribal Stewards Program," a project to cultivate a new generation of Tribal leaders and non-Tribal environmental co-stewards skilled in natural resources management. Partners include six community and technical colleges (including Green River College), five Tribal nations, seven employers, Evergreen State College, NOAA-affiliated University of Washington's Climate Impacts Group, and the Office of the Washington State Climatologist.

The adverse impacts of climate change disproportionately affect the ecological resilience, cultural practices, and health of Indigenous Tribes. Recognizing the importance of Tribal sovereignty and self-determination in responding to these challenges, the Tribal Stewards Program will champion Tribal leadership and co-stewardship, prioritizing the integration of Tribal knowledge systems and community values into climate resilience strategies. Historical barriers, stemming from settler colonialism, have hindered Tribal leadership in natural resource careers, exacerbating disparities in access to education and career advancement within their traditional territories. The Tribal Stewards Program will dismantle these barriers by establishing Indigenized education pathways and workforce development initiatives that prioritize place-based employment and Tribal leadership.

Key objectives of the Tribal Stewards Program include enhancing existing natural resources programs to offer clear career guided pathways with a Tribal focus, recruiting and supporting more Tribal students, integrating essential workforce skills in climate resilience and co-stewardship into the curriculum, and fostering collaboration with Tribal employers to ensure quality employment outcomes.

## **Motion Requested:**

I move that the Board of Trustees of Community College District No. 10 accept the subaward to Green River College from the Washington State Board for Community and Technical Colleges, as described. The total value of this subaward is anticipated to be \$349,045 over the approximately four-year grant period of October 1, 2024 – July 31, 2028.

# Climate Ready Workforce for Coastal and Great Lakes States, Tribes and Territories Initiative



- ▶ **Purpose:** This program will meet the emerging and existing needs of employers while helping workers find high quality jobs, by investing in workforce training focused on climate resilience concepts, principles, and techniques and implementation, and ensuring direct hire or promotion into jobs related to climate resilience with an emphasis on training and hiring in place, especially to benefit underserved communities.
- ▶ **Project:** Tribal Stewards Program
- ▶ **Awarded to:** Washington State Board for Community and Technical Colleges (SBCTC)
- ▶ **Amount to GRC:** \$349,045. Start date: October 1, 2024. End date: July 31, 2028.
- ▶ **Led by:** Natural Resources
- ▶ **Goals (as a statewide coalition):**
  - ▶ 1. Enhance Natural Resources programs to offer clear career guided pathways with a Tribal focus.
  - ▶ 2. Recruit and support more Tribal students.
  - ▶ 3. Integrate essential workforce skills in climate resilience and co-stewardship into curriculum.
  - ▶ 4. Foster collaboration with Tribal employers to ensure quality employment outcomes.
- ▶ **Other Key Partners:** five community and technical colleges, five Tribal nations, seven employers, Evergreen State College, NOAA-affiliated University of Washington Climate Impacts Group, and the Office of the Washington State Climatologist.

# Requests For Approval

- ▶ BSR-1: The Board of Trustees reserves unto itself the authority to enter into major contracts, other than public works contracts, for amounts in excess of \$100,000
- ▶ For your consideration, acceptance of a grant of NOAA funding subawarded from SBCTC to Green River College in the amount of \$349,045.

**2024/25 Upcoming Events, Meetings and Conferences**

Board Meeting	12/12/2024	4:30pm	Board Room & Zoom
ACT Trustee Tuesday	1/14/2025	8:00am	Zoom
Legislative Hill Climb	1/30/2025	All Day	Olympia
ACCT NLS	February 9-12, 2025	4 days	Marriot Marquis, WA DC
Board Meeting	1/16/2025	4:30pm	Board Room & Zoom
Board Meeting	2/20/2025	4:30pm	Board Room & Zoom
ACT Trustee Tuesday	3/11/2025	8:00am	Zoom
ACT Trustee Tuesday	4/8/2025	8:00am	Zoom
Board Meeting	4/17/2025	4:30pm	Board Room & Zoom
Board Meeting	5/15/2025	4:30pm	Board Room & Zoom
ACT Spring Conference	May 22-23, 2025	2 days	Spokane - Davenport Grand Autograph Hotel
Student Showcase	6/11/2025	8am to 3pm drop in	Student Union
Board Meeting	6/12/2025	4:30pm	Board Room & Zoom
Commencement	6/18/2025	TBD	TBD
Board Meeting	7/17/2025	4:30pm	Board Room & Zoom
Board Retreat	8/6/2025	8am to 4pm	TBD
Board Meeting	9/18/2025	4:30pm	Board Room & Zoom
Board Meeting	10/16/2025	4:30pm	Board Room & Zoom
ACCT Leadership Congress	October 22-25, 2025	4 days	New Orleans, Marriott and Sheraton
Board Meeting	11/20/2025	4:30pm	Board Room & Zoom
Board Meeting	12/11/2025	4:30pm	Board Room & Zoom
ACCT Leadership Congress	October 21-24, 2026	4 days	Chicago, Hyatt Regency

## **SUSI Grant- Madeleine K Albright Young Women Leaders Program**

### **Summary of the Grant:**

The Study of the US Institute (SUSI) grant comes from the US Department of State, and it funds the Madeleine K Albright Young Women Leaders Program at Green River College. This is a five-week intensive Summer academic institute which focuses on women's leadership and environmental issues. Participants live with host families and engage in classroom studies on women & gender, US culture & history, public speaking, and grant writing on the GRC campus; hear guest speakers; engage in community service projects; travel to a conference in Washington, DC; and go on an environmental field studies tour of the Olympic Peninsula in Washington state.

The grant funds all expenses for the program, both during the program and during planning throughout the year. This includes personnel, transportation, meals, lodging, admissions to various field trip sites, and supplies & equipment to support the administration of the program.

The main aims and objectives of the SUSI Albright Young Women Leaders Program:

1. Provide participants with instructional and experiential activities, including excursions and a study tour focused on the themes of leadership, environmental issues, and social change.
2. Give participants a better understanding of women's issues, U.S. history, environmental issues, U.S. contemporary life, politics, society and culture by closely examining America's foundational principles, underlying values, and supporting institutions.
3. Expose participants to models of successful female leadership.
4. Provide opportunities for participants to interact with Americans from a variety of backgrounds, including activities where they can share their own cultures and experiences.
5. Help participants gain an understanding of how important it is to be an agent of change.
6. Provide opportunities to develop skills which will transfer to the participants' home context and influence their future careers as leaders in their communities.
7. Provide an opportunity for participants to initiate follow-on projects back home to demonstrate what they have learned, especially in terms of economic empowerment, social change and environmental justice/leadership.

### **Motion Requested:**

I move that the Board of Trustees of Community College District No. 10 accept the SUSI Grant, as described. The total value of this award is anticipated to be \$252,000 each year over the three-year grant period of 2025-2027.



# Study of the U.S. Institutes

Madeleine K. Albright  
Young Women Leaders Program

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Hosted by  
the Women's Global Leadership Consortium





# Request For Approval

- BSR-1: <sup>11/21/2024 TAB B</sup> The Board of Trustees reserves unto itself the authority to enter into major contracts, other than public works contracts, for amounts in excess of \$100,000.
- For your consideration we request acceptance of the SUSI grant in the amount of \$252,000 annually for three years (2025-2027), for a total of \$756,000.