



ENROLLMENT SERVICES RESIDENCE QUESTIONNAIRE AND CHECKLIST

greenriver.edu/enrollment • (253) 833-9111 Ext. 2500 • 12401 SE 320th St., Auburn, WA 98092

Directions: Please print clearly and answer each question. Incomplete or illegible forms cannot be considered and will be returned. Falsification or intentionally erroneous information is subject to perjury under the laws of the State of Washington, RCW 9A.72.085. All information will be kept confidential in accordance with the Family Educational Rights and Privacy Act of 1974. Once a domicile is established in Washington, it must continue for one year before you are eligible for resident tuition.

SECTION 1

Name (Last, First, MI)		Phone Number		FOR OFFICE USE ONLY
Address (Street, City, State, Zip)		Student ID Number		
Email Address	Birth City, State, Country	Birth Date	Age	
1. Last high school attended: _____ State _____ Year Graduated _____				
2. For what term are you now seeking residence classification? Year 20____ <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer				Type _____
If you have previously applied at this institution for a change in residence status, indicate: Term _____ Year _____				Status <input type="checkbox"/> DEP <input type="checkbox"/> INDEP
3. Class Standing: <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Professional School: _____				Today's Date _____
4. At this Institution, you are or will be enrolled as a: <input type="checkbox"/> New Student <input type="checkbox"/> Continuing Student <input type="checkbox"/> Returning Former Student If continuing or former student, give number of credit hours for which you were registered during each of the last three terms and identify each term by session and year: Credits _____ Term _____ Year _____ / Credits _____ Term _____ Year _____ / Credits _____ Term _____ Year _____				Effective Date _____
5. Country of citizenship: _____ If not USA, answer 5a, 5b and 5c below. Note: An immigrant refugee, and the spouse and dependent children of such refugee, may be exempted from paying the nonresident tuition fees differential if the refugee (a) is on parole status, (b) has received an immigrant visa, or (c) has applied for U.S. citizenship.				<input type="checkbox"/> Resident <input type="checkbox"/> Non-Resident
5a. Do you hold permanent or temporary resident immigration status? <input type="checkbox"/> Yes <input type="checkbox"/> No				
5b. Do you hold "Refugee-Parolee," "Conditional Entrant" or PRUCOL status? <input type="checkbox"/> Yes <input type="checkbox"/> No				Residence Classification Officer _____
5c. Do you hold a visa classification of A, E, G, I, K or L? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If yes to 5a, 5b, or 5c above, you must attach a copy of both sides of Resident Alien Card, Form I-94, or other documentation. (If you are not a citizen of the United States and do not hold permanent or temporary resident immigration status, "Refugee-Parolee", "Conditional Entrant", PRUCOL status or an A, E, G, I, K or L visa, you cannot be classified as a resident.)				
6. Have you received financial assistance from a state governmental unit or agency during the past twelve months? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, indicate state, agency, type of assistance, disbursement dates, etc. _____				
7. Will you be receiving state financial assistance during the next twelve months? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, indicate state, agency, type of assistance, disbursement dates, etc. _____				

SECTION 2

1. Are you applying for resident status as a dependent student whose parent or court-appointed legal guardian has maintained a bona fide domicile in the State of Washington for at least one year? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, your parent or legal guardian must complete SECTION 3 of this form, providing proof of his/her Washington domicile and all requested supporting documentation. Verification of your dependent status must be documented by submitting a true and correct copy of your parent's or legal guardian's state and federal income tax return for the most recent tax year. The extent of the disclosure required concerning the parent's or legal guardian's state and federal tax returns is limited to the listing of dependents claimed and the signature of the taxpayer and shall not require disclosure of financial information contained in the returns.
2. Are you applying for resident status as a financially Independent student? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, you must complete Section 3 of this form and provide all requested supporting documentation.
2a. Student's Sworn Statement: I have not been and will not be claimed as an exemption for federal Income tax purposes by any person except myself or my spouse for the current calendar year and for the calendar year immediately prior to the year in which this application is made; and I have not received and will not receive financial assistance in cash or in kind of an amount equal to or greater than that which would qualify me to be claimed as an exemption for income tax purposes by any person except myself or my spouse during the current year and for the calendar year immediately prior to the year in which this application is made. Signature _____ Date _____
2b. To further substantiate your financial Independence, you are required to submit appropriate documentation.
<ul style="list-style-type: none"> • A true and correct copy of your state and federal income tax return for the calendar year immediately prior to the year in which this application is made. If you did not file a state or federal income tax return because of minimal or no taxable income, documented information concerning the receipt of such nontaxable income must be submitted. • A true and correct copy of your W2 form filed for the previous calendar year. • Other documented financial resources. Such other resources may include but are not limited to, the sale of personal or real property, trust fund, state or financial assistance, gifts, or earnings of the spouse of a married student. • If you are 24 or younger, provide a true and correct copy of the first and signature page of the state and federal tax return of your parents, legally appointed guardians, or person or persons who have legal custody of you for the calendar year immediately prior to the year in which this application is made. The extent of the disclosure required concerning the parent's or legal guardian's state and federal tax returns is limited to the listing of dependents claimed and the signature of the taxpayer and shall not require disclosure of financial information contained in the returns.
3. Are you on active duty military stationed in the state of Washington or the spouse or dependent of such a person? <input type="checkbox"/> Yes <input type="checkbox"/> No
4. Did you spend at least 75% of both your junior and senior years in a Washington state high school, and did you enroll in college within 6 months of leaving high school, and were your parents/legal guardians domiciled in Washington for at least 1 year within the 5-year period before you graduated from high school? <input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 3

Directions: Do not leave any questions blank. No decision can be made unless all questions are completed and all required documentation is submitted.

1. This section is being completed and signed by: <input type="checkbox"/> Parent <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Student	Date of your arrival in Washington: _____ Month Day Year Date you took action to officially declare Washington as your permanent, legal domicile: _____ Month Day Year	Purpose of moving to Washington: _____
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2. List chronologically your employment and physical residence for the last two years giving exact information as requested below. If you were not employed, list your physical residence for the last two years. Attach additional page if necessary.

DATES OF EMPLOYMENT		LOCATION		OCCUPATION	HOME ADDRESS			
Month/Day/Year	Month/Day/Year	City	State	Employer	Hrs/Week	Street	City	State

Note: You must provide proof of your physical presence in Washington the past 12 months (e.g. copies of rent receipts, lease or home purchase agreements, cancelled rent checks, letter from landlord, letter from employer, etc.).

3. If you were out of Washington during the last 12 months, give dates, and reasons for your absence:

DATES OF ABSENCE		LOCATION	PURPOSE OF ABSENCE
Month/Day/Year	Month/Day/Year	City	State

4. Have you ever registered to vote? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes , attach a copy of your current voter's card.	If yes , list date, city and state for your last two registrations. Date _____ City _____ State _____ Date Voted _____ Date _____ City _____ State _____ Date Voted _____
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5. Do you own or use any motor vehicles, RV's, boats or mobile homes? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes , give type of vehicle, license number, state and dates of registry. You must attach a copy of vehicle registration (not the title). Type of vehicle _____ License Number _____ State _____ Date of Registry _____ Type of vehicle _____ License Number _____ State _____ Date of Registry _____
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6. Do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes , you must attach a copy of your current driver's license. Previous driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes , in what state? _____ If yes , in what state? _____	When did you first obtain a driver's license in that state? Date _____ When did you first obtain a driver's license in that state? Date _____
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7. Do you have a bank account? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes , please attach documentation of date you opened account.	If yes , since what date? _____	Name of Bank _____ Branch _____ City _____ State _____
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8. Have you ever paid in-state tuition at any public institution of higher education? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes , date of last term _____ Name of Institution _____ Dates Attended: From _____ To _____	8a. Have you ever attended a Washington college/university for more than 6 hours per term? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes , where _____ Dates attended: From _____ To _____
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9. Are you a U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	If no , attach a copy of your Resident Alien Card, I-94 or other INS documentation.
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10. List business or professional licenses (name & state of issue)	_____ _____
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Additional Comments:

<p style="text-align: center;">STATEMENT OF INTENT</p> I certify that I have declared Washington as my true, fixed, and permanent place of habitation. <p style="text-align: center;">CERTIFICATION</p> I certify under penalty of perjury under the laws of the State of Washington, RCW 9A.72.085 that the foregoing and all supporting documentation are true and correct.	Signature of Parent (if completing SECTION 3) _____ Date _____ Parent Address (number, street, city, state) _____ _____ Signature of Student _____ Date _____
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SECTION 4: Checklist

Supporting documentation required with Residence Questionnaire. Students may apply for reclassification through the 30th calendar day of the quarter.

- Citizenship:** If you are not a US citizen, but hold temporary or permanent resident immigration status, you must provide a copy of your immigration document.

If you are not a permanent resident or US citizen, you may be eligible for resident status if you have met one of the following conditions:

- Resided in Washington for three (3) years immediately prior to receiving a high school diploma, and completed the full senior year at a Washington high school,

OR

- Completed the equivalent of a high school diploma and resided in Washington State for three (3) years immediately before receiving the equivalent of the diploma,

AND

- Continuously resided in the state since earning the high school diploma or its equivalent

If you are not a US citizen and do not hold temporary or permanent resident immigration status and you have met one of the above conditions, print, sign, and submit the Washington Higher Education Residency Affidavit/Declaration/Certification form to Enrollment Services.

Financially Independent or Dependent: Submit copy of federal tax form for previous calendar year.

- Financially Independent Student:**

If the student is applying as a financially independent student, verification of financial independence must be documented by submitting a true and correct copy of student's federal income tax return from the previous year. In addition, student 24 years of age and younger must submit a copy of parent/legal guardians return for the previous year, provide only pages listing the dependents claimed and the signature of the taxpayer, disclosure of financial information is not required. If student did not file taxes for the previous year, student must complete the Residency Income and Expense Report and submit with documentation supporting income.

- Financially Dependent Student:**

If the student is applying as a financially dependent student, verification of dependent status must be documented by submitting a true and correct copy of parent/legal guardian's federal income tax return for the previous year, provide only pages listing the dependents claimed and the signature of the taxpayer, disclosure of financial information is not required.

Establishment of domicile in Washington: Submit copies of three items from the list below, documents must be dated 12 months prior to the first day of the quarter. Please note: financially independent students submit their own documentation, and financially dependent students submit their parent/legal guardian's documents.

- Washington driver's license, legal drivers must hold a valid Washington state drivers license and submit a copy
- Mortgage settlement document, lease/rental agreement, or rent receipts
- Washington motor vehicle registration (not title)
- Washington voter registration card
- Evidence of full-time employment (employer statement noting hire date and full-time status)
- Checking or saving account
- Address listed on selective service registration
- Membership in professional, business, civic or other organizations
- Receipt of benefits under public assistance programs
- Hunting or fishing license
- State in which a custodial parent has a child attending public school