



2023-2024 Dependent Verification Form

[Financial Aid Website](#) Phone: 253-288-3392 [Student Affairs Building, Room 231](#) Email: finaid@greenriver.edu

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) has been selected for a process called verification under 34 CFR, Part 668. The U.S. Department of Education requires that we, the Financial Aid Office, check the accuracy of the information you provided on the FAFSA. **Please complete and return to the Financial Aid Office as soon as possible** to avoid any delay of your financial aid award. Attach all appropriate documentation as needed. We will review the information on these documents and make corrections to your FAFSA if necessary.

Student Information

Last Name First Name M.I. ctcLink ID number

Your Parent(s) Household Information

Include the following people in parent household size

- **Yourself**, even if you don't live with your parent
- **Your parent(s)**, even if you don't live with them. Visit [FAFSA.gov](https://fafsa.gov) for more guidance regarding which parents you should report
- **Your parent(s)' other children**, even if they do not live with your parents, if your parents will provide more than half of their financial support between July 1, 2023 and June 30, 2024 or they can answer "no" to [ALL of the dependency status questions on the FAFSA](#)
- **Other people** if they now live with your parents, your parents provide more than half of their financial support and will continue to provide more than half of their financial support between July 1, 2023 and June 30, 2024

First and Last Name	Age	This Person's Relationship to You For example, mother, brother, sister, grandma	Name of College If this person will attend college at any point of time between July 1, 2023 and June 30, 2024
1.		Yourself	
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

What will your high school completion status be when you begin college in the 2023-2024 school year?

Check only one box

High School Diploma

GED®

Home School Graduate

No Diploma or GED®

Student Tax Forms and Income Information

Check only one box

I filed taxes in 2021, but the GRC Financial Aid Office did not request a copy of my taxes

I filed taxes in 2021, and the GRC Financial Aid Office requested a copy of my taxes

→ Submit a copy of your **signed** 2021 1040 tax return **including all filed schedules OR all pages** of [your 2021 IRS Tax Return Transcript](#) to the GRC Financial Aid Office

I worked in 2021 but was not required to file taxes

→ List below every employer and 2021 earnings for each **AND**

→ Submit a copy of your 2021 W-2's to the GRC Financial Aid Office

Employer	Amount of Money Earned in 2021

I did not work in 2021 and did not file taxes in 2021

I filed a 2021 Amended Tax Return

→ Submit a copy of your **signed**, amended 2021 Federal Tax Return (IRS Form 1040-X) **AND**

→ Submit a copy of your original, **signed** 2021 1040 tax return **including all filed schedules OR all pages** of [your 2021 IRS Tax Return Transcript](#) to the GRC Financial Aid Office

I filed taxes in 2021 in another country or worked in another country in 2021

→ Report the name of the country you filed taxes in/worked in 2021

○ I filed taxes/worked in _____ in 2021 **AND**

→ Submit an **English translation** of the **signed** copy of your income tax return that was filed with the relevant tax authority to the GRC Financial Aid Office **OR**

→ Submit a **signed** statement to the GRC Financial Aid Office testifying **how much money you made in 2021 converted to U.S. dollars**. Include **the name of your employer** and **job worked** in 2021 and **if you were required to file taxes**

Parent(s) Tax Forms and Income Information

Check only one box

- My parent(s) filed taxes in 2021, but the GRC Financial Aid Office did not request a copy of their taxes
- My parent(s) filed taxes in 2021, and the GRC Financial Aid Office requested a copy of their taxes
- Submit a copy of their **signed** 2021 1040 tax return **including all filed schedules OR** all pages of [your parent\(s\)' 2021 IRS Tax Return Transcript](#) to the GRC Financial Aid Office
- My parent(s) filed a 2021 Amended Tax Return
- Submit a copy of your parent(s)' **signed**, amended 2021 Federal Tax Return (IRS Form 1040-X)
 - **AND** submit a copy of their **signed 2021** 1040 tax return **including all filed schedules OR all pages** of [your parent\(s\)' 2021 IRS Tax Return Transcript](#) to the GRC Financial Aid Office
- My parent(s) filed taxes in another country in 2021 or worked in another country in 2021
- Report the name of the country your parent(s) filed taxes in/worked in 2021
 - My parent(s) filed taxes/worked in _____ in 2021 **AND**
 - Submit an English translation of the signed copy of your parent(s)' income tax return that was filed with the relevant tax authority to the GRC Financial Aid Office **OR**
 - Submit a **signed** statement to the GRC Financial Aid Office testifying how much money your parent(s) made in 2021 converted to U.S. dollars. Include the name of their employer and job worked in 2021 and if they were required to file taxes
- My parent(s) worked in 2021 but were not required to file taxes in 2021
- List below every employer and 2021 earnings for each **AND**
- | Parent Name | Employer | Amount of Money Earned in 2021 |
|-------------|----------|--------------------------------|
| | | |
| | | |
| | | |
- Submit a copy of their 2021 W-2's to the GRC Financial Aid Office **AND**
 - Submit a copy of [your parent\(s\)' Verification of Non-Filing Letter](#) from the IRS
- My parent(s) did not work in 2021 and were not required to file taxes in 2021

- Explain how your parent(s) were able to pay for their basic expenses. This may include receiving Social Security Income (SSI), Temporary Assistance for Needy Families (TANF), Disability Benefits, other public benefit programs, financial support from another family member, or utilizing previous savings.

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- **AND** submit a copy of [your parent\(s\)' Verification of Non-Filing Letter from the IRS](#)

How to Request a Tax Return Transcript or A Verification of Non-Filing Letter from the IRS

Get Transcript by Mail:

Delivered 10 business days from receipt of request

Get Transcript Online:

Immediate delivery (PDF file)

Automated Phone:

1(800) 908-9946, delivered 10 business days from receipt of request

Paper Request Form:

IRS form [4506-T](#), delivered within 10 business days from receipt of the paper request

Certification and Signature

I certify that the information provided in this application and other financial aid documents is true and correct to the best of my knowledge. I understand that purposely giving false or misleading information may result in fines, imprisonment, or both.

Student First and Last Name

Student Signature

Date

Parent First and Last Name

Parent Signature

Date

Typed signatures will not be accepted. Signatures must be drawn electronically or signed with a pen. Contact our office if you are unable to provide a parent signature due to special circumstances.

How to Submit This Form

- Upload this form and any required documents via [our secure document upload tool](#). Documents submitted via email will not be accepted for security reasons.

OR

- Visit the Financial Aid Office in-person in the Student Affairs Building, Room 231 during our operating hours to return the completed form. Check our website before coming to campus to ensure our office is not closed.

Financial Aid Office In-Person Hours | Monday - Thursday 8 AM - 5 PM , Fridays 9:30 AM - 4:30 PM