



NOTICE OF CANCELLATION

The Thursday, September 16, 2021 Green River College Board of Trustees Regular Meeting is canceled.

This meeting is canceled due to ongoing COVID-19 health concerns and restrictions on public gatherings. A new special meeting with virtual attendance is scheduled in the notice below.

NOTICE OF MEETING OF *VIRTUAL SPECIAL MEETING*

BOARD OF TRUSTEES COLLEGE DISTRICT NO.10
Green River College, Auburn, Washington

September 16, 2021

The Board of Trustees of College District No. 10 will hold a virtual special meeting on Thursday, September 16, 2021 at 4:30p.m. Elaine Chu, Board Chair, will preside.

Attendance is to be virtual only to comply with COVID-19 regulations. To connect to the September 16, 2021 meeting go to: <https://us02web.zoom.us/j/87254377882> or call in at: 253-215-8782. Meeting ID #: 872 5437 7882. Passcode: 441618.

4:30 p.m. Special Meeting

1. CALL TO ORDER
2. ROLL CALL
3. CELEBRATING SUCCESS
We're back!
4. APPROVAL OF MINUTES Elaine Chu Minutes TAB
5. ORDER OF BUSINESS – GP-5 BYLAWS DISCUSSION Elaine Chu TAB A
Discussion of order of agenda items at board meetings

- | | | | |
|-----|---|--------------------------------------|-----------------------|
| 6. | CORRESPONDENCE
<i>Reappointment of Jackie Boschok</i> | Elaine Chu | Correspondence
TAB |
| 7. | INTRODUCTIONS
<i>New Faculty Introductions</i> | Rolita Ezeonu | Introductions
TAB |
| 8. | REPORTS TO THE BOARD
<i>Quarter 4 Financial Report</i> | Shirley Bean | TAB B |
| 9. | STANDING REPORTS | | |
| | <i>Student Report</i> | Ash Mohamed-Bakhash | TAB C |
| | <i>Equity & Diversity Report</i> | No Report | |
| | <i>College Council Report</i> | Tammy Shilipetar | TAB D |
| | <i>Faculty Report</i> | Jaeney Hoene | TAB E |
| | <i>Classified Staff Report</i> | Jordan Harrington
Amanda Clifford | TAB F |
| | <i>President's Report</i> | Suzanne Johnson | TAB G |
| 10. | EXECUTIVE SESSION | | |
| 11. | RECOMMENDATIONS FOR BOARD ACTION
<i>GP-5 Bylaws</i> | | ACTION TAB |
| 12. | TRUSTEES ASSOCIATION
<i>ACCT in October</i> | | |
| 13. | OTHER BUSINESS/PUBLIC COMMENT
To sign up for public comment, please make a comment in the chat box that you would like to make a public comment. Public comments will be limited to three minutes per comment. | | |
| 14. | ADJOURNMENT | | |

If you need disability related accommodations to make this event accessible, please contact Human Resources at 253-833-9111, ext. 2600; TTY 253-288-3359; or by email at hr@greenriver.edu.

Green River College is an equal opportunity educator and employer. Learn more at www.greenriver.edu/accessibility

THE STATE OF WASHINGTON



**JAY INSLEE
GOVERNOR**

In acknowledgment of special trust and confidence in the integrity, diligence
and discretion of

Jacelyn Boschok

I, Jay Inslee, Governor of the State of Washington, do appoint and
commission as a member of the

Green River College Board of Trustees

For a term ending September 30, 2026 to hold the office with all rights, duties
and responsibilities legally pertaining to this position of public trust.

In Testimony Whereof, I have set my hand and caused the
Seal of State to be affixed at Olympia, this September 7,
2021.



A handwritten signature in blue ink, appearing to read "Jay Inslee".

Jay Inslee, Governor

A handwritten signature in blue ink, appearing to read "Kim Wyman".

Kim Wyman, Secretary of State



Green River

COLLEGE

New Faculty Introductions

Board of Trustee's Meeting

Date: September 16, 2021

Kyle Borroughs

Carpentry



Educational Background:

- Graduated from Kent-Meridian High School In 2007
- Two years at Everett CC for Fire Science/ EMT certification
- 1-year Green River College carpentry program
- Nearly 10 years working in trades the last 6 as a fulltime carpenter

Key Accomplishments:

- Spent 3 years as a volunteer firefighter
- Became the foreman and lead carpenter for Big Sky Construction in just 1 year.

Jessie Brugger

Design



Educational Background:

- 2010 MFA New York Academy of Art, Manhattan, New York
- 2002 BFA Concordia University, Montreal QC

Key Accomplishments:

- In 2011, Jessie was awarded “Best in Animation” at the New York International Film Festival.
- In 2012, Jessie got accepted to the Elizabeth Foundation for the Arts Studio Program in New York City.
- Jessie has had her animations (some which are collaborations with her Father, who was a Poet) shown around the world in different Animation Film Festivals.

Sarah Edwards

Mathematics



Educational Background:

- MS in Mathematical Sciences, Clemson University, Clemson SC, 2008
- BA in Mathematics, St. Olaf College, Northfield MN, 2006

Key Accomplishments:

- Taught 6th grade in a Honduran private school for a year
- Knocked 817 doors for my candidate during the 2018 campaign season
- Wrote a short story selected for the Best Science Fiction and Fantasy of the Year anthology

Zachary Kourtakis

Math



Educational Background:

- MS in Pure Mathematics, Wayne State University, Detroit, Mi; 2020
- BA in Mathematics – General Topics, Wayne State University, Detroit, Mi; 2017

Key Accomplishments:

- Tutored a struggling student for several semesters who later switched to mathematics and received his Master's this past Spring
- Completed an 80-mile backpacking trip in Northern Michigan
- Celebrated 5 years of happy marriage last month (perhaps not an 'accomplishment,' but it makes me proud)

Luckisha Phillips

Early Childhood Education



Educational Background:

- Associates of Arts, Early Childhood Education, Shoreline Community College.
- Bachelors of Arts, Emphasis on Social Justice, Community Mental Health. School of Social Work, University of Washington.
- Masters of Social Work, Minor in Social Justice, Child Welfare, and Native American Studies. School of Social Work, University of Washington.

Key Accomplishments:




- UW First-Gen Leadership Recognition
- Elected Official, Federal Way Board of Education.
- Elected Official, Washington State School Board Director's Association Legislative Committee member.
- OSPI Dyslexia Advisory Councilmember

Julissa Valenciano

Math



Educational Background:

- MS in Mathematics – Oregon State University  ; Corvallis, OR; 2020
- BA in Applied Mathematics – Washington State University  ; Pullman, WA; 2018
- Associate in Science – Columbia Basin College  ; Pasco, WA; 2015

Key Accomplishments:

- Completed my Master's degree, eLearning Certificate, and Real Estate License certificate in 2021
- Created my wedding decorations on my own (Stress-free bride)
- Attended my mentee's medical school white coat ceremony

Kyleb Wild

Anthropology



Educational background:

- UC San Diego: Masters & ABD...
- Biological Anthropology

Key accomplishments:

- Dissertation research: wild chimpanzee social behaviors in Kibale National Park, Uganda
- Teaching experience: ~10 years at multiple community colleges in Southern California

GP-5 Bylaws

ARTICLE I: Offices of Board of Trustees

The Board of Trustees shall maintain an office at 12401 Southeast 320th Street, Auburn, Washington 98092. All records of the district, including matters and proceedings of the Board of Trustees and the official College seal, shall be kept at the office of the Board of Trustees. The office shall be open during all normal business hours to any resident taxpayer of the state of Washington.

ARTICLE II: Meetings of the Board of Trustees

The Board of Trustees shall hold one regular meeting each month. The regular monthly meeting shall be held the third Thursday of each month commencing at 4:30 p.m. Special meetings of the Board may be convened by the chairperson, provided written notice of such meeting is given to each individual trustee at least 24 hours prior to a special meeting. Such notice shall specify the date, time and place of meeting. Whenever a change in meeting date is made, notice of said change will be published in area newspapers. Regular meetings may be canceled with consent of all the members of the Board.

Place of Meeting

All meetings, both regular and special, shall be held at the office of the Board of Trustees; provided, however, that the place of the meeting may be changed from the offices of the Board to such location as the chairperson may direct and 24 hours written notice of the change of place of the meeting shall be given to each member of the Board of Trustees.

Agenda of Meetings

The president of the College, with the concurrence of the chairperson, shall prepare a written agenda for each regular meeting, a copy of which shall be supplied to each member of the Board of Trustees three days prior to such meeting. The chairperson may add additional items to the agenda without notice to the members of the Board of Trustees; provided, however, there shall be no final adoption of a resolution, rule, regulation, order or directive by the Board of Trustees unless the same was included in the written agenda and notice given as provided herein, or unless at least four of the members of the Board of Trustees approve the addition to the agenda in writing or verbally to the chairperson or president at or prior to the meeting.

Meetings shall be Public

All regular and special meetings shall be public meetings, open to the public at all times; provided, that nothing contained in these bylaws shall be construed to prevent the Board of Trustees from holding executive sessions, from which the public is excluded, for the purposes other than final adoption of a resolution, rule, regulation, order or directive.

Order of Business

The order of business for each regular meeting shall be as follows:

1. Call to Order
2. Roll Call
3. Public Comment

- ~~1.4.~~ Celebrating Success
- ~~2.5.~~ Approval of Minutes
- 6. Correspondence
- ~~3.7.~~ Introductions
- 4.8. Reports to the Board
- 9. Standing Reports
- ~~5.10.~~ Executive Session
- 11. Recommendations for Board Action
- ~~6.12.~~ Trustees Association
- ~~7.13.~~ Other Business/Public Comment
- ~~8.~~ Items for Future Agendas
- ~~9.~~ Washington State Association of College Trustees Report
- ~~10.~~ Executive Session
- ~~11.14.~~ Adjournment

The order of business may be changed by the chairperson with the consent of the Board members present.

Quorum

Three members of the Board of Trustees shall constitute a quorum, but a lesser number may adjourn from time to time for the purpose of securing the presence of absent members. Approval of any resolution, rule, regulation, order or directive must be made by a minimum of three members of the Board of Trustees.

Parliamentary Procedure

Voting shall be by viva voce; however, a roll call vote may be requested by any member of the Board. Except as modified by state law, rules and regulations of the State Board for Community and Technical Colleges, and these bylaws, Robert's Rules of Order shall apply to procedures at the meetings of the Board of Trustees.

ARTICLE III: Officers of the Board

At the regular meeting of the Board in June of each fiscal year, the Board shall elect, from its membership, a chairperson and vice chairperson to serve for the ensuing year. Officers shall assume positions July 1. The president shall serve as, or may designate another person to serve as, the secretary for the Board, who shall not be deemed to be a member of the Board.

The chairperson, in addition to any duties imposed by rules and regulations of the State Board, shall preside at each regular or special meeting of the Board, sign all legal and official documents recording actions of the Board, and review the agenda prepared for each meeting of the Board. The chairperson shall, while presiding at official meetings, have full right of discussion and vote. The vice chairperson, in addition to any duties imposed by rules and regulations of the State Board, shall act as chairperson of the Board in the absence of the chairperson.

The secretary, in addition to any duties imposed by rules and regulations of the State Board, shall keep the official seal of the Board; maintain all records of meetings and other official actions of the Board. The secretary shall also be responsible for Board correspondence, distributing the agenda of meetings and distributing the minutes of the meetings and related reports. The secretary shall attend all regular and special meetings of the Board, and official minutes must be kept of all such meetings. In the absence of the secretary, the

chairperson may appoint a temporary secretary who shall be the acting secretary for such meetings not attended by the secretary.

ARTICLE IV: Fiscal Year

The fiscal year for the Community College District No.10 shall conform to the fiscal year of the state of Washington and shall be from July 1 to June 30 inclusive.

ARTICLE V: Seal

The Board of Trustees shall maintain an official seal for use upon any or all official documents of the Board. The seal shall have inscribed upon it the name of the College, which shall be:

Community College District No. 10
Green River College
State of Washington

ARTICLE VI: Amendments to Bylaws

Bylaws of the Board may be revised by majority vote of the Board, provided such changes are proposed at least one meeting prior to the meeting at which the vote is taken. Bylaws may be revised by unanimous vote of the Board at the same meeting at which the revision is originally proposed.

ARTICLE VII: Delegation of Responsibility

It shall be the responsibility of the Green River College Board of Trustees to establish policy and to evaluate the success of the College operation. To administer the College, the Board of Trustees shall employ a college district president and hold him or her responsible for the interpretation of Board policy into administrative action and for the administration of the College in general.

History of Policy

Draft: 9/30/03, 2/16/04, 3/08/04

Adopted: 2/18/71, 4/15/04

Reviewed: 10/10/19

Revised: 5/20/76, 5/18/78, 7/19/79 (All College Council deleted from Order of Business), 1/15/81, 5/14/14, 12/18/14, 1/16/18, 11/21/19, 9/16/2021

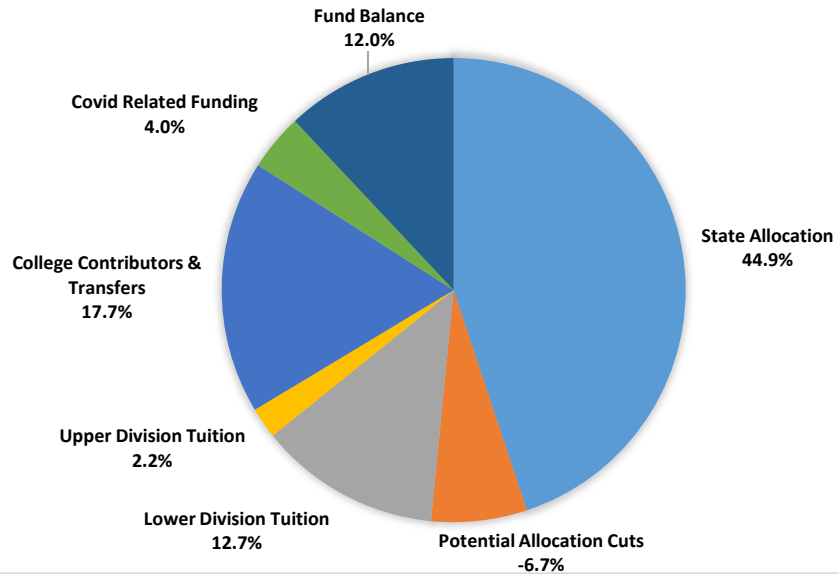
Green River College

2020-2021
Annual Financial Report
For the Year Ending June 30, 2021

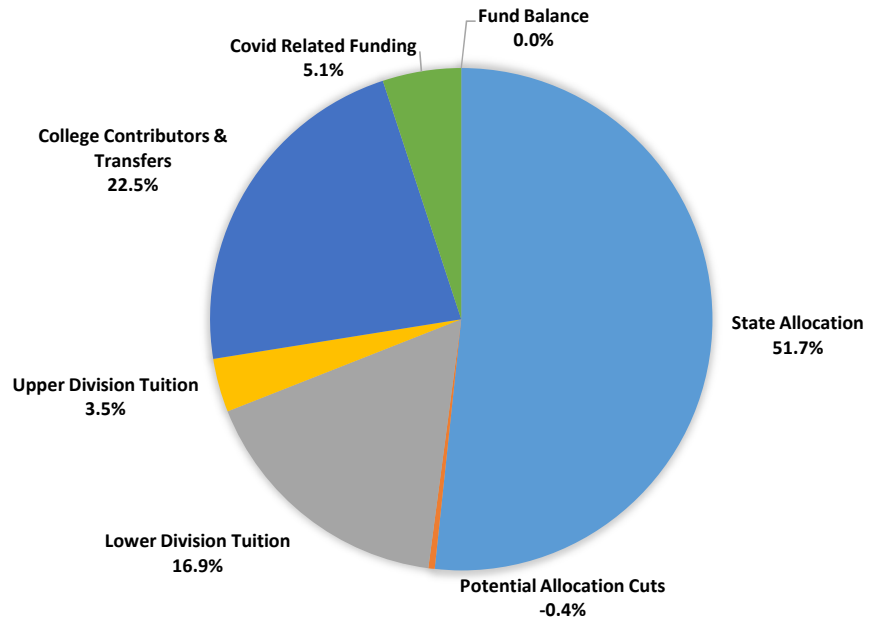
Green River College
Operating Revenue: Budget vs Actual
For the Year Ending June 30, 2021

	FY 20-21 Initial Budget	FY 20-21 Adjusted Budget	FY 20-21 Revenue Actual	FY 20-21 Act/Bud %
Operating Revenue				
State Allocation	36,252,622	37,241,436	35,826,132	96%
Potential Allocation Cuts	(5,528,772)	(5,528,772)	(290,639)	5%
Lower Division Tuition	10,502,285	10,502,285	11,723,787	112%
Upper Division Tuition	1,798,427	1,798,427	2,394,573	133%
College Contributors & Transfers	14,648,212	14,648,212	15,577,183	106%
Covid Related Funding	3,285,046	3,285,046	3,508,821	107%
Fund Balance	9,956,299	9,956,299	-	0%
Total Operating Revenue	\$ 70,914,119	\$ 71,902,933	\$ 68,739,856	96%
College Contributors - Total Revenue				
International Programs Revenue	10,896,850	10,896,850	9,868,565	91%
Running Start Revenue	13,907,899	13,907,899	14,870,485	107%
Open Doors	1,383,561	1,383,561	1,116,960	81%
Total College Contributors	\$ 26,188,310	\$ 26,188,310	\$ 25,856,009	99%

2020-21 OPERATING REVENUE: BUDGET



2020-21 OPERATING REVENUE: ACTUAL

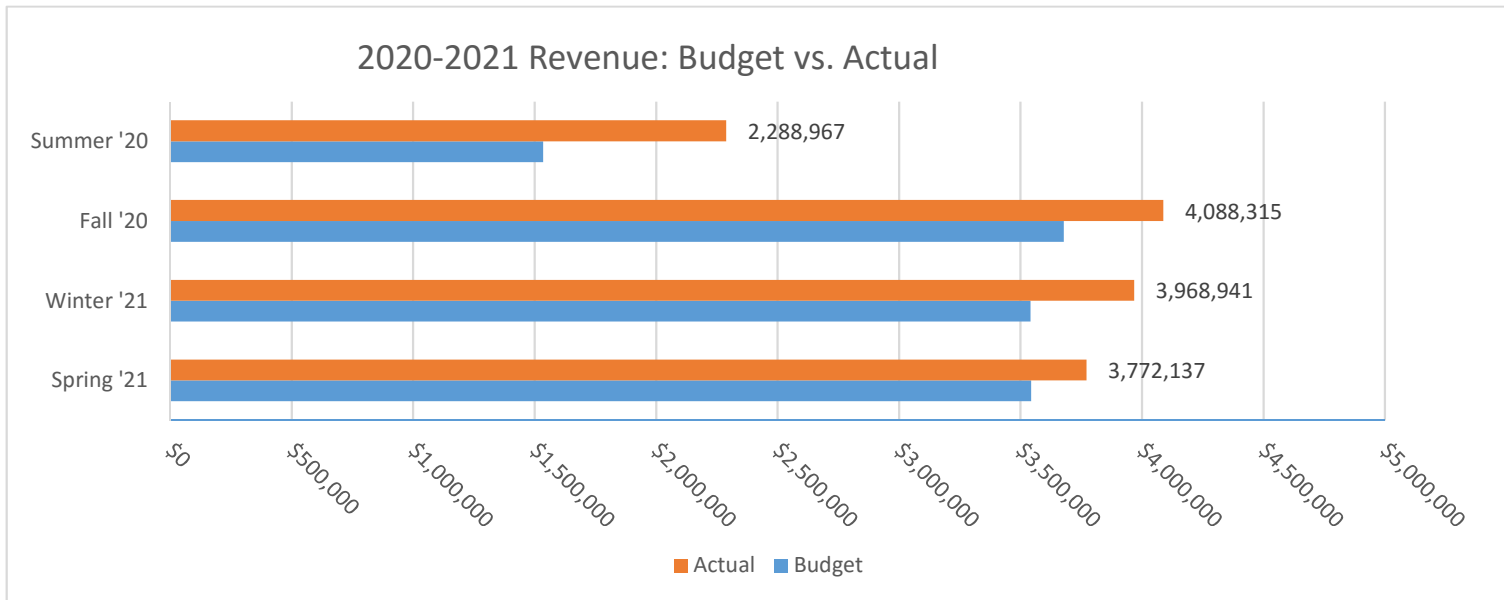


Green River College

Tuition: Budget vs Actual

For the Year Ending June 30, 2021

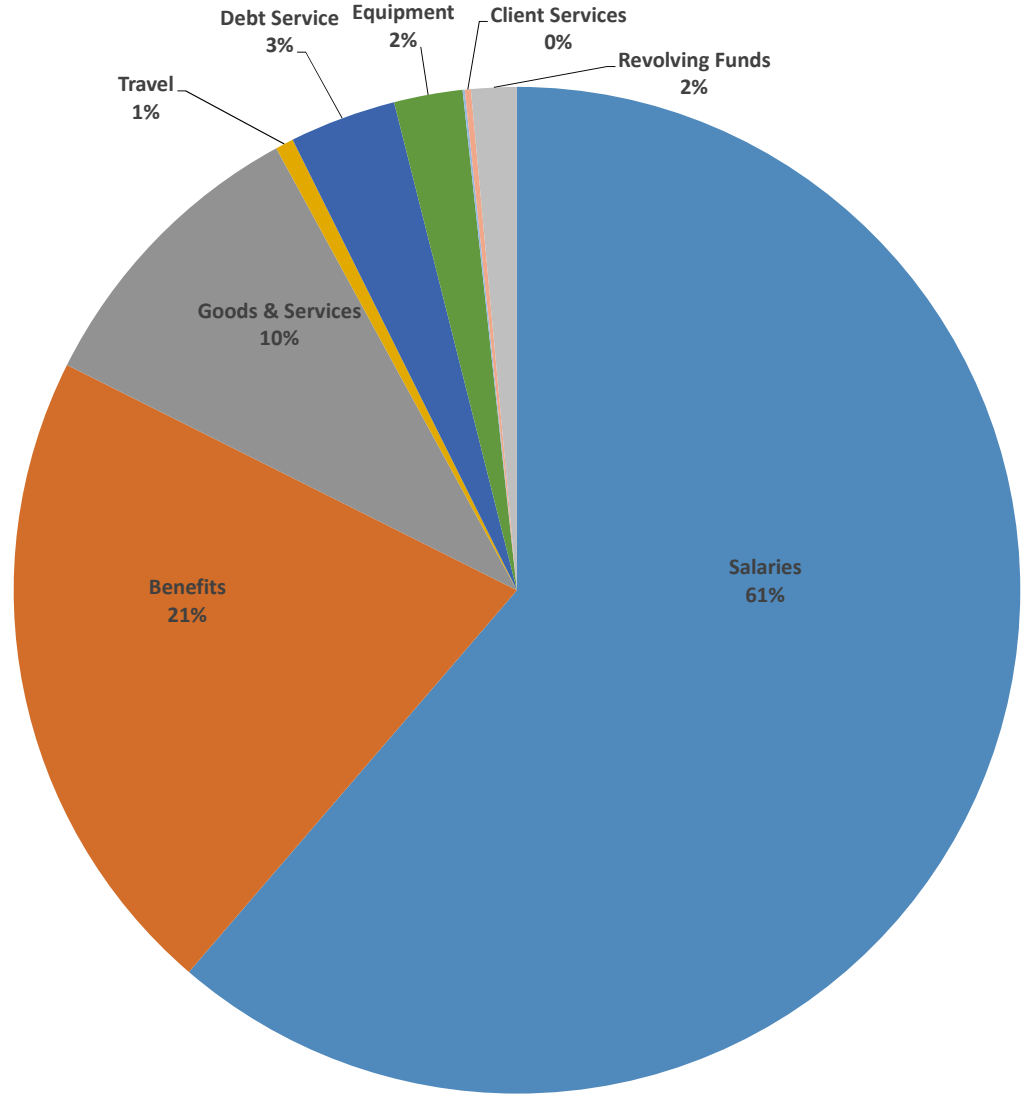
Tuition	FY 20-21 Initial Budget	FY 20-21 Revenue Actual	FY 20-21 Act/Bud %
Summer '20	1,536,005	2,288,967	149%
Fall '20	3,678,979	4,088,315	111%
Winter '21	3,541,589	3,968,941	112%
Spring '21	3,544,139	3,772,137	106%
Total Tuition	\$ 12,300,712	\$ 14,118,360	115%



Green River College
Operating Expenditure: Budget vs Actual
For the Year Ending June 30, 2021

	FY 20-21 Adjusted Budget	FY 20-21 Rev & Exp Actual	FY 20-21 Act/Bud %
Operating Revenue			
State Allocation	31,712,664	35,535,493	112%
Lower Division Tuition	10,502,285	11,723,787	112%
Upper Division Tuition	1,798,427	2,394,573	133%
College Contributors & Transfers	14,648,212	15,577,183	106%
Other Revenue	13,241,345	3,508,821	26%
Total Operating Revenue	\$ 71,902,933	\$ 68,739,856	96%
Operating Expense			
Exempt/Administrators	8,724,265	9,055,440	104%
Classified	8,467,327	8,024,651	95%
Full Time Faculty	12,738,573	12,286,023	96%
1 yr. Temp Faculty	220,571	359,704	163%
Adjunct Faculty	9,752,953	10,435,366	107%
Hourly/Stipend	3,417,673	2,698,989	79%
Student	34,088	953	3%
Other Salaries	199,195	323,949	163%
Benefits	14,930,352	14,393,841	96%
Personal Services	235,182	340,220	145%
Goods & Services	8,943,949	5,742,562	64%
Travel	204,861	9,420	5%
Equipment	790,378	1,028,055	130%
Client Services	357,313	337,223	94%
Debt Service	1,735,390	1,735,390	100%
SBCTC Revolving Funds	1,150,863	1,150,863	100%
Total Operating Expenditure	\$ 71,902,933	\$ 67,922,649	94%

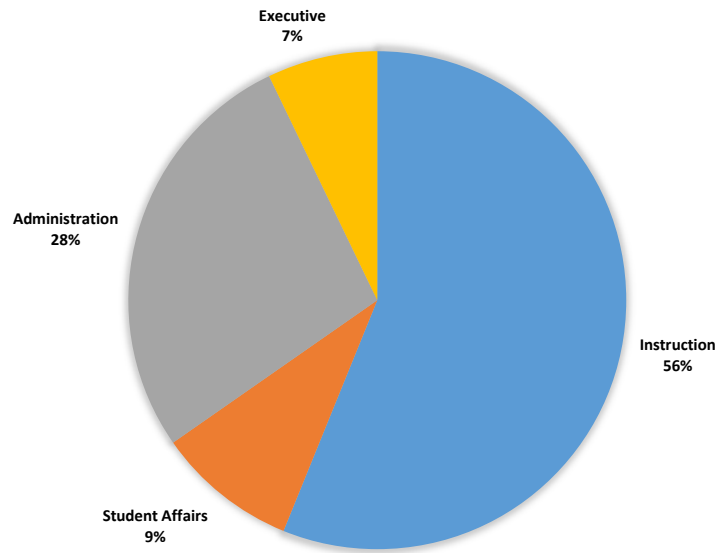
2020-2021 Operating Expenditure



Green River College
Operating Expenditure: Budget vs Actual
For the Year Ending June 30, 2021

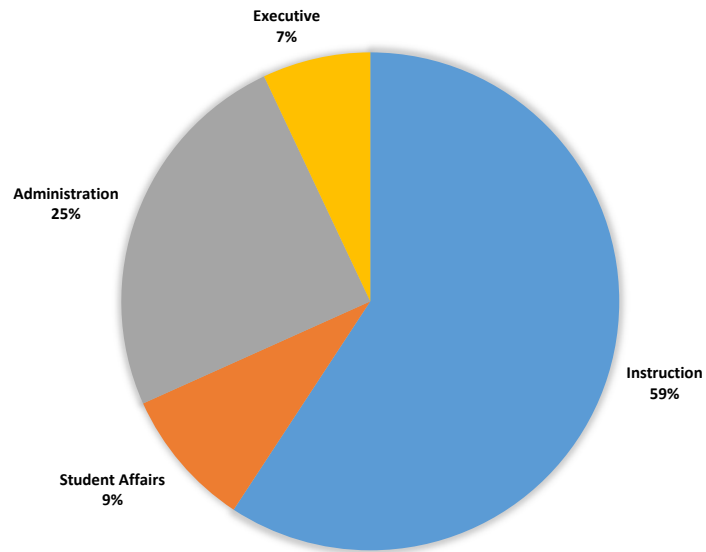
	FY 20-21 Adjusted Budget	FY 20-21 Rev & Exp Actual	FY 20-21 Act/Bud %
Operating Expense by Division			
Instruction			
Transitional Studies & Wellness	3,308,346	3,364,365	102%
Business & Trades	5,736,823	5,689,509	99%
Fine Arts & Social Science	5,317,429	5,331,527	100%
English, Humanities, & Tutoring Center	6,596,362	6,503,724	99%
Technology, Health Science, Nursing, Education	7,941,151	8,080,057	102%
Math & Science	6,912,472	6,950,084	101%
Library, Curriculum, & Media Services	1,463,505	1,425,457	97%
Branch Campus & Continuing Ed	803,032	683,695	85%
Worker Retraining	922,254	913,764	99%
Instruction Support	1,368,949	1,294,371	95%
Subtotal Instruction	\$ 40,370,323	\$ 40,236,552	100%
Student Affairs			
Campus Life	838,486	834,578	100%
Enrollment Services	3,407,817	3,375,573	99%
Safety & Transportation	275,384	280,583	102%
Student Success & Retention	776,291	478,509	62%
Student Affairs Support	1,294,278	1,175,968	91%
Subtotal Student Affairs	\$ 6,592,256	\$ 6,145,211	93%
Administration			
Business Services	2,135,138	1,673,133	78%
Debt Service	1,735,390	1,735,390	100%
Facilities	4,555,901	3,739,391	82%
Human Resources	1,229,134	1,031,198	84%
Information Technology	2,916,774	3,197,112	110%
Utilities	2,145,966	1,891,707	88%
Administration Support	3,932,533	2,353,220	60%
SBCTC Revolving Funds	1,150,863	1,150,863	100%
Subtotal Administration	\$ 19,801,699	\$ 16,772,015	85%
Executive			
College Relations & Development	2,057,655	1,865,204	91%
Guided Pathways	1,164,289	583,706	50%
Institutional Effectiveness	549,967	479,049	87%
Institutional Support	1,366,744	1,840,912	135%
Subtotal Executive	\$ 5,138,655	\$ 4,768,871	93%
Total Operating Expenditure by Division			
	\$ 71,902,933	\$ 67,922,649	94%

2020-2021 EXPENDITURE BY DIVISION - BUDGET



- Administration:**
- Business Services
 - Information Systems
 - Human Resources
 - Facilities
 - Utilities
 - Debt Services

2020-21 EXPENDITURE BY DIVISION - ACTUAL



- Executive:**
- President Office
 - Board of Trustee
 - Institutional Effectiveness
 - College Relations & Development
 - Guided Pathways

Green River College
Budget Revisions
For the Year Ending June 30, 2021

Budget Revision Summary

	Allocation Permanent	Allocation Temporary	Additional Funding	Total
Board Approved Operating Budget	70,914,119	-	-	70,914,119
Q1 - Revisions	-	-	-	-
Q2 - Revisions	-	(58,374)	(58,374)	(58,374)
Q3 - Revisions	-	122,103	122,103	122,103
Q4 - Revisions	-	925,085	925,085	925,085
Total Board Approved Operating Budget	70,914,119	988,814	988,814	71,902,933

Budget Revision Detail - Operating Funds

	Q1	Q2	Q3	Q4
Permanent Budget Revisions				
Total Perm Budget Revisions	-	-	-	-
Temporary Budget Revisions				
Goldstar		9,376		
Worker Retraining		(71,750)		
Center of Excellence		(1,000)		
Paraeducators		5,000		
HEET Grant			88,353	
Opportunity Grant			33,750	
Paraeducators				(5,000)
Sexual Misconduct/Postsecondary				8,043
Opioid Overdose				2,816
Wage Increase				(290,639)
College Affordability				2,814
SBCTC Revolving Funds				1,150,863
Ongoing Reserves				56,188
Total Temp Budget Revisions	-	(58,374)	122,103	925,085
Total Budget Revisions	-	(58,374)	122,103	925,085

Green River College
Capital Funds: Budget vs Actual
For the Period Ending June 30, 2021

	2019-2021			2019-2021
	Adj Authority	2019-2020	2020-2021	Authorized
	to Spend	Actual Exp	Actual Exp	Remaining
Local Capital				
Phase 1 - Std Aff. And Success	260,499	86,494	154,478	19,527
Phase 2 - Std Aff. And Success	5,783,389	3,694,054	2,039,798	49,537
Occupational Ed Bldg. (OEB/WEB)	23,813	16,865	-	6,948
ZC Nursing	1,500,000	75,811	651,938	772,251
AD Remodel	2,930,000	-	5,146	2,924,854
Trades Welding	1,500,000	-	84,426	1,415,574
Total Local Capital	11,997,701	3,873,224	2,935,786	5,188,691
State Appropriation				
Maintenance Transfer to Operating	807,000	403,500	403,500	-
Minor Works - Preservation	644,113	186,941	457,172	-
Roof Repair	225,000	8,563	216,437	-
Facility Repair	409,000	157,330	251,670	-
Minor Works - Program	969,000	684,984	284,016	-
Total State Appropriation	3,054,113	1,441,319	1,612,794	-
Total Capital	15,051,814	5,314,543	4,548,581	5,188,691

Green River College
Self Support/Auxiliary: Revenue vs Expenditure
For the Year Ending June 30, 2021

	FY 20-21 Beginning Balance	FY 20-21 Revenue Actual	FY 20-21 Expense Actual	FY 20-21 Rev-Exp Actual	FY 20-21 Ending Balance
Self Support					
Instructional Fees (Co-Op)	1,723,803	1,166,043	767,019	399,023	2,122,827
Continuing Education/Branch Campus	1,027,296	1,140,131	1,458,643	(318,513)	708,783
Distance Education	1,152,764	655,015	548,060	106,955	1,259,720
Special Services Fee	636,124	141,500	246,266	(104,767)	531,357
Application/Grad/Assessment Fee	660,331	349,858	441,112	(91,254)	569,077
Study Abroad	189,922	(184,936)	231	(185,168)	4,754
Misc Self Support	1,557,426	360,183	210,446	149,736	1,707,163
	<u>6,947,667</u>	<u>3,627,793</u>	<u>3,671,779</u>	<u>(43,986)</u>	<u>6,903,681</u>
Total Self Support					
Aux					
Technology Services	1,347,538	3,975	32,731	(28,756)	1,318,782
Printing Services	862,966	4,852	81,891	(77,039)	785,926
Motor Pool	127,555	37,959	55,085	(17,126)	110,429
Bookstore	2,502,340	1,313,993	1,512,173	(198,180)	2,304,159
Parking & Transportation	610,851	1,161,746	1,089,015	72,731	683,582
Conference Services	(89,137)	49,105	622,538	(573,433)	(662,570)
	<u>5,362,112</u>	<u>2,571,630</u>	<u>3,393,433</u>	<u>(821,803)</u>	<u>4,540,309</u>
Total Auxiliary					
Oth					
Technology Fee	412,874	1,179,731	1,059,173	120,559	533,433
Student Services & Activities Fee	6,439,406	2,972,818	2,452,408	520,410	6,959,816
	<u>6,852,280</u>	<u>4,152,550</u>	<u>3,511,581</u>	<u>640,969</u>	<u>7,493,249</u>
Total Other					

**Green River College
Reserves Dedicated Funds
For the Year Ending June 30, 2021**

Reserve	<u>Beginning Balance July 1, 2020</u>	<u>Activity & Commitments</u>	<u>Ending Balance June 30, 2021</u>
Board Reserve	6,527,473	563,939	7,091,412
International Programs Reserve	8,360,335	(1,175,062)	7,185,273
Running Start Reserve	6,592,840	991,300	7,584,140
			<u>21,860,825</u>
Dedicated Funds	<u>Beginning Balance July 1, 2020</u>	<u>Activity & Commitments</u>	<u>Ending Balance June 30, 2021</u>
Building & Capital Asset Fund	4,123,785	-	4,123,785
10% Contribution		2,953,883	2,953,883
5% to IT		(147,694)	(147,694)
AD Remodel		(2,930,000)	(2,930,000)
Welding Trades		(450,000)	(450,000)
Total Building & Capital Asset Fund	4,123,785	(573,811)	3,549,974
CTC Link Implementation	851,886		851,886
Project Expense		(251,037)	(251,037)
Total CTC Link Implementation	851,886	(251,037)	600,849
IT Infrastructure	718,363		718,363
5% Building Asset Fund to IT		147,694	147,694
Additional Revenue		18,239	18,239
Total IT Infrastructure	718,363	165,933	884,296

September 14, 2021

Dear Trustees,

I am not able to attend on Thursday to make a live Faculty Report due to a previous engagement. As you can imagine, having just returned from the break between Summer and Fall, there is not a lot yet to report in terms of faculty activity beyond what you might expect. Everyone is busy getting ready for classes to start on Monday, trying to squeeze in CTC link training (!!), anxious about the year to come, and feeling generally a lot of mixed feelings about returning for another strange and uniquely challenging academic year.

Fall quarter tends to bring fresh energy, excitement to see each other and our students, new ideas for how to teach, what to teach, and some fresh brain space to engage in professional learning and conversations. That's all present this Fall but mixed with apprehension about how the academic year will evolve, weariness that did not quite wear off over the summer, and general concern about the stability of the college, programs, positions, etc. as we return to enrollments that are lower than expected, schedules that have been adjusted for class cancellations, adjunct colleagues who have not returned or who are underemployed, worries about staying safe for those who will be in the classroom, and the uncertainty we all feel about when the "bounce back" to a new normal will begin. So our feelings are mixed.

As the person tasked to speak to you for the faculty, I want to share that we understand that much right now is beyond the control of anyone leading the College. We are all responding to a set of changing circumstances that are far bigger than we are. That said, there is a strong desire this year for transparent, concrete, and specific discussion about how the college budget has been and may be impacted, how Covid aid funding has been used and may yet be used (if we have any still in safe harbor) to buffer against low enrollments and decreased tuition dollars, how the SBCTC has responded or may respond, given its current allocation model and other fund distribution functions that it executes, how our local contract dollars have been impacted by the decrease of Running Start students and international students. We understand the need to keep our chins up and stay positive. However, we do not believe maintaining a positive outlook and belief in our individual and institutional capacity to weather these challenges is incongruent with engaging in concrete conversations and shared analysis of those challenges, the decisions they may ask us to make, and the impacts that may occur. We ask, therefore, for the use of our shared governance mechanisms, namely Instructional Council, to share concrete budget data regularly and to engage that body in rigorous discussion, explanation, and exploration of that data and what it may suggest.

This request relates directly to the apprehension that many feel as they go into this year. Apprehension may not be allayed by knowing more, but it is rarely allayed by not knowing enough. Imagine you are a faculty member in a small department that has laid off all its adjuncts, who had to combine two low-enrolled classes into one, and who only has a full teaching load because one's classes were allowed to run at unusually low levels. And you know how a college budget works. You know this is not sustainable.

9/16/2021 TAB E

But you don't know what the College is doing about that, how long the College can maintain your position under these circumstances, what will happen if, by Spring, your enrollments are the same or worse? You hear leaders say, "Don't worry about that. It's going to get better. No one is going to lose their job." But, again, you know how budgets work, and if that's true, you'd like to know how it can be made true. How is the College planning to sustain your position (and others) under these circumstances and, if it comes to it, how will the College do that into another academic year?

These questions occur to many as we go into Fall quarter because of the very tangible reality of cancelled and low-enrolled classes to which many of us have returned. They occur to adjuncts who know they cannot get by on one or two classes a quarter. They occur to adjuncts who are unemployed and wonder if they will be offered classes anytime in the foreseeable future. They occur to tenure-track faculty members who know they are vulnerable should enrollment fail to justify their continuation. They occur to tenured full-time faculty members who know they are protected by tenure from many things, but not from financial exigency or lack of position/program viability.

Last, I want to add two things. First, these are not only selfish concerns. Faculty worry about the overall health of the college. We really do. We worry about our staff and exempt friends and colleagues. We especially worry about our students and their goals and well-being. Our desire for concrete budget talk stems from that investment even for faculty members like me who know their own positions are unlikely to be impacted before this crisis ends. Second, we know there is great commitment among our college leaders and so much incredible work happening here. We are proud to be a part of that and thankful for the leadership that has kept so many people whole, that has committed us as an institution to equity, anti-racism, to a strategic plan that we see ourselves and our students in, and for so much else. Our wanting concrete budget information and discussion is not a critique. It is a natural and understandable need to engage in analysis of the shared challenges that impact all of us. Therefore, I strongly encourage concrete budget analysis to be shared with and occur within Instructional Council and to be shared with the larger college community -- that trust be placed in us to engage in those discussions constructively. We are an incredible community that truly can take on these challenges and we are eager to know them and contribute actively to how we respond to them.

Very last, I hope you have all had a satisfying summer, that you and your families have stayed safe, and that you are well. I will look forward to presenting to you in person in October. There is truly a lot going on with the implementation of a new CBA that I am so proud of and grateful to have developed and ratified in partnership with you and College leadership. There will be fun things to share about how that is going in October. I wish you all well until then!

Jaeney Hoene

United Faculty President

9/16/2021 TAB E

September 2021 Classified Staff Report

Two new stewards will be joining the WFSE@GRC Steward Team as of September 19th:

- Leilani Hoglund (Library)
- Christopher Moe (Facilities)

Participation:

- New steward Leilani Hoglund represents WFSE on the college's Remote Work Policy Committee
- Stewards Amanda Clifford and Richard Nattinger represent WFSE on the campus Reopening Committee
- Staff member Lynn Snyder continues to represent WFSE on the Guided Pathways Committee

Events/Meetings:

- **UMCC** rescheduled from September 14th to 21st in honor of the college's Opening Week schedule of events
- Two duplicate sessions of the biennial **CBA Training for Staff** (per Article 9.3) are scheduled on Wednesday of Opening Week, presented by Jordan Harrington, with HR Labor Relations Manager Chris Casey and our Staff Bargaining Team members, Amanda Clifford and Scott Beals, in attendance to answer questions

Union-Management relations: As the deadline for the Governor's **Vaccine Mandate** approaches, the stewards struggle to get answers from HR to our most immediate questions to help our staff understand and navigate their options. Many of our staff, especially our on-campus workers in Facilities and other departments, don't realize that they can be separated even with an approved exemption, if an accommodation doesn't exist to allow them to continue the vital functions of their jobs. Is there any way that a staff member can continue to work on campus while unvaccinated, with an approved exemption, after October 18th? We guess the answer may be "No" but our staff can't get a straight answer. This means **many employees may have their exemption approved but their accommodation denied**, and thus face being separated with very little notice or time to seek another job. We urge the college to spell out the implications of the exemption process in plain language.

Contract & bargaining: WFSE has successfully bargained the impacts of the Governor's COVID Vaccine Mandate for General Government workers. Their agreement will be a template for the impending bargaining sessions on behalf of the Community College Coalition.

[WFSE.org/news/wfse-tentative-vaccine-agreement-victory-public](https://www.wfse.org/news/wfse-tentative-vaccine-agreement-victory-public)

Written report prepared by: Jordan Harrington